



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

December 19, 2018

Call to Order/Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Linda Butler	Director
Les Clark	Director
Randy Jenco	Director
Tim Maybee	Director
John Merchant	Director

STAFF

Mark Martin	General Manager
Suzanne Lindenfeld	District Secretary
Richard Shanahan	District General Counsel
Tom Hennig	Director of Administration
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

DECEMBER 19, 2018

REGULAR BOARD MEETING

Call to Order/Open Session 5:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

*DISTRICT SECRETARY WILL ADMINISTER THE OATH OF OFFICE TO
LINDA BUTLER, RANDY JENCO, AND TIM MAYBEE*

AGENDA

- | | ESTIMATED RUNNING TIME |
|---|------------------------|
| 1. CALL TO ORDER - Determination of Quorum (Roll Call) | 5:00 |
| 2. CONSIDER ADOPTION OF AGENDA (Motion)
<i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i>

<i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. TIMED ITEMS as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i> | |
| 3. CONSIDER ADOPTION OF RESOLUTION R2018-10, RESOLUTION DECLARING THE RESULTS OF THE NOVEMBER 6, 2018 ELECTION (Discussion/Action) (Motion) (Roll Call Vote) (5 min.) | |
| 4. ELECTION OF BOARD OFFICERS (5 min.)
A. President
B. Vice-President | |
| 5. COMMITTEE ASSIGNMENTS (5 min.) | |
| 6. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS | |
| 7. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.) <i>All items in Agenda Item 7 will be approved as one item if they are not excluded from the motion adopting the consent calendar.</i>
A. Approval of Board and Committee Meeting Minutes <ol style="list-style-type: none">1. November 21, 2018 Regular Board Meeting Minutes2. December 4, 2018 Improvements Committee Meeting Minutes3. December 4, 2018 Finance Committee Meeting Minutes | |

- B. Approval of Bills Paid Listing
8. **STAFF REPORTS** (Receive and File)
 - A. General Manager’s Report
 - B. Administration/Financial Report
 - C. Security Report
 - D. Utilities Report
 9. **CORRESPONDENCE**
 10. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion)
 11. **REVIEW DISTRICT MEETING DATES/TIMES FOR JANUARY 2019**
 - A. Security – TBD
 - B. Communications – TBD
 - C. Finance – TBD
 - D. Improvements – TBD
 - E. Personnel – TBD
 - F. Special Board Meeting – January 8, 2018 – Brown Act Training
 - G. Regular Board Meeting – January 16, 2019 - Open Session at 5:00 p.m.
 - H. Special Board Meeting – January 21, 2019 – Board Goal Workshop
 12. **COMMENTS FROM THE PUBLIC**

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.
 13. **CONSIDER ADOPTION OF RESOLUTION R2018-11 IN HONOR OF MORRISON GRAF, DIRECTOR, RANCHO MURIETA COMMUNITY SERVICES DISTRICT AND PRESENTATION OF PLAQUE** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
 14. **CONSIDER ADOPTION OF RESOLUTION R2018-12 IN HONOR OF GERALD PASEK, DIRECTOR, RANCHO MURIETA COMMUNITY SERVICES DISTRICT AND PRESENTATION OF PLAQUE** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
 15. **CONSIDER ADOPTION OF RESOLUTION R2018-13 IN HONOR OF MARK PECOTICH, DIRECTOR, RANCHO MURIETA COMMUNITY SERVICES DISTRICT AND PRESENTATION OF PLAQUE** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)

16. DIRECTOR COMMENTS/SUGGESTIONS

*In accordance with Government Code 54954.2(a), **Directors** and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

17. ADJOURNMENT (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is December 14, 2018. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

RESOLUTION R2018-10

RESOLUTION OF THE BOARD OF DIRECTORS OF RANCHO MURIETA COMMUNITY SERVICES DISTRICT DECLARING RESULTS OF THE ELECTION OF NOVEMBER 6, 2018

WHEREAS, the Rancho Murieta Community Services District pursuant to Resolution 2018-10 called for a General District Election to be held along with the General Election held on November 6, 2018; and

WHEREAS, it was submitted to elect three (3) full term Directors to the Board of Directors of Rancho Murieta Community Services District; and

WHEREAS, Section §15400 of the Elections Code of the State of California requires that the governing Board declare the results of the election; and

WHEREAS, the Department of Voter Registration and Election, County of Sacramento has provided the Certificates of Election and Certificate of Facts.

NOW THEREFORE, BE IT RESOLVED THAT; the Board of Directors of Rancho Murieta Community Services District hereby declares as follows:

THAT the results of the Consolidated District Elections for the three (3) full term Director positions held on November 6, 2018, is:

Randy Jenco	1,882
Tim Maybee	1,767
Linda Butler	1,249
Martin Pohll	1,145
Gerald Pasek	758
Morrison Graf	713
Ron Amarante	661

WHEREAS, the Department of Voter Registration and Election, County of Sacramento has provided the Certificates of Election and Certificate of Facts.

PASSED AND ADOPTED this 19th day of December 2018, by the following Roll Call Vote:

Ayes:

Noes:

Abstain:

Absent:

President of the Board
Rancho Murieta Community Services District

Attest:

Suzanne Lindenfeld, District Secretary

STATE OF CALIFORNIA
County of Sacramento

} ss.

CERTIFICATE OF FACTS

I, COURTNEY BAILEY-KANELOS, Registrar of Voters of the County of Sacramento, State of California, do hereby certify that the names of the candidates shown below were submitted to the known qualified electors in Sacramento County in the **Rancho Murieta Community Services District** for the purpose of electing **Three (3) Directors** at the November 6, 2018 General Election.

The results of the Official Canvass conducted by this office are as follows:

Name	Votes Cast
Randy Jenco*	1,882
Tim Maybee*	1,767
Linda H. Butler*	1,249
Martin N. Pohl	1,145
Gerald (Jerry) Pasek	758
Morrison Graf	713
Ron Amarante	661

And that the conduct of the election and canvass of the ballots was in every respect in accordance with the election laws of the State of California.

Witness My Hand and Seal this 30th day of November, 2018.



COURTNEY BAILEY-KANELOS
REGISTRAR OF VOTERS
County of Sacramento
State of California

*Elected



BOARD MEMBER – COMMITTEE ASSIGNMENTS

OFFICE / COMMITTEE	JAN – DEC 2018 ASSIGNMENTS	DIRECTOR REQUESTS	JAN – DEC 2019 ASSIGNMENTS
President	Mark Pecotich		
Vice President	Morrison Graf		
Security Committee	Mark Pecotich Les Clark	Les Clark Tim Maybee	
Joint Security	Mark Pecotich Les Clark	Les Clark Tim Maybee	
Finance Committee	Gerald Pasek John Merchant	John Merchant	
Improvements Committee	Morrison Graf Les Clark	Les Clark Randy Jenco	
Personnel Committee	Gerald Pasek Morrison Graf	Randy Jenco	
Parks Committee	Mark Pecotich Morrison Graf (alternate)	Randy Jenco Linda Butler	
Communication & Technology Committee	Mark Pecotich John Merchant	John Merchant Linda Butler	
Regional Water Authority Representatives	Gerald Pasek	Les Clark	

Legend: Red = Current Board Member
Green = Requests



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

November 21, 2018

Call to Order and Closed Session 4:00 p.m. / Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Mark Pecotich called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Mark Pecotich, Morrison Graf, Les Clark, John Merchant, and Gerald Pasek. Also, present were Mark Martin, General Manager; Jeff Werblun, Security Chief; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

2. ADOPT AGENDA

Motion/Pasek to adopt the agenda. Second/Clark. Ayes: Pecotich Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

3. CLOSED SESSION

Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.

Under Government Code 54957.6: Conference with Directors Graf and Merchant as District designated labor negotiators regarding unrepresented employee General Manager Mark Martin.

4. OPEN SESSION – REPORT BACK

Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.

No action to report back.

Under Government Code 54957.6: Conference with Directors Graf and Merchant as District designated labor negotiators regarding unrepresented employee General Manager Mark Martin.

No action to report back.

5. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS

None.

6. CONSENT CALENDAR

Motion/Graf to adopt the consent calendar. Second/Merchant. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

7. STAFF REPORTS

Under Agenda Item 7A, Director Clark suggested the District share with the public the information on Measure J and K.

President Pecotich stated he appreciated Rancho Murieta Association's (RMA) efforts to work with the District on Security issues and that there needs to be a comprehensive plan developed.

