



# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD  
RANCHO MURIETA, CALIFORNIA 95683  
916-354-3700  
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## AGENDA

*“Your Independent Local Government Agency Providing  
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

### REGULAR BOARD MEETING

**November 16, 2022**

4:00 p.m. Closed Session/Open Session 5:00 p.m.  
Rancho Murieta, CA 95683

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#### BOARD MEMBERS

|              |                |
|--------------|----------------|
| Tim Maybee   | President      |
| Randy Jenco  | Vice President |
| Linda Butler | Director       |
| VACANT       | Director       |
| Martin Pohll | Director       |

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#### STAFF

|                  |                                |
|------------------|--------------------------------|
| Michael Fritschi | Interim General Manager        |
| Paula O’Keefe    | Director of Administration     |
| Richard Shanahan | District General Counsel       |
| Amelia Wilder    | District Secretary             |
| Kelly Benitez    | Security Supervisor            |
| Travis Bohannon  | Interim Director of Operations |

# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

November 16, 2022

## REGULAR BOARD MEETING

Call to Order

4:00 p.m. Closed Session/Open Session 5:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

## AGENDA

ESTIMATED RUNNING TIME 5:00

### 1. CALL TO ORDER - Determination of Quorum –President Maybee **(Roll Call)**

### 2. CONSIDER ADOPTION OF AGENDA **(Motion)**

*The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.*

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

### 3. CLOSED SESSION

- A. Closed session for public employee performance evaluation of Interim General Manager
- B. Closed session to consider process for public employee appointment of General Manager
- C. Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9(d)(1)) – Tompkins v. Rancho Murieta CSD

### 4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

### 5. CONSENT CALENDAR **(Motion) (Roll Call Vote)** (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.

- A. Approval of Board Meeting and Committee Meeting Minutes
  - 1. October 19, 2022 Regular Board Meeting Minutes
  - 2. November 1, 2022 Personnel Committee Meeting Minutes

3. *November 1, 2022 Finance Committee Meeting Minutes*
4. *November 3, 2022 Communications and Technology Committee Meeting*
5. *November 3, 2022 Security Committee Meeting Minutes*
6. *November 8, 2022 Special Improvements Committee Meeting Minutes*

**B. Approval of Bills Paid Listing October, 2022**

**C. Approval of District Appointments**

- a. Michael Fritschi as District Treasurer
- b. Michael Fritschi as Regional Water Authority Board Member Representative
- c. Michael Fritschi as Sacramento Ground Water Authority Board Member Representative
- d. Michael Fritschi as Designated Labor Negotiator
- e. Michael Fritschi as Real Property Negotiator

**6. RECEIVE DRAFT BUDGET TO ACTUAL REPORT** (Receive and File)

**7. CONSIDER APPROVAL OF CAL-WASTE FRANCHISE AGREEMENT** (Discussion/Action)  
(Motion) **(Roll Call Vote)**

**8. STAFF REPORTS** (Receive and File)

- A. General Manager's Report
- B. Administration/Financial Report
- C. Security Report
- D. Utilities Report

**9. REVIEW DISTRICT MEETING DATES/TIMES FOR DECEMBER 2022**

- A. Communications – December 1, 2022 at 8:30 a.m.
- B. Security – December 1, 2022 at 10:00 a.m.
- C. Personnel – December 6, 2022 at 7:30 a.m.
- D. Improvements – December 6, 2022 at 8:00 a.m.
- E. Finance – December 6, 2022 at 10:00 a.m.
- F. Regular Board Meeting – December 21, 2022 - Open Session at 5:00 p.m.

**10. CORRESPONDENCE**

**11. COMMENTS FROM THE PUBLIC**

*Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.*

*If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.*

**12. CONSIDER SCHEDULING SPECIAL BOARD MEETING TO REVIEW CANDIDATES FOR VACANT BOARD POSITION** (Discussion/Action) (Motion) **(Roll Call Vote)**

**13. GM TRANSITION AD HOC COMMITTEE UPDATE** (Discussion/Action)

**14. APPROVE CONTRACT FOR GENERAL MANAGER RECRUITMENT** (Discussion/Action) (Motion) **(Roll Call Vote)**

**15. CONSIDER APPROVAL OF RESOLUTION R2022-24 UPDATING AUTHORIZED SIGNATORIES FOR EL DORADO SAVINGS BANK** (Discussion/Action) (Motion) **(Roll Call Vote)**

**16. CONSIDER INCLUSION OF OPERATOR IN TRAINING TO PLANT OPERATOR SERIES** (Discussion/Action) (Motion) **(Roll Call Vote)**

**17. CONSIDER APPROVAL OF ORDINANCE O2022-06 ADDING CHAPTER 9 TO DISTRICT CODE - ADMINISTRATIVE CITATIONS AND FINES** (Discussion/Action) (Motion) **(Roll Call Vote)**

**18. RECEIVE UPDATE ON RIO OSO LIFT STATION AND CONSIDER ACTION TO CONTINUE THE CONTRACTING EMERGENCY DECLARATION BY A 3/4ths VOTE** (Discussion/Action) (Motion) **(Roll Call Vote)**

**19. RECEIVE UPDATE ON REPAIRS TO LAKE 11 AND CONSIDER ACTION TO CONTINUE THE CONTRACTING EMERGENCY DECLARATION BY A 3/4ths VOTE** (Discussion/Action) (Motion) **(Roll Call Vote)**

**20. CONSIDER RESOLUTION R2022-25 ACCEPTING RETREATS EAST INFRASTRUCTURE** (Discussion/Action) (Motion) **(Roll Call Vote)**

**21. CONSIDER LIFT STATION 6B SEWER CREDIT** (Discussion/Action) (Motion) **(Roll Call Vote)**

**22. CONSIDER APPROVAL OF CONTRACT FOR INTEGRATED WATER MASTER PLAN** (Discussion/Action) (Motion) **(Roll Call Vote)**

**23. DISCUSS MEASURE R RESULTS** (Discussion/Action)

**24. DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

## 25. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or [awilder@rmcsd.com](mailto:awilder@rmcsd.com). Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is November 10, 2022. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.