

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting

MINUTES

January 16, 2008

4:00 p.m. – Closed Session

5:00 p.m. - Open Session

1. CALL TO ORDER/ROLL CALL

President Wayne Kuntz called the regular meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:02 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Wayne Kuntz, Dick Taylor, Bobbi Belton, and Bob Kjome. Also present were Ed Crouse, General Manager; Greg Remson, Security Chief; and Suzanne Lindenfeld, Recording Secretary. Director Pasek was absent.

2. EMPLOYEE PROMOTIONS – CERTIFICATIONS

None.

3. BOARD ADJOURNED TO CLOSED SESSION at 4:04 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Under Government Code 54956(a) Conference with Legal Counsel – Existing Litigation – Cease and Desist Order.

Under Government Code 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Negotiator: Edward R. Crouse, General Manager.

Under Government Code 54957 Public Employee Performance Evaluation – General Manager.

4/5. BOARD RECONVENED TO OPEN SESSION AT 5:07 P.M. AND REPORTED THE FOLLOWING:

Under Government Code 54956(a) Conference with Legal Counsel – Existing Litigation – Cease and Desist Order. Received update from legal counsel; no action taken.

Under Government Code 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Negotiator: Edward R. Crouse, General Manager. Received update; no action taken.

Under Government Code 54957 Public Employee Performance Evaluation – General Manager. Received quarterly update; no action taken.

6. ADOPT AGENDA

Motion/Taylor to adopt the agenda. **Second/Kjome. Ayes: Kuntz, Taylor, Belton, Kjome. Absent: Pasek.**

7. COMMENTS FROM THE PUBLIC

Don Qualls, lot 1585, commented on a resident parking a personal vehicle in the visitor parking area on a regular basis. Mr. Qualls has reported this to Ian on three separate occasions. Ian stated the matter has been reported to Security and suggested Mr. Qualls attend a CSD Board meeting. President Kuntz stated that he would have Chief Remson look into the matter.

Jack Cooper, President, RMA, commented on Director Taylor's comment at the January 15, 2008 RMA Board meeting, that RMA had misappropriated funds regarding legal bills for the pedestrian bridge. Mr. Cooper stated the matter should continue to be discussed as RMA has an entirely different look at this matter than CSD does.

Mr. Cooper commented on emails and phone calls he has received regarding his comment regarding the lack of authority that the Security Department might have. Mr. Cooper stated he believes the authority the Security Department has is to enforce the RMA CC&R's and CSD Ordinances. They do not have police authority and are not police officers. Mr. Cooper added RMA is very pleased with the efforts of the Security Department, despite obstacles, such as RMA Board members making comments where they should not be, the Compliance Committee, and residents.

Director Taylor stated that the issue addressed at the RMA Board meeting last night was the procedure by which money was transferred; there was no mention of a disagreement as to whether or not RMA was entitled to the money. A discussion followed. President Kuntz stated a meeting needs to be scheduled between both parties to settle the matter. The discussion continued. Ed Crouse stated that District Counsel has advised that the public comment section should be for receiving comments and that dialogue and direction should be addressed at an agenda item.

Ed Crouse stated that upon returning from vacation, Director Pasek suffered a heart attack on Monday evening. He went to Kaiser and was transferred to Mercy where they performed a cardiac procedure. Director Pasek is now home.

Ed Crouse stated that around 2:00 p.m. today, the contractor that was working with the District on the rehabilitation of the Rio Oso Tank broke a water main, flooding several homes and streets. Staff is addressing those issues with the residents. To prevent more water from leaking, water had to be shut off to Units 3 and 4. Staff hopes to have it repaired by 5:30 p.m. Because of the nature of the outage, the State requires the District to issue a Boil Water Notice for Units 3 and 4 to ensure that water for consumption or food preparation is boiled. Once the water is back on, the entire system will be flushed. The Boil Water Notice will be posted at both gates, on our website, at RMA, RMCC, Plaza Foods, on Channel 5, and hand delivered to each home in Units 3 and 4. The notice will be in effect for two days, during which time samples will be sent to the lab to verify that there has been no contamination of the water. This is only for Units 3 and 4. The rest of the system is in full operation and not subject to the Boil Water Notice.

8. CONSENT CALENDAR

Motion/Kjome to accept the Consent Calendar. **Second/Belton. Roll Call Vote: AYES: Kuntz, Taylor, Belton, Kjome. ABSENT: Pasek.**

9. STAFF REPORTS

Under Agenda Item 9a, Director Kjome asked about the maintenance being done on the DAFs. Ed Crouse stated that there are some recirculation pumps that are being upgraded. The work being done is not the actual DAF but the equipment associated with the DAF.