Under Agenda Item 7C, Director Clark reiterated his request for the District to get the stats from RMA regarding rule violations and citations disposition monthly. Chief Werblun stated that RMA does not keep that type of stats.

8. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

No discussion.

9. REVIEW NOVEMBER BOARD/COMMITTEE MEETING DATES/TIMES

No discussion.

10. COMMENTS FROM THE PUBLIC

Michael Martel stated during an RMA executive session, the RMA Board of Directors voted to have Security issue tickets for anyone driving one (1) mile per hour over the 25 mile per hour speed limit. Chief Werblun stated that he is not aware of any such decision from the RMA Board of Directors.

11. CORRESPONDENCE

Email from Marco Cabodi, Dated October 9, 2018

Director Pasek suggested forwarding the email to County Supervisor Sue Frost and RMA.

12. CONSIDER APPROVAL OF PROPOSAL FROM TELSTAR INSTRUMENTS FOR WASTEWATER RECLAMATION PLANT FILTER PROGRAMMABLE LOGIC CONTROL (PLC) REPLACEMENT, CRP 13-02-2

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to approve the proposal from Telstar Instruments for the wastewater reclamation plant filter PLC replacement. This project had been approved as a capital project in 2013, with an estimated price tag of \$125,000, and carried forward in the District's annual budgets.

Motion/Clark to approve proposal from Telstar Instruments for the wastewater reclamation plant filter PLC replacement in an amount not to exceed \$114,333 which includes a 15% contingency. Funding to come from Sewer Replacement Reserves, CRP 13-02-2. **Second/Graf. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

13. CONSIDER APPROVAL OF PROPOSAL FROM EDCO ENTERPRISES FOR CLEAN OUT OF CANTOVA SEWER LIFT STATION

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to approve the proposal from EDCO Enterprises for clean out of the Cantova Sewer Lift Station. This service is needed to clean and pump out the sewer lift station to allow the sewer bypass to be installed and the work to commence for removal of the old pumps and installation of the new pumps.

Motion/Graf to approve the proposal from EDCO Enterprises, Inc. for the cleaning and pumping out of Cantova Lift Station, in an amount not to exceed \$6,000. Funding to come from Water Capital Improvement Reserves as part of Capital Improvement Project No. 18-02-2. **Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

14. CONSIDER APPROVAL OF PROPOSED AMENDMENT TO GENERAL MANAGER EMPLOYMENT AGREEMENT

President Pecotich gave a brief summary of the recommendation to approve the first amendment to the Employment Agreement for the General Manager which provides for a 4% salary increase and to hire a Director of Administration. President Pecotich read a prepared statement from the Board of Directors thanking Mark Martin for his one (1) year of service to the District and acknowledged the need for the District to move forward with putting the right operational structure and financial funding mechanisms in place to support the District's long-term needs such as adequate staffing and appropriately saving for reserves.

Director Clark agreed with the statement and stated that the main focus for the General Manager will be the District's water supply.

Director Merchant commented on the General Manager focusing on water rights, compliance, restructuring of the Security Department and that Mr. Martin has the support of the entire Board of Directors.

Motion/Merchant to approve the proposed first (1st) Amendment to the Employment Agreement for the General Manager and the Board to authorize the Board President to sign the Amendment on behalf of the District. **Second/Clark. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

15. DIRECTOR COMMENTS/SUGGESTIONS

Paul Siebensohn, Director of Field Operations, stated that the Cantova Lift Station Project is set to begin on December 3, 2018.

Eric Thompson, Controller, stated that he is working with the auditor on finishing up the audit and hopes to have it to the Finance Committee then the Board in December 2018.

Chief Werblun stated that three (3) new officers have been hired leaving only one (1) Patrol Officer position needing to be filled.

Director Merchant commented on speeding in the community and publishing the result of the speeding enforcement. Michael Martel commented on his feeling that Security Patrol Officers are hiding out to get speeders.

Director Graf stated he appreciated working with the Board and having a common goal.

Director Clark commented on his position of the District taking the lead in the Joint Security Committee meetings and that the Committee should be addressing items at the policy level.

Director Pasek suggested that the new Directors be given a tour of the District and thanked everyone for tolerating his comments over the years.

President Pecotich thanked everyone for their hard work and suggested that the District move forward, not live in the past.

Mark Martin, General Manager, thanked the Directors that are leaving for all their efforts.

Richard Shanahan, District General Counsel, stated it has been a pleasure working with the Board.

16. ADJOURNMENT

Motion/Clark to adjourn at 6:01 p.m. **Second/Pasek. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

MEMORANDUM

Date: December 4, 2018
To: Board of Directors
From: Improvements Committee Staff
Subject: December 4, 2018 Improvements Committee Meeting Minutes

1. CALL TO ORDER

Director Graf called the meeting to order at 8:30 a.m. Present were Directors Graf and Clark. Present from District staff were Mark Martin, General Manager; Tom Hennig, Director of Administration; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; and Suzanne Lindenfeld, District Secretary.

2. PUBLIC COMMENT

None.

3. MONTHLY UPDATES

Development

The Retreats East and North

The developer's engineer has reached out to us noting that they want to start this project. Their intent was to install some initial water infrastructure and build three (3) model homes. This project is in review with Coastland Engineering.

The Retreats West

The two (2) homes being built appear to be complete, however water and sewer connections are yet to be done with oversight from District staff.

The Murieta Gardens - Murieta Marketplace

This project is still on hold.

The Murieta Gardens – Highway 16 Off-Site Improvements

The project appears to be nearly completed. Stormwater Best Management Practices (BMPs) have been set up. Work related to the CIA ditch piping still needs to be completed.

The Murieta Gardens II – Infrastructure at “Utility A”

Testing of the storm drains occurred and passed inspections this past month. Straw has been blown onto bare dirt areas for storm erosion protection as well as other Best Management Practices (BMPs) prepped for the upcoming rainy season. A construction schedule has been requested but has yet to be received.

The Murieta Gardens II – Subdivision

The contractor continued working to install storm drain piping, pressure test potable water supply lines, repair sags in newly installed sewer lines, place asphalt base on the future Oakville to Sobon roadways, and stormwater BMPs items to prevent erosion of the sites.

Rancho Murieta North – Development Project

John Sullivan stated that the draft drainage report will be reviewed once more then submitted to the County for approval.

Paul Siebensohn, Director of Field Operations, stated that the District will not begin review of the drainage report until fees are collected and an agreement with the developer has been completed and signed.

FAA Business Park

The project anticipates beginning construction on April 1 of 2019.

Equestrian Center Food Service Building

The project is done. The District, along with Coastland, needs to determine how the equivalent dwelling unit (EDUs) provided for sewer service may impact our system and possibly the fees to the Equestrian Center to service this EDU demand.

District Projects

Emergency Well Project

This project is on hold per the Board's decision.

Cantova Sewer Lift Station pump and rail replacements

Staff has already begun preparing for the project. The bypass is set to go it on December 3, 2018 with work to follow.

Water Plant Culvert

The culvert box installation is complete. The roadway across it is functional but still needs some additional compaction and work. A completion report has been submitted the Department of Fish and Wildlife for the Stream Alteration Permit for the project to close it out.

4. FACILITIES EXTENSION AND REIMBURSEMENT AGREEMENT WITH DEVELOPER FOR HIGHWAY 16 BORE AND INSTALLATION OF BORE CASING FOR FUTURE TWELVE INCH RECYCLED WATER LINE

Mark Martin, General Manager, gave a summary of the recommendation to approve Facilities Extension and Reimbursement Agreement with developer for Highway 16 bore and bore casing for future installation of a twelve inch (12") recycled water line one of four components of the Northwest Recycled Water Transmission Main (CIP 17-5-05); and authorize the General Manager to sign the Caltrans Encroachment Permit for the project. ***This item will be on the December 19, 2018 Board Meeting agenda.***

Director Graf commented on the need for the one-year maintenance guarantee in Section 11 of the Agreement. Paul Siebensohn, Director of Field Operations, stated that one-year is the standard.

Director Clark commented on the need to get easements for future access.

5. UPDATE ON SOBON/MURIETA DRIVE AND LEGACY LANE RECYCLED WATER LINE REIMBURSEMENT AGREEMENT

Mark Martin, General Manager gave a brief update on the status of the Sobon/Murieta Drive and Legacy Lane recycled water line reimbursement agreement. Draft reimbursement agreements have been prepared, however, to continue processing of the agreements, the District must first receive appropriate cost detail from the Developer for staff to ensure the reasonableness of the costs and the proper applicability of the reimbursement requests. Once the cost detail is received, staff needs adequate time to review the information before we take the draft reimbursement agreements to the next available Improvements Committee and on to the Board for final approval.

