



## RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

MINUTES

December 21, 2016

Closed Session at 4:00 p.m. ~ Open Session at 5:00 p.m.

The District Secretary administered the Oath of Office to Les Clark, Morrison Graf, and John Merchant.

### **1. CALL TO ORDER/ROLL CALL**

President Gerald Pasek called the regular meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Les Clark, Morrison Graf, John Merchant, and Mark Pecotich. Also present were Darlene J. Thiel, General Manager; Paul Wagner, Security Chief; Paul Siebensohn, Director of Field Operations; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

### **2. ADOPT AGENDA**

**Motion/Graf to adopt the agenda. Second/Merchant. Ayes: Pasek, Clark, Graf, Merchant, Pecotich. Noes: None. Absent: None. Abstain: None.**

### **3. BOARD ADJOURNED TO CLOSED SESSION AT 4:02 P.M. TO DISCUSS THE FOLLOWING ITEMS:**

*Under Government Code Section 54956.9(d)(1): Conference with Legal Counsel Regarding existing litigation, M&R Investment One Company v. District.*

### **4. BOARD RECONVENED TO OPEN SESSION AT 5:00 P.M. AND REPORTED THE FOLLOWING:**

*Under Government Code Section 54956.9(d)(1): Conference with Legal Counsel Regarding existing litigation, M&R Investment One Company v. District. Nothing to report.*

### **5. CONSIDER ADOPTION OF RESOLUTION 2016-15, RESOLUTION DECLARING THE RESULTS OF THE NOVEMBER 8, 2016 ELECTION**

**Motion/Graf to adopt Resolution 2016-15, a resolution declaring the results of the November 8, 2016 election. Second/Pecotich. Roll Call Vote: Ayes: Pasek, Clark, Graf, Merchant, Pecotich. Noes: None. Absent: None. Abstain: None.**

### **6. CONSIDER ADOPTION OF RESOLUTION 2016-16 IN HONOR OF BETTY FERRARO, DIRECTOR, RANCHO MURIETA COMMUNITY SERVICES DISTRICT**

**Motion/Graf to adopt Resolution 2016-16 in honor of Betty Ferraro, Director, Rancho Murieta Community Services District. Second/Merchant. Roll Call Vote: Ayes: Pasek, Clark, Graf, Merchant, Pecotich. Noes: None. Absent: None. Abstain: None.**

### **7. ELECTION OF BOARD OFFICERS**

**Motion/Pasek to appoint Mark Pecotich as Board President. Second/Merchant. Ayes: Pasek, Clark, Graf, Merchant, Pecotich. Noes: None. Absent: None. Abstain: None.**

**Motion/Merchant to appoint Morrison Graf as Board Vice President. Second/Clark. Ayes: Pasek, Clark, Graf, Merchant, Pecotich. Noes: None. Absent: None. Abstain: None.**

### **8. SPECIAL ANNOUNCEMENTS AND ACTIVITIES**

None.

## **9. COMMENTS FROM THE PUBLIC**

David Lewis commented on a letter he sent to Director Graf in January 2016 regarding flooding that has happened on Park 4. This item will be on the January Improvements Committee agenda.

## **10. CONSENT CALENDAR**

Under Agenda Item 10A, Director Clark asked if the wording for Agenda Item 10 is correct. Richard Shanahan, District General Counsel, stated that it is the correct wording.

**Motion/Pasek** to adopt the consent calendar. **Second/Clark**. **Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

## **11. STAFF REPORTS**

Under Agenda Item 11A, President Pecotich asked if the developers gave a date/time for the submittal of maps after review of the new information the County presented at the last Stakeholders meeting. Darlene Thiel stated no time was given. President Pecotich stated he was glad to see the Meet the Security Chief Open House is scheduled.

Under Agenda Item 11C, Director Pasek asked about the status of the incident map. Chief Wagner stated he is looking into tying into the program that the water department will be using.

## **12. CORRESPONDENCE**

None.

## **13. RECEIVE AND FILE THE 2015-2016 ANNUAL RANCHO MURIETA COMMUNITY SERVICES DISTRICT AUDIT REPORT, COMMUNITY FACILITIES DISTRICT #1 AUDIT REPORT, AND THE COMMUNITY FACILITIES DISTRICT #2014-1 AUDIT REPORT**

Larry Bain, CPA, gave a brief summary of the 2015-2016 audit reports. They were clean reports. A question and answer period followed.