Director Taylor requested that the WWRP Audit report be provided to the Board prior to the March Board meeting. Ed Crouse said that would be done.

Under Agenda Item 9d, Director Belton asked for clarification on last night's notice that water might go out on De La Cruz. Ed Crouse stated that there was a leaky valve at the intersection of De La Pena and De La Cruz, which had been leaking for a few weeks. Director Kjome notified the District. Staff was unable to make the repair so a contractor was called in to do the deep excavation. Staff assisted in the repairs.

10. CORRESPONDENCE

Director Belton stated that she contacted Ms. Buderus to invite her to a Board meeting or meeting with staff. Ms. Buderus declined both. Ed Crouse stated that as a result of the letter, members of the Personnel Committee asked for an update and Chief Remson provided one regarding the turnover rate since CSD began. Director Kjome stated that the turnover rate has not increased since Chief Remson took over. Director Taylor stated his concern is with the information Ms. Buderus has, which is incorrect and/or misinterpreted.

Ed Crouse stated that at the December Board meeting, he was directed to contact Rob Schultz regarding his correspondence. Ed did contact Mr. Schultz and discussed the cost of infrastructure for the school district and related issues. Director Belton stated that the Elk Grove Unified School District is holding a Board meeting on January 22 and a public meeting in Rancho Murieta on January 24 to unveil a new school site.

11. APPROVE CHANGE IN WORKWEEK HOURS FOR WATER DEPARTMENT OPERATIONS STAFF

Ed Crouse gave a brief summary of the recommendation to change the workweek hours for the Water Department's Operations staff, from forty (40) hours and five (5) day week to forty (40) hours and four (4) day week. A short discussion followed.

Motion/Belton to approve change of workweek hours for Water Department Operations staff to ten (10) hours and four (4) days. **Second/Kjome. Ayes: Kuntz, Belton, Kjome. Absent: Pasek.**

12. APPROVE APPOINTMENT OF DISTRICT SECRETARY

Ed Crouse gave a brief summary of the recommendation to appoint Suzanne Lindenfeld as District Secretary and to approve the job description changes.

Motion/Taylor to appoint Suzanne Lindenfeld as District Secretary and to approve the job description changes. **Second/Belton. Ayes: Kuntz, Taylor, Belton, Kjome. Absent: Pasek.**

13. APPROVE COMPLIANCE WITH CALIFORNIA'S WASTE DISCHARGE REQUIREMENTS (WDR) FOR SANITARY SEWER SYSTEMS PROPOSAL FROM HDR

Ed Crouse gave a brief summary of the request to approve the proposal from HDR to complete the initial requirements of a Sewer System Management Plan (SSMP). Director Belton stated the funding needs to come from one source not two. Ed stated that the reason for that wording is that staff is in the process of completing the six month budget re-cap and projections for the next six months. A discussion followed.

Motion/Kjome to approve the proposal from HDR Engineering, Inc., in the amount of \$23,289, to complete the initial requirements of a Sewer System Management Plan (SSMP). Funding to come from Sewer Replacement Reserves. **Second/Kuntz.**

Director Taylor asked for clarification of why the funding is not coming out of the Operating Budget. Ed Crouse stated the money would come out of either the Operating Budget or Reserves. A discussion followed.

Director Kjome amended his motion to approve the proposal from HDR Engineering, Inc. in the amount of \$23,289, to complete the initial requirements of a Sewer System Management Plan (SSMP). Funding to come from the Sewer Operating Budget. **Second/Kuntz. AYES: Kuntz, Taylor, Belton, Kjome. Absent: Pasek.**

14. RECEIVE CEASE AND DESIST ORDER UPDATE

Ed Crouse stated that the Groundwater Assessment Report was submitted to the Regional Board and followed up with correspondence notifying them this was the last item of our compliance efforts and that the District's quarterly report, due February 1, will be the last quarterly report the District submits.

Rancho Murieta Country Club (RMCC) has still not completed their Bass Lake and Lakes 10 and 11 overflow projects. They envision beginning and completing work on the Lake 10 overflow project before January 30, 2008. The quarterly report for December will identify their noncompliance and measures that they plan to take to get into compliance in the future, with possible completion dates included.

15. REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES

President Kuntz asked the Board and staff to contact Suzanne regarding any conference/education opportunities they are interested in taking.