6. DIRECTORS & STAFF COMMENTS/SUGGESTIONS

Paul Siebensohn, Director of Field Operations, stated that the District is not pumping from the river yet due to water quality too low due to it being too muddy.

Director Clark stated he received a five (5) year CIP/CRP listing report from another agency and will forward to staff to use as a template in developing one for the District.

Director Graf commented on his question of potential benefit to track detailed operational costs for staff time, materials and equipment used on CIP/CRP projects. Mark Martin, General Manager, stated that that staff discussed this and believe it is something to look into further as to whether there is a decided advantage to tracking the costs via the operational side versus putting these costs into CIP budgets. Since the exact amount of staff time, materials and equipment cost is not known until after a project is complete, it is likely better to leave these item as operational costs but track it to a specific project, so the associated operational costs can be added to the CIP/CRP costs in order to see the entire project cost.

7. ADJOURNMENT

The meeting was adjourned at 9:17 a.m.

DRAFT

MEMORANDUM

Date: December 4, 2018
To: Board of Directors
From: Finance Committee Staff
Subject: December 4, 2018 Finance Committee Meeting Minutes

1. CALL TO ORDER

Director Merchant called the meeting to order at 9:30 a.m. Present were Directors Merchant and Pasek. Present from District staff were Mark Martin, General Manager; Tom Hennig, Director of Administration; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; and Suzanne Lindenfeld, District Secretary.

2. COMMENTS FROM THE PUBLIC

None.

3. REVIEW 2017-2018 AUDIT

This item will be carried over to the January 2019 Finance Committee meeting for review.

4. DISCUSSION OF RESERVES AND HISTORICAL AVERAGE RATEPAYER BILL

Director Merchant gave an overview of his vision of the presentation on current reserves, reserve rates, and a comparison of the District's current utility rates with other service providers. The presentation should also include historical information, the amount of monies going to reserves from each bill, what percentage to reserve for the entire District - not just by fund and provide more detail as to what the reserves cover. Mark Martin, General Manager, suggested an Asset Management System to help with maintaining that information. This presentation should take place next year (2019) so that new Board members can participate. Key to this discussion is the 2015 "Full" Reserve Study conducted for the District.

Director Merchant also commented on budget presentations needing to provide more detailed information for the public.

5. DIRECTORS & STAFF COMMENTS/SUGGESTIONS

No comments.

6. ADJOURNMENT

The meeting was adjourned at 10:42 a.m.

MEMORANDUM

Date: December 12, 2018
 To: Board of Directors
 From: Eric Thompson, Controller
 Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **November 2018**. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items (excluding payroll-related items) are listed *in order as they appear* on the Bills Paid Listing Report:

<u>Vendor</u>	<u>Project / Purpose</u>	<u>Amount</u>	<u>Funding</u>
Apple One Employment Services	Contract Staffing – Admin	\$ 5,273.60	Operating Expense
California Special Districts Assoc	Memberships	\$ 7,252.00	Operating Expense
Domenichelli and Associates, Inc	Dam Inundation Mapping	\$ 12,010.00	Water/Sewer Capital Replacement Reserves
Univar USA Inc.	Chemicals	\$ 10,904.04	Operating Expense
California Waste Recovery Systems	Solid Waste Monthly Contract	\$ 49,052.02	Operating Expense
Coastland Civil Engineering	Engineering Services	\$ 82,878.60	Operating Expense & Developer Deposits
Domino Solar LTD	Solar Power	\$ 12,473.72	Operating Expense
Golden State Flow Measurement	Meters & Boxes	\$ 10,676.97	Operating Expense
S. M. U. D.	Purchased Power	\$ 13,713.15	Operating Expense
Useware, Inc	IT Support	\$ 15,250.00	Operating Expense
Biosolids Recycling, Inc	Repairs & Maintenance	\$ 6,536.77	Operating Expense
Domenichelli and Associates, Inc	Dam Inundation Mapping	\$ 11,747.50	Water/Sewer Capital Replacement Reserves

PREPARED BY: Eric Thompson, Controller

REVIEWED BY:  District Treasurer

Rancho Murieta Community Services District
Bills Paid Listing for November 2018

Ck Number	Date	Vendor	Amount	Purpose
EFT	11/1/2018	CalPERS	\$15,050.96	Payroll - PERS Unfunded
EFT	11/1/2018	CalPERS	\$41,209.64	Payroll - PERS - Medical
EFT	11/1/2018	CalPERS	\$10,294.31	Payroll - PERS
EFT	11/2/2018	EFTPS	\$8,721.91	Payroll - Taxes - Fed
EFT	11/2/2018	CalPERS	\$10,864.94	Payroll - PERS
CM34033	11/2/2018	A Leap Ahead IT	\$4,601.72	IT Support
CM34034	11/2/2018	Accounting & Association Software Group	\$123.75	IT Support
CM34035	11/2/2018	American Crane Rental Inc.	\$4,574.30	WTP Culvert Project
CM34036	11/2/2018	American Family Life Assurance Co.	\$383.19	Payroll - Aflac
CM34037	11/2/2018	Apple One Employment Services	\$5,273.60	Contract Staffing - Admin
CM34038	11/2/2018	Applications By Design, Inc.	\$520.00	IT Support
CM34039	11/2/2018	Aramark Uniform & Career Apparel, LLC	\$409.57	Uniform Service - Water
CM34040	11/2/2018	California Cut & Core, Inc	\$1,370.00	Repairs & Maintenance
CM34041	11/2/2018	California Special Districts Association	\$7,252.00	Memberships
CM34042	11/2/2018	California State Disbursement Unit	\$79.26	Payroll - Other
CM34043	11/2/2018	CWEA	\$275.00	Certifications
CM34044	11/2/2018	CDW Government Inc.	\$4,171.96	IT Hardware - Patrol
CM34045	11/2/2018	Chrysler Capital	\$156.80	Security Vehicle Lease
CM34046	11/2/2018	Cisco Air Systems, Inc	\$4,017.30	Repairs & Maintenance
CM34047	11/2/2018	Core & Main	\$739.86	Repairs & Maintenance
CM34048	11/2/2018	County of Sacramento	\$74.00	Pre Employment Screening
CM34049	11/2/2018	Deluxe Business Checks and Solutions	\$216.09	Office Supplies
CM34050	11/2/2018	Domenichelli and Associates, Inc	\$12,010.00	Dam Inundation Mapping
CM34051	11/2/2018	Express Office Products, Inc.	\$264.22	Office Supplies
CM34052	11/2/2018	Ferrellgas	\$216.05	Propane
CM34053	11/2/2018	Franchise Tax Board	\$60.00	Payroll - Other
CM34054	11/2/2018	Galls/Quartermaster	\$118.50	Uniforms - Security
CM34055	11/2/2018	Guardian Life Insurance	\$4,870.59	Payroll - Dental
CM34056	11/2/2018	Hach Company	\$354.62	Repairs & Maintenance
CM34057	11/2/2018	Howe It's Done	\$334.46	Board Meeting
CM34058	11/2/2018	Integra Realty Resources	\$4,000.00	Emergency Well Project
CM34059	11/2/2018	Kirby's Pump & Mechanical	\$500.00	Repairs & Maintenance
CM34060	11/2/2018	Lee's Automotive Repair Inc	\$504.73	Vehicle Service #520
CM34061	11/2/2018	Legal Shield	\$23.90	Payroll - Legal
CM34062	11/2/2018	Les Schwab Tires	\$612.87	Vehicle Service #521
CM34063	11/2/2018	Nationwide Retirement Solution	\$1,120.00	Payroll - Deferred Comp
CM34064	11/2/2018	Office Depot, Inc.	\$558.52	Office Supplies
CM34065	11/2/2018	Operating Engineers Local Union No. 3	\$535.40	Payroll - Union Dues
CM34066	11/2/2018	Pace Supply Corp	\$2,390.10	Repairs & Maintenance
CM34067	11/2/2018	PDF Tactical	\$3,266.00	Contract Staffing - Security

