



## RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

August 21, 2019

Call to Order/ Open Session 5:00 p.m.

### 1. CALL TO ORDER/ROLL CALL

President Clark called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Les Clark, Randy Jenco, and John Merchant. Also, present were Mark Martin, General Manager; Tom Hennig, Director of Administration; Jeff Werblun, Security Chief; Richard Shanahan, District General Counsel; and Amelia Wilder, Temporary District Secretary. Directors Linda Butler and Tim Maybee were absent.

### 2. CONSIDER ADOPTION OF AGENDA

**Motion/Merchant to adopt the agenda. Second/Jenco. Ayes: Clark, Jenco, Merchant. Noes: None. Absent: Butler and Maybee. Abstain: None.**

### 3. BOARD ADJOURNED TO CLOSED SESSION AT 4:01 P.M. TO DISCUSS THE FOLLOWING ITEMS:

*Under Government Code section 54957: Public employee discipline/dismissal/release.*

*Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.*

### 4. BOARD RECONVENED TO OPEN SESSION AT 5:01 P.M.

**Director Butler joined the Open Session Meeting at 5:00 P.M.**

*Under Government Code section 54957: Public employee discipline/dismissal/release. No action to report back.*

*Under Government Code 54957: Public Employee Performance Evaluation of the General Manager. No action to report back.*

### 5. CONSENT CALENDAR

**Motion/Jenco to adopt the consent calendar. Second/Clark. Roll Call Vote: Ayes: Clark, Jenco, Merchant, Butler. Noes: None. Absent: Maybee. Abstain: None.**

### 6. STAFF REPORTS

Under Agenda Item 6a, Mark Martin, General Manager, gave a brief summary of the District and Murieta Village Association (MVA), and Rancho Murieta Association (RMA) general managers' meetings, Regional Water Authority (RWA) monthly board meeting, and Sacramento Central Groundwater Authority (SCGA) Monthly Meeting, Strategic Planning Workshop Special Board Meeting and the Developer Monthly Meeting. He also gave a Legislative Update discussing Water Tax (SB 200), ADU Impact Fees (SB 13) and CSD's involvement in Community Outreach Improvements.

Under Agenda Item 4b, Tom Hennig, Director of Administration, commented on the updated financial report and answered questions about the procedures surrounding adding past due accounts to the Tax Roll, and line items on the report.

Director Merchant complemented the format of the new report and asked if a report could be generated to show a rolling 12-month detail so they could compare year to year detail.

Under Agenda Item 4c, Chief Werblun gave a brief overview of the operations updates and incidents of note, stating that staff trainings had been held for the Security Department and Front Office Staff. There will be two trainings held annually for Staff.

Under Agenda Item 4d, Mark Martin, General Manager, gave a brief summary of the utilities update including the progress on at Murieta Gardens and Murieta Gardens II. A discussion followed regarding the drainage basin, and the desire of the Board to remain informed of the progress of developments.

#### **7. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES**

Tom Hennig, Director of Administration, will be attending the Golden State Risk Management Annual Training Conference, and CALPELRA Conference.

#### **8. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS**

Tom Hennig, Director of Administration, welcomed Cindy Chao, Controller to the staff.

#### **9. REVIEW APRIL 2019 BOARD/COMMITTEE MEETING DATES/TIMES**

No discussion.

#### **10. CORRESPONDENCE**

None

#### **11. COMMENTS FROM THE PUBLIC**

None.

#### **12. CONSIDER ADOPTION OF ORDINANCE O2019-03 AMENDING DISTRICT CODE CHAPTER 14 RELATING TO INTEREST RATE ON DELINQUENT WATER SERVICE CHARGES; CHAPTER 15 RELATING TO INTEREST RATE ON DELINQUENT SEWER SERVICE CHARGES; CHAPTER 16 RELATING TO INTEREST RATE ON DELINQUENT DRAINAGE SPECIAL TAXES; CHAPTER 21 RELATING TO INTEREST RATE ON DELINQUENT SECURITY SPECIAL TAXES; AND CHAPTER 31 RELATING TO INTEREST RATE ON DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL SERVICE CHARGES AND COLLECTION THROUGH THE COUNTY TAX ROLL**

Tom Hennig, Director of Administration, gave a brief summary of the recommendation to adopt Ordinance O2019-03 amending District Code regarding the interest rate on delinquent Water, Sewer, Drainage, Security and Solid Waste Collection and collection through the County tax rolls.

