



# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD  
RANCHO MURIETA, CA. 95683

## BOARD GOAL WORKSHOP

**Friday, January 22, 2010**  
**Rancho Murieta Community Services District**  
**Administration Building**  
**8:30 a.m.**

**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Rancho Murieta Community Services District will hold a Special Meeting on January 22, 2010 at 8:30 a.m., at the Rancho Murieta Community Services District's Board Room at 15160 Jackson Road, Rancho Murieta.

### AGENDA

1. **CALL TO ORDER** - Determination of Quorum – Roberta Belton (**Roll Call**) 8:30
2. **COMMENTS FROM THE PUBLIC** 8:35  
*The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker.*  
  
*If you wish to address the Board at this time, as a courtesy, please state your name and address, and reserve your comments to no more than 3 minutes so that others may be allowed to speak. No action will be taken.*
3. **DEPARTMENT YEAR END UPDATES AND 2009-2010 PROJECTIONS** 8:45  
(45 min.)
4. **GOAL PLANNING (Discussion)** 9:30
  - Review Last Year's Goals (15 min.)
  - Review Strategic Plan (15 min.)
  - Identify New Goals (60 min.)
5. **DIRECTOR COMMENTS/SUGGESTIONS** (10 min.) 11:00
6. **ADJOURNMENT**

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.*

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is January 18, 2010. Posting locations are: 1) District Office; 2) Plaza Foods; 3) Rancho Murieta Association; 4) Murieta Village Association.

**BOARD GOALS**  
**2009**  
**01/01/10**

Priority	District Goal	Start Date	Due Date	% Comp	Major Accomplishments	Outstanding Issues, Questions
	Evaluate New Ways to Use PTF Swap Parcel	Jan. 2001	Jan. 2010		Presented memo to Improvements Committee	Discuss need at annual workshop
	Increase technology for new gate	Jan. 2005	July 2006	HOLD	Meet with N. Gate Planning Committee Submitted "wish" list to RMA	Working through security strategic plan without upgrades to gates; utilize ABDI upgrades as appropriate
	Identify Water Treatment Plant replacement alternatives	Jan. 2009	July 2009	100%	Completed July 2009	
	Update Strategic Plan	July 2009	Jan 2010			
	Identify Conservation efforts to comply 2020	July 2009	July 2010		Contracted with Brown & Caldwell for compliance plan	
	Evaluate non-director representative on committees	Jan 2009	Jan 2010		Completed February 2009	
	Identify 3 tangible cost saving ideas from Ad Hoc report	Jan 2009	Jan 2010		1. gas tax rebate received 2. fuel partnering with RMA 3. equipment borrowing from RMA 4. minor vehicle maintenance by RMA mechanic	
	Evaluate ways to address PERS cost increases	Jan 2009	Jan 2010		Maintain status quo	Union contract negotiations

**Color Key:** **New Goal**  
**Carryover Goal**

**STRATEGIC PLAN ACTION ITEMS  
JANUARY 2010**

<b>ACTION ITEM</b>	<b>WHO</b>	<b>DUE</b>	<b>COMPLETED</b>
Consider Consolidating Rancho Murieta Service Functions	Ed Crouse	Consultant on board by Summer 2004	100% completed by Ad Hoc Governance Committee
Implement Solid Waste Collection	Ed Crouse	01/06	11/05
Expand CSD Parks and Recreation authority	Ed Crouse	After considering consolidation of functions	0%
Evaluate and widen cable TV and Broadband	President & General Manager		08/05
Develop Security Strategic Plan	Committee & Chief	April 2004	08/05
Develop Facilities Master Plan	Staff	5 year CIP	04/08
Evaluate ways to use the PTF swap parcel	N/A	On hold	0%
Water supply actions – prepare IWMP	Staff & consultants	Spring 2004	11/05
Optimize use of technology for operations and communications	Ed Crouse & Darlene Gillum	March 2004	Continuing effort

<b>ACTION ITEM</b>	<b>WHO</b>	<b>DUE</b>	<b>COMPLETED</b>
Increases depth of management team	Staff	March 2004	03/04
Improve employee relations	Personnel Committee Ed Crouse & Darlene Gillum	Spring 2004	04/04 – on-going
Clarify CSD's role in community	Communications Committee	Spring 2004	On-going
Communicate information about CSD activities to residents	Communications Committee	ASAP and ongoing	On-going
Develop a more active role for the Communications Committee	Communications Committee	Spring 2004	11/04 – on-going
Develop Financial Master Plan	Finance Committee	3 – year budget 5 – year CIP	04-08 04-08

**Board Goal Definition  
Dialogue sheet  
2010**

WATER/WASTE WATER/ DRAINAGE	SECURITY	SOLID WASTE	COMMUNITY RELATIONS	RMA/RMCC RELATIONS	EMPLOYEE RELATIONS	DEVELOPMENT	DISTRICT/ BOARD
Determine to best the best of our ability, when development will occur and whether we need to rehab the WTP prior to that timeline.	Review/consider cost of ½ time patrol officer and feasibility of.		Make staff and Directors available for community/ neighborhood presentation.	Work with both organizations on community center and gates.	Ascertain employee costs (benefits, etc.) and cap them for all employees.	When Sacramento County okays development, work with developers to determine infrastructure needs and costs to District & Developers.	Emphasize external training to both Board and staff.
2020- review cons. pricing 2X annually	Review/develop policy for use of emergency phone system			2 X yearly coffee/ lunches with all staff – they don't know each other by & large.	Develop a rewards program.	Develop plan to increase chlorine facility.	Monitor/plan for increased PERS costs.
Develop drought implementation plan for 50% reduction of water.	Identify areas which will be tested by "red alert" call system.		Develop water conservation workshops.	Develop and publish RMA and District security contract.			Commit to planned reserves rate increase to assure adequate reserve contributions.
Develop a plan to obtain added water storage in case of severe drought.			Develop semi-annual meetings with RM community organizations and District Directors.				Develop water conservation revenue program for expenses.
							Develop grant writing for new water treatment plant and conservation garden.
							Complete balance model using rainfall and runoff data for historical records.

Denotes New Goals for President Belton

Denotes New Goals for Director Ferraro

							Complete Brown & Caldwell update of IWMP.
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