Rancho Murieta Community Services District
Bills Paid Listing for November 2018

Ck Number	Date	Vendor	Amount	Purpose
CM34068	11/2/2018	Peopleready	\$1,996.00	Contract Staffing - Utility
CM34069	11/2/2018	R&S Overhead Doors and Gates of Sacramento	\$187.50	Repairs & Maintenance
CM34070	11/2/2018	River City Rentals	\$414.18	WTP Culvert Project
CM34071	11/2/2018	Sacramento Local Agency Formation Commissio	\$1,050.00	Memberships
CM34072	11/2/2018	Santander Leasing	\$240.00	Security Vehicle Lease
CM34073	11/2/2018	TASC	\$196.14	Payroll - Beneflex
CM34074	11/2/2018	U.S. Bank Corp. Payment System	\$3,607.93	Fuel & Supplies
CM34075	11/2/2018	Univar USA Inc.	\$10,904.04	Chemicals
CM34076	11/2/2018	USA Blue Book	\$1,222.08	Repairs & Maintenance
CM34077	11/2/2018	Velosio LLC	\$3,219.40	IT Support
CM34078	11/2/2018	Vision Service Plan (CA)	\$405.54	Payroll - Vision
CM34079	11/2/2018	W.W. Grainger Inc.	\$2,759.52	Repairs & Maintenance
CM34080	11/2/2018	WateReuse Association	\$722.25	Memberships
CM34081	11/2/2018	Xylem Water Solutions U.S.A., Inc.	\$4,931.63	Cantova Lift Project
CM34082	11/2/2018	Zenon Environmental Corporation	\$2,160.00	Repairs & Maintenance
EFT	11/9/2018	EFTPS	\$208.62	Payroll - Taxes - Fed
EFT	11/9/2018	EDD	\$40.61	Payroll - Taxes - CA
CM34083	11/15/2018	Costco Membership	\$1,026.82	Supplies
EFT	11/16/2018	EFTPS	\$8,181.00	Payroll - Taxes - Fed
EFT	11/16/2018	EDD	\$2,486.77	Payroll - Taxes - CA
EFT	11/16/2018	CalPERS	\$10,315.91	Payroll - PERS
CM34084	11/16/2018	A Leap Ahead IT	\$1,085.09	IT Support
CM34085	11/16/2018	American Family Life Assurance Co.	\$368.91	Payroll - Aflac
CM34086	11/16/2018	Apple One Employment Services	\$3,056.60	Contract Staffing - Admin
CM34087	11/16/2018	Aramark Uniform & Career Apparel, LLC	\$433.84	Uniform Service - Water
CM34088	11/16/2018	Backflow Distributors Inc	\$105.04	Repairs & Maintenance
CM34089	11/16/2018	Bartkiewicz, Kronick & Shanahan	\$4,794.26	Legal Services
CM34090	11/16/2018	California Laboratory Services	\$2,628.36	Lab Testing
CM34091	11/16/2018	California State Disbursement Unit	\$79.26	Payroll - Other
CM34092	11/16/2018	California Waste Recovery Systems	\$49,052.02	Solid Waste Contract
CM34093	11/16/2018	Caltronics Business Systems	\$770.22	Copier - Admin
CM34094	11/16/2018	Coastland Civil Engineering	\$82,878.60	Engineering Services
CM34095	11/16/2018	Core & Main	\$782.62	Repairs & Maintenance
CM34096	11/16/2018	Domino Solar LTD	\$12,473.72	Solar Power
CM34097	11/16/2018	Folsom Lake Fleet Services	\$584.44	Vehicle Service #818
CM34098	11/16/2018	Franchise Tax Board	\$60.00	Payroll - Other
CM34099	11/16/2018	Galls/Quartermaster	\$132.70	Uniforms - Security
CM34100	11/16/2018	Golden State Flow Measurement	\$10,676.97	Meters & Boxes
CM34101	11/16/2018	Greenfield Communications	\$460.97	Internet
CM34102	11/16/2018	Hach Company	\$1,228.35	Repairs & Maintenance

Rancho Murieta Community Services District
Bills Paid Listing for November 2018

Ck Number	Date	Vendor	Amount	Purpose
CM34103	11/16/2018	Lee's Automotive Repair Inc	\$1,051.79	Vehicle Service #522
CM34104	11/16/2018	Legal Shield	\$23.90	Payroll - Legal
CM34105	11/16/2018	Norcal Parts dba Lodi Truck and Equipment	\$341.48	IT Hardware - Water
CM34106	11/16/2018	Anne H Long (DBA) Marion Leasing	\$526.90	Copier - Admin
CM34107	11/16/2018	Nationwide Retirement Solution	\$1,120.00	Payroll - Deferred Comp
CM34108	11/16/2018	New Horizons CLC of Sacramento	\$2,000.00	Training & Safety
CM34109	11/16/2018	NTU Technologies, Inc.	\$2,777.60	Chemicals
CM34110	11/16/2018	Operating Engineers Local Union No. 3	\$508.63	Payroll - Union Dues
CM34111	11/16/2018	PDF Tactical	\$3,595.59	Contract Staffing - Security
CM34112	11/16/2018	Peopleready	\$948.10	Contract Staffing - Utility
CM34113	11/16/2018	Public Agency Retirement Services	\$371.74	Payroll - OPEB
CM34114	11/16/2018	Rancho Murieta Ace Hardware	\$43.26	Repairs & Maintenance
CM34115	11/16/2018	Rancho Murieta Association	\$150.00	Landscaping
CM34116	11/16/2018	Rancho Murieta Association	\$361.51	Purchased Power
CM34117	11/16/2018	River City Rentals	\$190.57	WTP Culvert Project
CM34118	11/16/2018	Romo Landscaping	\$385.00	Landscaping
CM34119	11/16/2018	S. M. U. D.	\$13,713.15	Purchased Power
CM34120	11/16/2018	Shred-It USA	\$2,460.00	Contract Shredding
CM34121	11/16/2018	Sprint	\$189.95	Air Cards
CM34122	11/16/2018	State of California	\$64.00	Pre Employment Screening
CM34123	11/16/2018	Streamline	\$300.00	Website Hosting
CM34124	11/16/2018	TASC	\$68.91	Payroll - Beneflex
CM34125	11/16/2018	TASC	\$196.14	Payroll - Beneflex
CM34126	11/16/2018	U.S. HealthWorks Medical Group, PC	\$94.00	Payroll - Other
CM34127	11/16/2018	Useware, Inc.	\$15,250.00	IT Support
CM34128	11/16/2018	W.W. Grainger Inc.	\$1,954.45	Repairs & Maintenance
CM34129	11/16/2018	Western Exterminator Co.	\$636.00	Monthly Service
EFT	11/27/2018	Pitney Bowes	\$1,500.00	Postage
EFT	11/30/2018	EFTPS	\$13,513.21	Payroll - Taxes - Fed
EFT	11/30/2018	EDD	\$6,424.43	Payroll - Taxes - CA
CM34130	11/30/2018	A Leap Ahead IT	\$2,032.09	IT Hardware - Admin
CM34131	11/30/2018	Duloglo Enterprises Inc DBA Action Cleaning	\$1,172.00	Monthly Cleaning Service
CM34132	11/30/2018	American Family Life Assurance Co.	\$368.91	Payroll - Aflac
CM34133	11/30/2018	Apple One Employment Services	\$1,169.77	Contract Staffing - Admin
CM34134	11/30/2018	Aramark Uniform & Career Apparel, LLC	\$246.66	Uniform Service - Water
CM34135	11/30/2018	AT&T	\$936.00	Cell Phones
CM34136	11/30/2018	AT&T	\$2,485.76	Land Lines
CM34137	11/30/2018	Biosolids Recycling, Inc.	\$6,536.77	Repairs & Maintenance
CM34138	11/30/2018	California State Disbursement Unit	\$79.26	Payroll - Other
CM34139	11/30/2018	Caltronics Business Systems	\$406.22	IT Hardware - Admin

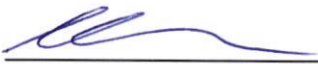
Rancho Murieta Community Services District
Bills Paid Listing for November 2018