**Motion/Clark to adopt O2019-03 approving an interest rate increase on delinquent Water, Sewer, Drainage, Security and Solid Waste Collection and collection through the County tax rolls. Second/ Merchant. Ayes: Clark, Jenco, Butler, Merchant Noes: None. Absent: Maybee. Abstain: None.**

#### **13. CONSIDER ADOPTION OF DISTRICT RESOLUTION R2019-08, AMENDING FIXED EMPLOYER'S CONTRIBUTION FOR REPRESENTED PUBLIC EMPLOYEE MEDICAL AND HOSPITAL CARE ACT BENEFITS (GROUP 001)**

Tom Hennig, Director of Administration, gave a brief summary of the recommendation to adopt Resolution R2019-08, amending fixed employer's contribution for represented public employee medical and hospital care act benefits (group 001).

President Clark asked if there was any budgetary impact. Mark Martin, General Manager, let him know there was not.

**Motion/Jenco** to adopt Resolution R2019-08, amending fixed employer's contribution for represented public employee medical and hospital care act benefits (group 001). **Second/Clark. Roll Call Vote: Ayes: Clark, Jenco, Butler, Merchant. Noes: None. Absent: Maybee. Abstain: None.**

#### **14. CONSIDER ADOPTION OF DISTRICT RESOLUTION R2019-09, AMENDING FIXED EMPLOYER'S CONTRIBUTION FOR UNREPRESENTED PUBLIC EMPLOYEE MEDICAL AND HOSPITAL CARE ACT BENEFITS (GROUP 001)**

Tom Hennig, Director of Administration, gave a brief summary of the recommendation to adopt Resolution R2019-09, amending fixed employer's contribution for unrepresented public employee medical and hospital care act benefits (group 002).

**Motion** to adopt Resolution R2019-09, amending fixed employer's contribution for unrepresented public employee medical and hospital care act benefits (group 002) was a joint adoption with Resolution R2019-08 amending fixed employer's contribution for represented public employee medical and hospital care act benefits (001).

#### **15. CONSIDER SELECTION FOR SACRAMENTO LOCAL AGENCY FORMATION COMMISSION NOMINATIONS FOR SPECIAL DISTRICT REPRESENTATION FOR SPECIAL DISTRICT COMMISSIONER OFFICE NO. 6 AND ALTERNATE SPECIAL DISTRICT COMMISSIONER FOR OFFICE NO. 6 AND 7**

Mark Martin, General Manager, gave a brief summary of the role of the Special District Commissioner and the nomination process.

The Board reached a consensus not to nominate anyone for this position.

#### **16. DISCUSSION AND CONSIDERATION OF A POLICY REGARDING THE BOARD'S PERFORMANCE EVALUATION OF THE GENERAL MANAGER**

Mark Martin, General Manager gave a brief summary of the lack of a current policy regarding the Board's performance evaluation of the General Manager. A discussion followed, including the practices being followed by other Special Districts. It was decided that the Board would have a Special Workshop to review the policies and practices in place at other Special Districts, and create a policy to evaluate the performance of the General Manager. The current review period ends September 30, 2019.

#### **17. DIRECTOR COMMENTS/SUGGESTIONS**

Director Jenco asked for a better explanation of the yellow water that was a product of the manganese issue in July. He wanted to know what the guarantees are on the new filtration system that was purchased. He also questioned what solutions are being worked on to ensure this will not be a recurring issue. President Clark commended Paul Siebensohn, Director of Field Operations for the research that he is doing to come up with an affordable long-term solution.

#### **19. ADJOURNMENT**

**Motion/Butler** to adjourn at 6:41 p.m. **Second/Clark. Ayes: Clark, Jenco, Butler, Merchant. Noes: None. Absent: Maybee. Abstain: None.**

Respectfully submitted,

DRAFT