



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

August 15, 2018

Call to Order/Closed Session 4:00 p.m. and Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Mark Pecotich	President
Morrison Graf	Vice President
Les Clark	Director
John Merchant	Director
Gerald Pasek	Director

STAFF

Mark Martin	General Manager
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary
Richard Shanahan	District General Counsel

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All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

- | | ESTIMATED RUNNING TIME |
|---|------------------------|
| 1. CALL TO ORDER - Determination of Quorum – President Pecotich (Roll Call) | 4:00 |
| 2. CONSIDER ADOPTION OF AGENDA (<i>Motion</i>)
<i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order.</i> | |
| 3. CLOSED SESSION
<i>Closed session for public employee discipline/dismissal/release.</i> | |
| 4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION
<i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i>

<i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. TIMED ITEMS as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i> | 5:00 |
| 5. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS | |
| 6. CONSIDER ADOPTION OF RESOLUTION R2018-07, IN HONOR OF JOYCE CZERWINSKY, OFFICE ASSISTANT (<i>Discussion/Action</i>) (<i>Motion</i>) (Roll Call Vote) (<i>5 min.</i>) | |
| 7. COMMENTS FROM THE PUBLIC
<i>Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.</i>

<i>If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.</i> | |

- 8. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.)** All items in Agenda Item 8 will be approved as one item if they are not excluded from the motion adopting the consent calendar.
- A. Approval of Board and Committee Meeting Minutes
 - 1. July 18, 2018 Regular Board Meeting Minutes
 - 2. July 18, 2018 Special Board Meeting Minutes
 - 3. July 24, 2018 Special Board Meeting Minutes
 - 4. August 2, 2018 Special Board Meeting Minutes
 - 5. August 7, 2018 Improvements Committee Meeting Minutes
 - 6. August 7, 2018 Personnel Committee Meeting Minutes
 - B. Approval of Bills Paid Listing
- 9. STAFF REPORTS (Receive and File)**
- A. General Manager's Report
 - B. Administration/Financial Report
 - C. Security Report
 - D. Utilities Report
- 10. CORRESPONDENCE**
- A. Correspondence from Carolyn Kuhnz, Dated July 16, 2018
 - B. Email from Rob Allen, Received July 20, 2018
 - C. Email from Bill and Pat Kelly, Received August 7, 2018
- 11. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES (Discussion/Action) (Motion)**
- 12. REVIEW DISTRICT SEPTEMBER MEETING DATES/TIMES**
- A. Improvements – September 4, 2018 at 8:30 a.m.
 - B. Finance – September 4, 2018 at 9:30 a.m.
 - C. Personnel – September 4, 2018 at 10:30 a.m.
 - D. Security – September 6, 2018 at 4:00 p.m.
 - E. Communications – September 6, 2018 at 4:30 p.m.
 - F. Regular Board Meeting – September 19, 2018 - Open Session at 5:00 p.m.
- 13. CONSIDER ADOPTION OF REVISED JOB DESCRIPTIONS (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)**
- A. General Manager
 - B. Director of Administration
 - C. Controller
 - D. Accounting Supervisor

14. **CONSIDER APPROVAL OF PROPOSED SALARY RANGE FOR DIRECTOR OF ADMINISTRATION POSITION** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
15. **PUBLIC HEARING TO CONSIDER PLACING DELINQUENT ACCOUNTS ON TAX ROLLS OF SACRAMENTO COUNTY FOR COLLECTION** (Time is approximate but will not be conducted before 5:00 p.m.)
 - A. Presentation by Eric Thompson, Controller.
 - B. The Board President will open a public hearing for public comment on placing delinquent accounts on the tax rolls of Sacramento County for collection.
 - C. The Board President will close the public hearing on placing delinquent accounts on the tax rolls of Sacramento County for collection.
 - D. Board Discussion/Approval of Resolution R2018-05, a Resolution Authorizing Collection and Requesting Inclusion of Delinquent Rates, Special Taxes, Charges and Penalties for Water, Sewer, Solid Waste, Drainage and Security Service on the Tax Roll for the Forthcoming Fiscal Year in the Same Manner as the General Taxes. (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
16. **CONSIDER ADOPTION OF DISTRICT RESOLUTION R2018-06, COMMUNITY FACILITIES DISTRICT NO. 2014-1 ANNUAL SPECIAL TAX LEVIES** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
17. **CONSIDER APPROVAL OF PROPOSAL FOR LAGUNA JOAQUIN WATER LEVEL MEASUREMENT STATION INSTALLATION** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
18. **CONSIDER APPROVAL OF PROPOSAL FOR MAIN LIFT SOUTH STORMWATER PUMPS 4 AND 5 REPAIRS** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
19. **CONSIDER ADOPTION OF RESOLUTION R2018-08 DECIDING GAMAL ANSARI GRIEVANCE** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
20. **DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), **Directors** may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda.*
21. **ADJOURNMENT** (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is August 10, 2018. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.