Ck Number	Date	Vendor	Amount	Purpose
CM34140	11/30/2018	Cisco Air Systems, Inc	\$359.35	Repairs & Maintenance
CM34141	11/30/2018	Core & Main	\$473.41	Cantova Lift Project
CM34142	11/30/2018	County of Sacramento	\$74.00	Pre Employment Screening
CM34143	11/30/2018	Ditch Witch West	\$1,232.61	Vehicle Service - Jetter
CM34144	11/30/2018	Domenichelli and Associates, Inc	\$11,747.50	Dam Inundation Mapping
CM34145	11/30/2018	Express Office Products, Inc.	\$2,006.72	Office Supplies
CM34146	11/30/2018	Franchise Tax Board	\$60.00	Payroll - Other
CM34147	11/30/2018	Fred Pryor Seminars/CareerTrack	\$149.00	Training & Safety
CM34148	11/30/2018	Harrington Industrial Plastics	\$450.42	Repairs & Maintenance
CM34149	11/30/2018	Hastie's Capitol Sand and Gravel Co.	\$1,145.00	Repairs & Maintenance
CM34150	11/30/2018	Home Depot Credit Services	\$650.09	Repairs & Maintenance
CM34151	11/30/2018	Howe It's Done	\$321.53	Board Meeting
CM34152	11/30/2018	Lee's Automotive Repair Inc	\$1,350.78	Vehicle Service #522
CM34153	11/30/2018	Legal Shield	\$23.90	Payroll - Legal
CM34154	11/30/2018	Nationwide Retirement Solution	\$1,120.00	Payroll - Deferred Comp
CM34155	11/30/2018	Operating Engineers Local Union No. 3	\$508.63	Payroll - Union Dues
CM34156	11/30/2018	Pape Machinery	\$707.11	Vehicle Service - Backhoe
CM34157	11/30/2018	PDF Tactical	\$3,645.04	Contract Staffing - Security
CM34158	11/30/2018	Pirtek Power Inn	\$1,746.01	Vehicle Service - Backhoe
CM34159	11/30/2018	Pitney Bowes	\$78.30	Office Supplies
CM34160	11/30/2018	Prodigy Electric & Controls Inc.	\$4,394.90	Repairs & Maintenance
CM34161	11/30/2018	R&S Overhead Doors and Gates of Sacramento	\$568.88	Repairs & Maintenance
CM34162	11/30/2018	River City Rentals	\$224.17	WTP Culvert Project
CM34163	11/30/2018	State of California	\$2,865.05	Water Rights
CM34164	11/30/2018	State of California	\$231.21	VOID
CM34165	11/30/2018	TASC	\$196.14	Payroll - Beneflex
CM34166	11/30/2018	Tesco Controls, Inc.	\$1,578.60	Repairs & Maintenance
CM34167	11/30/2018	U.S. HealthWorks Medical Group, PC	\$747.00	Pre Employment Screening & Payroll-Other
CM34168	11/30/2018	U.S. Postal Service	\$450.00	Postage
CM34169	11/30/2018	State of California	\$231.21	Water Rights
		TOTAL	\$505,347.13	

**Rancho Murieta Community Services District
Bills Paid Listing for November 2018**

Ck Number	Date	Vendor	Amount	Purpose
		<u>CFD 2014-1 Bank of America Checking</u>		
CM2072	11/16/2018	Corelogic Solutions, LLC	\$ 206.00	CFD-2014 Admin Fee
		TOTAL	\$ 206.00	
		<u>EL DORADO PAYROLL</u>		
Checks: CM11880 to CM11922 and Direct Deposits: DD10834 to DD10917			\$ 204,287.46	Payroll
EFT	Various	National Payment Corp	\$117.86	Payroll
		TOTAL	\$204,405.32	

PREPARED BY: Eric Thompson, Controller

REVIEWED BY:  _____, District Treasurer

MEMORANDUM

Date: December 18, 2018
To: Board of Directors
From: Mark Martin, General Manager
Subject: General Manager's Report

2018 DISTRICT ELECTIONS

The Rancho Murieta Community Services District (District) Elections were certified as of November 30, 2018 with newly elected Directors Linda Butler, Randy Jenco and Tim Maybee to be seated at the December 19, 2018 Board meeting.

EMPLOYEE RELATIONS/DEVELOPMENT

An employee recognition lunch was held for all employees at the Rancho Murieta Country Club (RMCC) on Thursday, December 13, 2018. At the lunch, we recognized District Secretary Suzanne Lindenfeld and Patrol Officer Tom Coyle each with fifteen (15) years of service, and Sergeant Rick Tompkins for ten (10) years of service.

On November 21, 2018, we announced the appointment of Tom Hennig as Director of Administration. Tom's first working day with the District was November 26, 2018.

Interviews for a new front counter Office Assistant were held November 27-28, 2018 to allow the new Director of Administration to participate in the interviews. We have made a selection and expect the new Office Assistant to start the first week of January 2019.

SECURITY – SECURITY TOWN HALL MEETING FOLLOW-UP

The Security Town Hall was held October 24, 2018 at the Rancho Murieta Association (RMA) community building. All members of the community and community stakeholder groups were invited to attend. The discussion was led by members of the District and RMA boards. The meeting featured a rotation of attendees through a series of poster boards on various topics. At the end of the session, attendees reconvened to review the feedback provided at each station. Opportunity for follow-up comments was offered through November 7, 2018. The District received only four (4) follow-up comments as of the November 7, 2018 deadline. RMA compiled the initial comments and forwarded them to the District for addition of the new comments. Chief Werblun organized the final comments by area of responsibility (RMA versus non-RMA). District staff are meeting with RMA staff on December 27, 2018 to review and discuss responses to the comments received and timing of the next Joint Security Committee meeting. Responses to comments and discussion points are to be brought forward as part of a Joint Security Committee meeting expected to be held in early 2019.

OUTREACH/ADVOCACY

November 20, 2018: Water Forum. Participated in an introductory meeting with Tom Gohring, the Executive Director of the Water Forum, to better understand the role of the organization and how its efforts can benefit the District.

December 7, 2018: WateReuse Norcal Symposium. A good session on recycled water use in Singapore. To improve acceptance for potable reuse of water, terminology such as purified water and NEWater are being used from a public outreach campaign to change how individuals perceive recycled water. To further this aim, Singapore has migrated away from use of the term Waste Water Treatment Plant (WWTP) to Water Recycling Plant (WRP). Something to consider for District.

As part of another discussion, the California Chapter President of WateReuse discussed the increased variability of weather patterns in California focusing on expected increases in temperatures leading to more rains and less reliable snowpack at higher elevations. This means we need to start thinking about how to capture flows that may not track with snowmelt patterns of the past. A final point was made that the Sierra snowpack is in fact California's largest water reservoir, so that changes to patterns of storage of that snowpack can bode for significant downstream impacts.

December 27, 2018: District/RMA General Manager meeting. Greg Vorster, RMA General Manager, and I have set a schedule of monthly meetings to discuss matters relating to cooperation between both stakeholders.

UPCOMING

January 10, 2019: Regional Water Authority (RWA) Board Meeting.

MEMORANDUM

Date: December 10, 2018
To: Security Committee
From: Jeffery Werblun, Security Chief
Subject: Security Report for the Month of November 2018

OPERATIONS UPDATE

We hired a Patrol Officer, full time Gate Officer, part time Gate Officer, and temporary Gate Officer. All are currently in training.

INCIDENTS OF NOTE

The last week of November there were 3 incidents reported as attempted residential burglaries in the Lago Drive. One house had pry marks on the front door and the other two reported the front door knobs were jiggled. District Security and Sacramento Sheriff's Department (SSD) responded to all three. No suspect information. No entry was made. Patrol will be doing extra patrols in these neighborhoods.

November 30, 2018 at approximately 1927 hours, a reported structure fire occurred. Fire was contained. No reported injuries.

RANCHO MURIETA ASSOCIATION COMPLIANCE MEETING

Chief Werblun attended the Compliance meeting. Nothing to report.

CONTRACT SECURITY

We are still using PDF Security to fill patrol vacancies until the new officer is finished with training.



RMA Rule Violations / Citations November 2018

Driveway Parking	45
Overnight Street Parking	17
Park Hours	
Stop Sign	61
Unsafe Driving	1
Speeding	35
Unlicensed Driver	
<hr/>	
Total	159

*Note: These citation totals are citations issued by CSD Security; they do not reflect citations issued by RMA.



**Rancho Murieta Association
Rule Violations/Admonishments/Complaints
November 2018**

Gate Entrance Refusals	29
Parking	1
Unsafe Driving	7
Open Garage Door	6
Park Hours	2
Speeding	1
Loose/Off Leash Dogs	10
Barking Dogs	10
Unlicensed Driver	1
Stop Sign	5
<hr/>	
Total	72

Note: A *complaint* of a violation does NOT necessarily mean a violation occurred. The complaint may have been unfounded, officers were unable to locate the complaint, or the complaint was not actually in fact an RMA Rule violation at all.

MEMORANDUM

Date: December 10, 2018
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Utilities Report

The following is information and projects staff has worked on since the last Board meeting.