16. SET MEETING DATES/TIMES FOR THE FOLLOWING COMMITTEES:

Personnel	(Kjome/Pasek)	February 7, 2007	(8:30 a.m.)
Improvements	(Kuntz/Kjome)	February 7, 2007	(9:30 a.m.)
Security	(Kuntz/Belton)	February 12, 2008	(8:30 a.m.)
Finance	(Taylor/Belton)	February 12, 2008	(9:30 a.m.)
Com. & Tech.	(Taylor/Pasek)	February 7, 2007	(10:30 a.m.)

Annual Board Goal Planning Workshop – Tuesday, January 29, at 8:30 a.m.

Recycled Water Feasibility Study Workshop – Tuesday, February 19, at 8:30 a.m.

Regular Board Meeting – Wednesday, February 20, 2008 at 5:00 p.m.

COMMENTS FROM THE PUBLIC

Robin and Suzanne Witt, lot 1580, commented on the vandalism problems they have been experiencing at their house. Chief Remson stated that the Security Department staff is working on bringing more Sheriff patrols to the community. Director Belton suggested that Mr. Witt make a police report, which can be done at the VIP office. Director Taylor suggested Mr. Witt encourage other victims of vandalism to also make reports.

17. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

Director Taylor asked if the Board would like a copy of the statement he read at the RMA Board meeting last night. President Kuntz asked Director Taylor to email it to the Board.

Director Taylor stated he is of the opinion that Patrol Officers should start to hold suspects until the Sheriff's Department arrives to make an arrest. President Kuntz said that would need input from legal counsel. Ed stated that this would need to go to the Security Committee first and then staff can bring in legal counsel and the Chief to work through the process and bring a recommendation back to the Board. Director Taylor agreed to that recommendation.

Paul Siebensohn gave a brief update on the Rio Oso tank water outage. A repair had been made, which held for a little while. However, the line broke apart in a different area. A contractor is coming out to make an emergency repair. Staff will work through the night until it has been repaired. There is no estimate for when water service will be back on. RMCC has been contacted so the residents who have access to RMCC can use their facilities for showering.

Director Belton stated the Security Survey has been completed. 552 were returned. All have been logged and entered into a computer. A summary will be presented at the February Board meeting by Betty Ferraro.

Chief Remson stated that a Temporary Patrol Officer has been hired.

Ed Crouse gave a brief report back on the January Presidents meeting. President Kuntz and RMCC President Lapera were not present.

1. Discussed status of the Bass Lake overflow solutions and some of the issues related To RMCC and RMA bringing closure on various agreements.
2. Discussed the detention basin at the Riverview Park which is adjacent to the parking lot.
3. Discussed the status of the Security survey.
4. Discussed the Parks Committee legal fees, but since President Kuntz was not available the discussion was tabled.

Director Belton asked why the Board Vice President does not attend the meetings when the President is not available. President Kuntz stated that was his fault for not calling Director Taylor to attend in his place.

Ed Crouse stated that he would be on vacation, beginning Thursday, January 17, 2008 for four days.

Director Taylor stated that he would like to encourage Director Kjome and Ed Crouse to attend the Parks Committee meeting on January 24, 2008 at 4:00 p.m.

Director Belton stated that Elk Grove Unified School District is having a public meeting at RMCC on January 24, 2008.

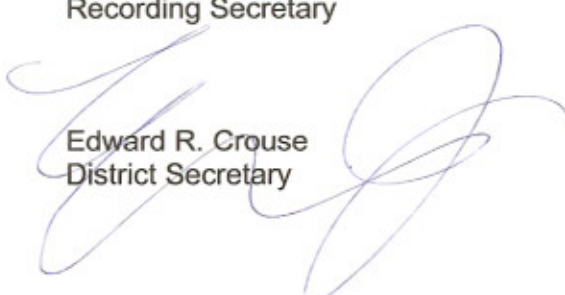
Ed Crouse reminded everyone that the Board Goal Workshop is scheduled for January 31, 2008 at 8:30 a.m. The deadline for submitting dialogue sheets is this Friday, January 18, 2008. Director Belton asked for a reminder to be sent out to the Directors.

19. ADJOURNMENT

Motion/Taylor to adjourn at 6:37 p.m. **Second/Kjome. AYES: Kuntz, Taylor, Belton, Kjome. Absent: Pasek.**

Respectfully submitted,


Suzanne Lindenefeld
Recording Secretary


Edward R. Crouse
District Secretary