



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

July 18, 2018

Call to Order and Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Mark Pecotich	President
Morrison Graf	Vice President
Les Clark	Director
John Merchant	Director
Gerald Pasek	Director

STAFF

Mark Martin	General Manager
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary
Richard Shanahan	District General Counsel

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All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME

1. **CALL TO ORDER** - Determination of Quorum – President Pecotich (**Roll Call**) 5:00
2. **CONSIDER ADOPTION OF AGENDA** (Motion)
*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*
3. **EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS**
 - A. Patrol Officer Richard Tompkins Promoted to Patrol Sergeant, Effective June 11, 2018 (*Pinning of Badge*)
4. **COMMENTS FROM THE PUBLIC**
Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.
5. **CONSIDER APPROVING THE CONSENT CALENDAR** (Motion) (**Roll Call Vote**) (5 min.) *All items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.*
 - A. Approval of Board and Committee Meeting Minutes
 1. *June 20, 2018 Regular Board Meeting Minutes*
 2. *July 3, 2018 Personnel Committee Meeting Minutes*
 3. *July 10, 2018 Improvements Committee Meeting Minutes*
 - B. Approval of Bills Paid Listing
6. **STAFF REPORTS** (Receive and File)
 - A. General Manager's Report
 - B. Administration/Financial Report

- C. Security Report
- D. Utilities Report
- 7. **CORRESPONDENCE**
 - A. Letter from Bill and Pat Kelly, Received July 5, 2018
 - B. Email from Dawn Klein, Dated July 7, 2018
- 8. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion)
- 9. **REVIEW DISTRICT MEETING DATES/TIMES FOR JULY/AUGUST 2018**
 - A. Special Improvements Committee Meeting – July 19, 2018 at 9:00 a.m.
 - B. Special Board Meeting – July 24, 2018 at 5:30 p.m.
 - C. Security – August 2, 2018 at 4:00 p.m.
 - D. Communications – August 2, 2018 at 4:30 p.m.
 - E. Improvements – August 7, 2018 at 8:30 a.m.
 - F. Finance – August 7, 2018 at 9:30 a.m.
 - G. Personnel – August 7, 2018 at 10:30 a.m.
 - H. Regular Board Meeting – August 15, 2018 - Open Session at 5:00 p.m.
- 10. **CONSIDER ADOPTION OF NON-REPRESENTED EMPLOYEE 2017 SALARY RANGE ADJUSTMENT** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
- 11. **CONSIDER APPROVAL OF PROPOSAL FROM JENSEN PRECAST FOR THE PURCHASE OF A WATER PLANT BOX CULVERT** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
- 12. **CONSIDER APPROVAL OF PROPOSAL FROM AMERICAN CRANE FOR CRANE RENTAL FOR WATER PLANT BOX CULVERT OFFLOADING AND PLACEMENT** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
- 13. **CONSIDER APPROVAL OF PROPOSAL FROM XYLEM FOR CANTOVA PUMP AND RAIL REPLACEMENTS** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
- 14. **CONSIDER APPROVAL OF PROPOSAL FROM PAC MACHINE FOR CANTOVA PUMP STATION BYPASS DURING PUMP REPLACEMENT** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
- 15. **CONSIDER APPROVAL OF REIMBURSEMENT REQUESTED BY DEVELOPER FOR HIGHWAY 16 BORE, CALTRANS ENCROACHMENT PERMIT AND INSTALL OF BORE CASING FOR FUTURE TWELVE INCH RECYCLED WATER LINE** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
- 16. **CONSIDER APPROVAL OF REIMBURSEMENT REQUESTED BY DEVELOPER FOR RECYCLED WATER LINE AND LP GAS LINE INSTALLATION FROM MURIETA GARDENS TO CANTOVA LIFT STATION – 78 LOTS** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)

17. DIRECTOR COMMENTS/SUGGESTIONS

*In accordance with Government Code 54954.2(a), **Directors** and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

18. ADJOURNMENT (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is July 13, 2018. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.