WATER TREATMENT

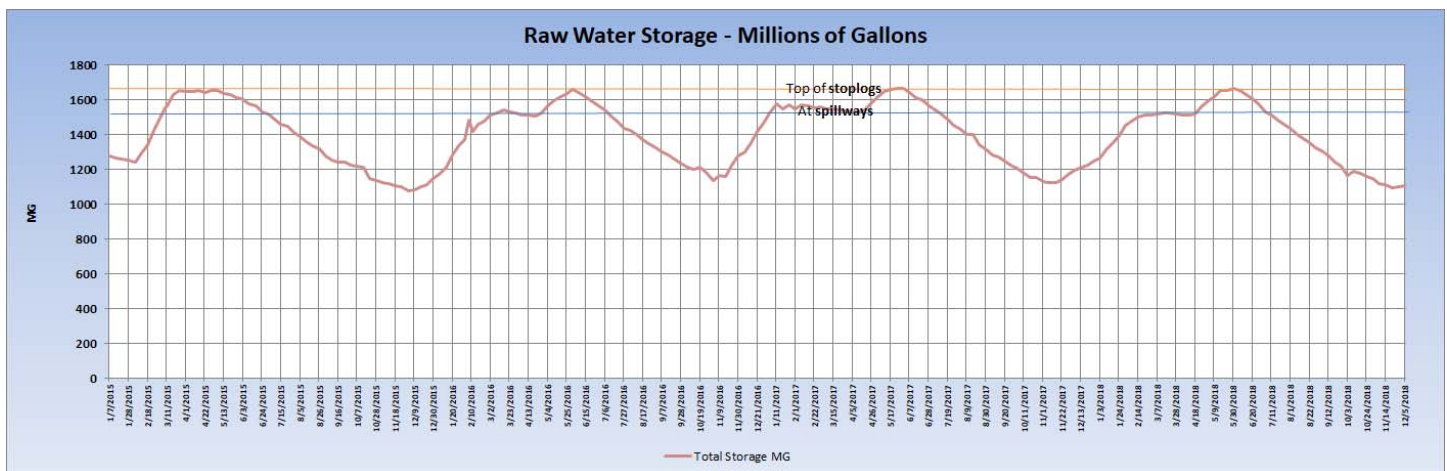
Water Treatment Plant (WTP) #1 continues to be off-line for maintenance of the membrane fibers. WTP #2 is in operation at 1.0 mgd, producing an average of 0.88 mgd to meet the total daily demand. Total water production for November 2018 was 37,543,000 gallons (115.2 acre-feet), approximately 472 gallons per day per water connection.

WATER SOURCE OF SUPPLY

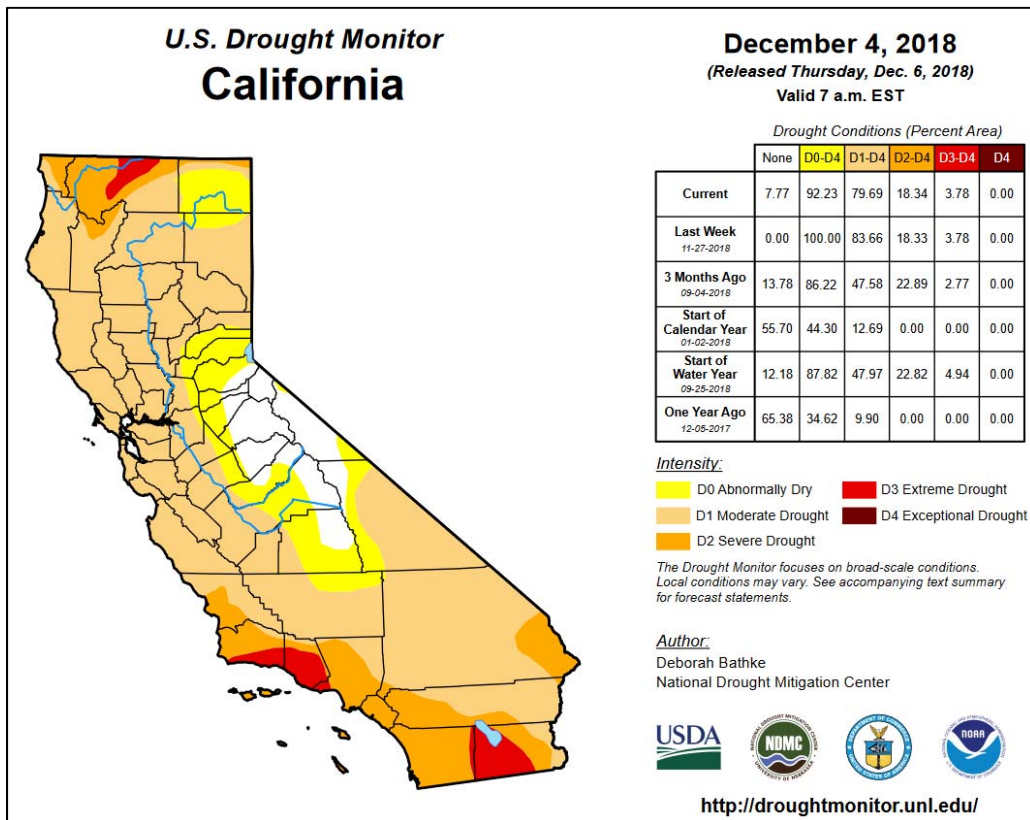
On December 5, 2018, all raw water storage for Calero, Chesbro, and Clementia Reservoirs measured approximately 1,106.8 MG (3,397 AF) of which 942.9 MG (2,893.9) is usable due to dead storage. For Calero and Chesbro Reservoirs alone, storage measured 824.9 MG (2,531.7 AF), or 775.5 MG (2,078.7 AF) usable. In November 2018 there was 3.85" of rainfall and evaporation was 2.04".

Diversion to storage will begin once river flow exceeds 70 cubic feet per second in the Cosumnes River and water quality meets our standards to divert water. We typically allow for the river system to flush itself of poorer water quality with the first few rains before we divert water to storage to obtain the cleanest water possible while still balancing being able to fill our reservoirs by the end of May of next year.

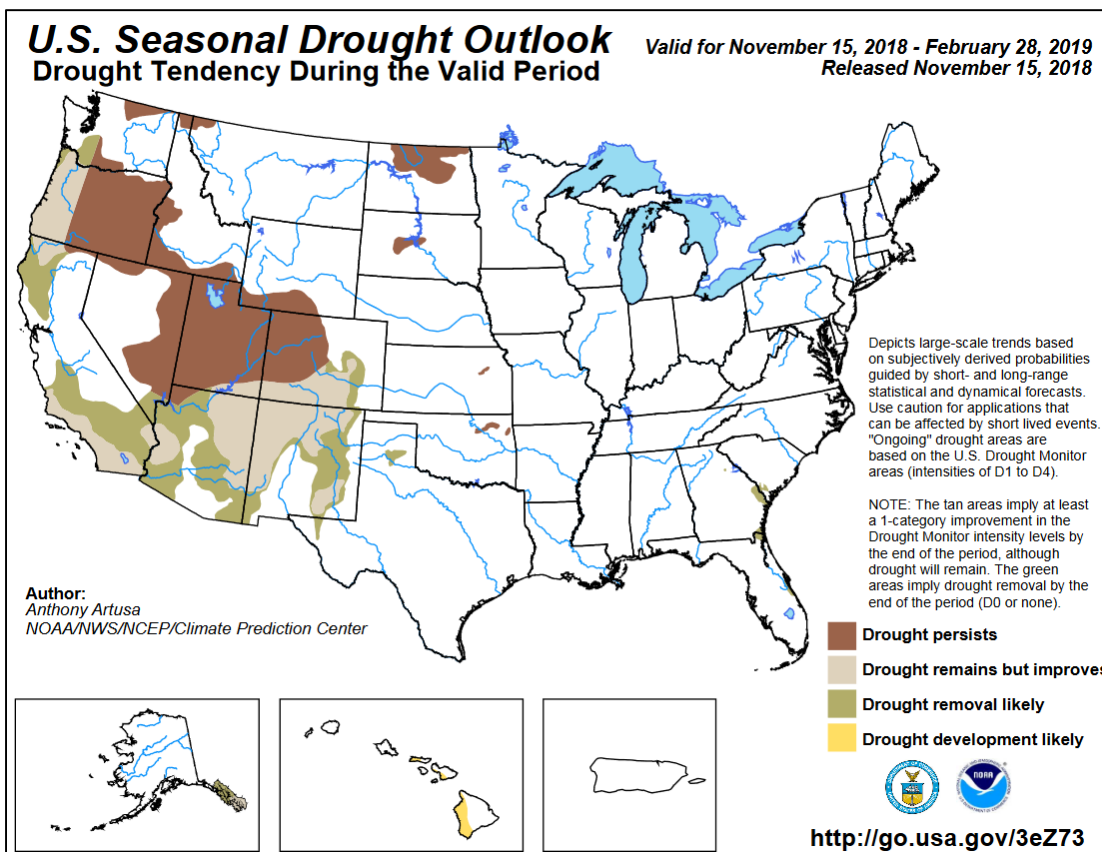
Below is a graphic representation of the water storage reservoir levels from 2015 to Nov.7, 2018.