## **14. CONSIDER APPROVAL OF PROPOSAL FROM BURNS & McDONNELL ENGINEERING COMPANY, INC., FOR SECURITY DEPARTMENT ASSESSMENT AND VIDEO SURVEILLANCE STRATEGY, REQUEST FOR PROPOSAL #2016-1002**

Darlene J. Thiel gave a brief summary of the recommendation to approve the proposal from Burns & McDonnell Engineering Company, Inc., for the Security Department Assessment and Video Surveillance Strategy. The report will provide a focused plan regarding best use of current staffing along with recommendations for best options with the future development. The report will also include a camera system recommendation, which includes type of cameras and locations to place them. A workshop will be held to allow for community input.

**Motion/Pasek** to approve proposal from Burns & McDonnell and authorize the General Manager to execute the agreement with Burns & McDonnell Engineering Company, Inc., pending successful negotiation of final terms and conditions, in an amount not to exceed \$49,350 inclusive of travel cost. Funding to come from Security Impact Fees and Security Replacement Reserves. **Second/Clark**. **Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

## **15. RECEIVE AND CONSIDER UPDATES**

### **A. Parks Committee**

Comments from developers on the Parks Operating Guidelines have not yet been provided to the Parks Committee. A Parks Committee meeting is anticipated to be scheduled soon for discussion on the Greens Park.

**B. Pending and Proposed Land Development Projects**

The owners of River View and Murieta Residences East are evaluating moving forward with development of those two (2) parcels. Staff met with representatives on December 15, 2016 for preliminary discussion.

**C. Solar Power Installation**

**Wastewater Treatment Plant Site**

Bockman Woody’s subcontractor, Diede Construction, has bored and pulled in the two (2) 4” conduits from Jackson Road to inside the wastewater facility gate and from there to the wastewater plant control room site where a new transformer is to be located. There has not been any word back from SMUD yet as to when they will deliver the new transformer, therefore the project is currently on hold for Bockman Woody to remobilize and complete the electrical connections. Paul Siebensohn confirmed that fire department access to the back area undeveloped properties is available through the solar site.

**Water Treatment Plant Site**

Construction has begun with Solar City driving in the piers and beginning the assembly for the solar arrays. There was a bit of a hiccup with approval from Sacramento County Permit Office as their plan reviewer said the project cannot begin until the District grants itself an easement to allow the underground electric lines to cross from the solar array parcel onto and through the Water Treatment Plant parcel. As granting an easement to ourselves does not make sense, we are considering a boundary line adjustment to combine the parcels into one, which the plan reviewer was ok with.

**D. 12” Force Main Assessment**

Soil samples and pipe pieces are being sent out to be tested, per Kennedy Jenks suggestions, for the force main assessment.

**16. CONSIDER NOMINATIONS FOR MEMBERSHIP ON THE SACRAMENTO LOCAL FORMATION COMMISSION’S SPECIAL DISTRICT ADVISORY COMMITTEE**

No nominations.

**17. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES**

President Pecotich and Directors Clark, Graf, and Merchant will be attending the California Special District Association (CSDA) Board Member Best Practices in Sacramento on February 3, 2017.

**18. COMMITTEE ASSIGNMENTS**

All elected Directors had previously submitted their requests for various committee assignments. With due consideration for the requests, President Pecotich made the following committee assignments:

- Communication/Technology Committee: Mark Pecotich and John Merchant
- Finance Committee: Gerald Pasek and John Merchant
- Improvements Committee: Morrison Graf and Les Clark
- Joint Security Committee: Mark Pecotich and Les Clark
- Personnel Committee: Morrison Graf and Gerald Pasek
- Parks Committee: Mark Pecotich, Morrison Graf (alternate)
- Security Committee: Mark Pecotich and Les Clark
- Regional Water Authority: Gerald Pasek

**19. REVIEW MEETING DATES/TIMES**

Suzanne Lindenfeld will coordinate the Committee meeting schedule with the Directors.

**20. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF**

Paul Siebensohn wished everyone happy holidays.

Chief Wagner stated that the updates have been completed and around 500 bar codes were shut off.

Director Clark thanked Paul Siebensohn for the tour of the water department facilities.

**21. ADJOURNMENT**

**Motion/Pasek to adjourn at 6:32 p.m. Second/Graf. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

Respectfully submitted,



Suzanne Lindenfeld  
District Secretary