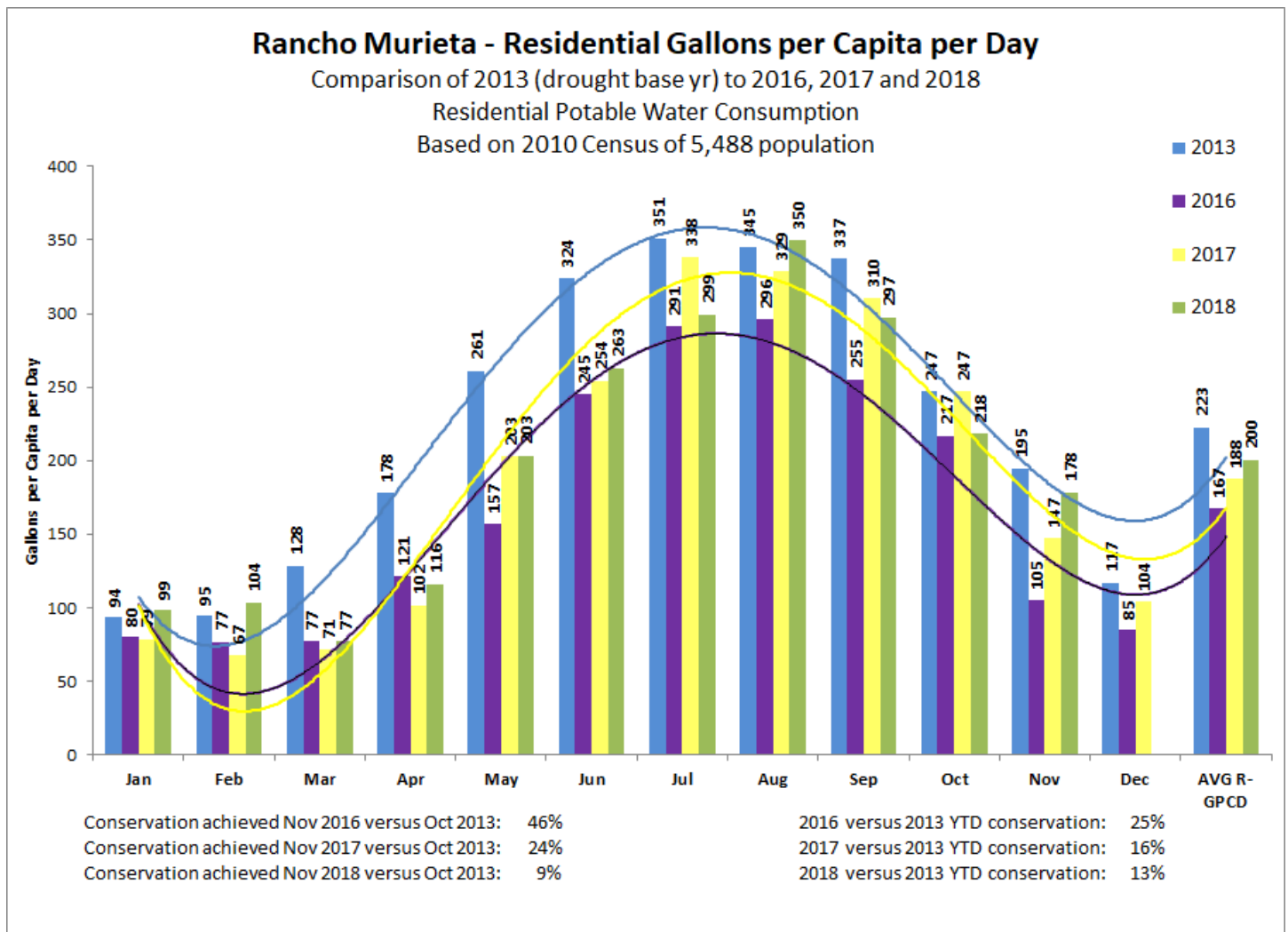
The California Drought monitor still has our region noted in the category of "Abnormally Dry" as shown in the graphic below, with most other areas having improved.



The US Season Drought Outlook remains unchanged for our area, predicting that rainfall in our area should be in the normal range as shown below.



Water Use has dropped again this past month. The graphic for the Residential Gallons per Capita per day water use is shown below.

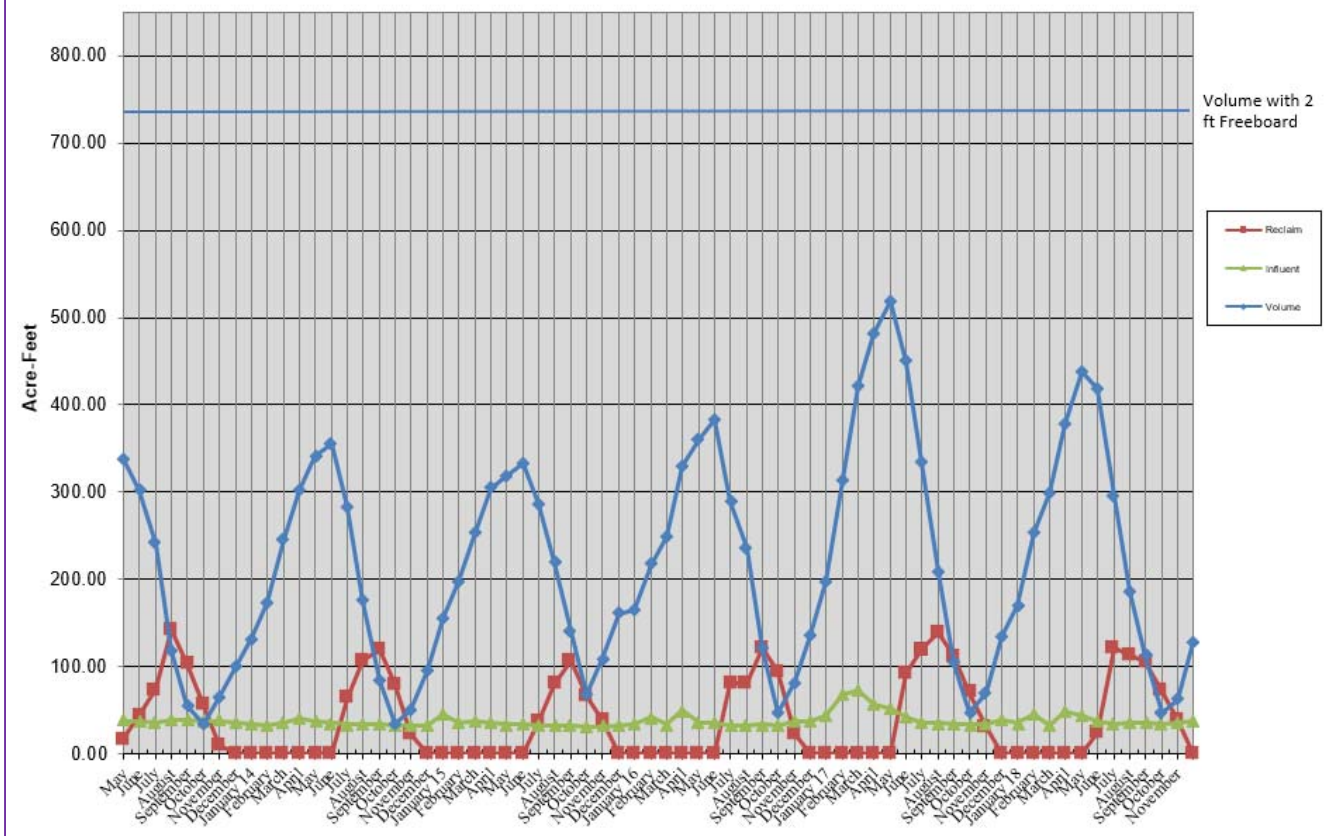


WASTEWATER COLLECTION, TREATMENT, AND RECLAMATION

In November influent wastewater flow averaged 0.408 million gallons a day, for a total of 12.25 MG, (37.61 AF). This is approximately 158 gpd per sewer connection. Secondary wastewater storage measured 20.26 MG (62.18 AF), of which 15.4 MG (47.3 AF) is usable due to dead storage, on November 7, 2018. The Reclamation Plant is off for the rainy season.

Below is a graph of the secondary wastewater storage volumes to date as we head into the winter season where the reservoirs will fill up until we begin reclamation deliveries again next Spring.

Volume of Secondary Wastewater in Reservoirs 2013-2018



SEWER COLLECTION

Prior to the Thanksgiving Holiday, District Utility staff continued sewer line cleaning with a contractor and cleaned sewer lines in North Units 1, 2, 3 for preventative maintenance. A total of over 17,000 feet of sewer lines were cleaned in November.

DRAINAGE / STORMWATER

Utility staff spent time removing rocks from culvert pipes, clearing debris from culverts on Jigger Court and Colbert Drive, conducting facility inspections, and making sure construction sites have their BMPs in place. As we are now in the rainy season, staff will now leave vegetated areas alone to allow them to catch, filter, and slow down storm water runoff, and focus on keeping the entrances and exits of culverts clear.

WATER METERING AND UTILITY STAFF WORK

In November 2018, four (4) ¾" meters and four (4) new 1" meters were replaced. Four (4) Utility Star reports, and five (5) underground service alerts (USAs) were completed. There were four (4) service line leaks reported and repaired in November.

PROJECTS

Development

The Retreats East and North

The developer's engineering has reached out to us noting that they want to start this project. Their intent was to install some initial water infrastructure and build three (3) model homes. This project is in review with Coastland Engineering.

The Retreats West

The two (2) homes being built appear to be complete, however water and sewer connections are yet to be done with oversight from District staff.

The Murieta Gardens - Murieta Marketplace

This project is still on hold.

The Murieta Gardens – Highway 16 Off-Site Improvements

The project appears to be nearly completed. Stormwater Best Management Practices (BMPs) have been set up. Work related to the CIA ditch piping needs to be completed.

The Murieta Gardens II – Infrastructure at “Utility A”

Testing of the storm drains occurred and passed inspections. Straw has been blown onto bare dirt areas for storm erosion protection as well as other BMPs prepped for the upcoming rainy season. A construction schedule has been requested but has yet to be received.

The Murieta Gardens II – Subdivision

The contractor continued working to install storm drain piping, pressure test potable water supply lines, repair sags in newly installed sewer lines, place asphalt base on the future Oakville to Sobon roadways, and stormwater BMPs items to prevent erosion of the sites.

Rancho Murieta North – Development Project

John Sullivan stated that the draft drainage report will be reviewed once more then submitted to the County for approval. The District will not begin review of the drainage report until fees are collected and an agreement with the developer has been completed and signed.

FAA Business Park

No change from last month’s update. The project anticipates beginning construction on April 1, 2019.

Equestrian Center Food Service Building

The project is done. The District, along with Coastland, needs to determine how the equivalent dwelling unit (EDUs) provided for sewer service may impact our system and possibly the fees to the Equestrian Center to service this EDU demand.

District Projects

Emergency Well Project

This project is on hold per the Board’s decision.

Cantova Sewer Lift Station pump and rail replacements

This project wrapped up Friday, December 7, 2018 . There was a minor issue with water infiltration during the project, which District staff quickly addressed to keep the project on schedule.



New valves and check valves on discharge of new pumps



New pumps, pump rails, discharge piping, and control floats at the Cantova sewer pump station.

Water Plant Culvert

The culvert box installation is now complete. The roadway across it is functional but still needs some additional compaction and work. A completion report has been submitted the Department of Fish and Wildlife for the Stream Alteration Permit for the project to close it out.

CONFERENCE/EDUCATION SCHEDULE

Date: December 13, 2018
To: Board of Directors
From: Suzanne Lindendorf, District Secretary
Subject: Review Upcoming Conference/Education Opportunities

This report is prepared in order to notify Directors of upcoming educational opportunities. Directors interested in attending specific events or conferences should contact me to confirm attendance for reservation purposes. The Board will discuss any requests from Board members desiring to attend upcoming conferences and approve those requests as deemed appropriate.

Board members must provide brief reports on meetings that they have attended at the District's expense. (AB 1234). The upcoming conferences/educational opportunities include the following:

CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)

2019 Special District Legislative Days	May 21, 2019	Sacramento
2019 Special District Leadership Academy	July 7, 2019	Napa
2019 Board Secretary/Clerk Conference	November 12, 2019	Seaside

GOLDEN STATE RISK MANAGEMENT ASSOCIATION (GSRMA)

No Information Currently Available on Upcoming Conferences.

AMERICAN WATER WORKS ASSOCIATION (AWWA)

No Information Currently Available on Upcoming Conferences.

RESOLUTION R2018-11

IN HONOR OF MORRISON GRAF, DIRECTOR



WHEREAS, Morrison Graf was appointed in 2015 to the Rancho Murieta Community Services District Board of Directors, and

Whereas, Morrison generously gave a great deal of his time and energy to the community and the District Board, and

Whereas, during his term, Morrison served as Board Vice President and on the following Board Committees: Improvements; Parks; Personnel, and

Whereas, in serving on these committees, Morrison shared his vast experience and insight on the operation and finances of the District, and

Whereas, Morrison's leadership and vision will enable the District to continue to benefit from his service in the years to come, and

Whereas, Morrison's example and counsel will be missed by the Board and staff of the Rancho Murieta Community Services District, as well as the community as a whole, and

Whereas, the community and residents will continue to benefit from Morrison's service, long after his leaving the Board.

NOW THEREFORE BE IT PROCLAIMED, this 19th Day of December in the year 2018, that the Board of Directors of the Rancho Murieta Community Services District, recognizes, appreciates and commends Morrison Graf for his three (3) years of service to the community and District, and wishes him well in his future endeavors.

Director

Director

Director

Director

Director

DRAFT

RESOLUTION R2018-12

IN HONOR OF GERALD PASEK, DIRECTOR



WHEREAS, Gerald “Jerry” Pasek was appointed in 2010 to the Rancho Murieta Community Services District Board of Directors, and

Whereas, Jerry generously gave a great deal of his time and energy to the community and the CSD Board, and

Whereas, during his term, Jerry served as Board President and on the following Board Committees: Finance, Improvements, Personnel, Regional Water Authority, and

Whereas, in serving on these committees, Jerry shared his vast experience and insight on the operation and finances of the District, and

Whereas, Jerry’s leadership and vision will enable the District to continue to benefit from his service in the years to come, and

Whereas, Jerry’s example and counsel will be missed by the Board and staff of the Rancho Murieta Community Services District, as well as the community as a whole, and

Whereas, the community and residents will continue to benefit from Jerry’s service, long after his leaving the Board.

NOW THEREFORE BE IT PROCLAIMED, this 19th Day of December in the year 2018, that the Board of Directors of the Rancho Murieta Community Services District, recognizes, appreciates and commends Gerald Pasek for his eight (8) years of service to the community and District, and wishes him well in his future endeavors.

Director

Director

Director

Director

Director

RESOLUTION R2018-13

IN HONOR OF MARK PECOTICH, DIRECTOR



HEREAS, Mark Pecotich was appointed in 2014 to the Rancho Murieta Community Services District Board of Directors, and

Whereas, Mark generously gave a great deal of his time and energy to the community and the District Board, and

Whereas, during his term, Mark served as Board President and on the following Board Committees: Parks; Personnel, Communications & Technology, Security, and Joint Security; and

Whereas, in serving on these committees, Mark shared his vast experience and insight on the operation and finances of the District, and

Whereas, Mark's leadership and vision will enable the District to continue to benefit from his service in the years to come, and

Whereas, Mark's example and counsel will be missed by the Board and staff of the Rancho Murieta Community Services District, as well as the community as a whole, and

Whereas, the community and residents will continue to benefit from Mark's service, long after his leaving the Board.

NOW THEREFORE BE IT PROCLAIMED, this 19th Day of December in the year 2018, that the Board of Directors of the Rancho Murieta Community Services District, recognizes, appreciates and commends Mark Pecotich for his four (4) years of service to the community and District, and wishes him well in his future endeavors.

Director

Director

Director

Director

Director

DRAFT