



## RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

August 15, 2018

Call to Order and Closed Session 4:00 p.m./ Open Session 5:00 p.m.

### 1. CALL TO ORDER/ROLL CALL

Vice President Morrison Graf called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Morrison Graf, Les Clark, John Merchant, and Gerald Pasek. Board President Mark Pecotich was absent. Also, present were Mark Martin, General Manager; Eric Thompson, Controller; Jeff Werblun, Security Chief; Paul Siebensohn, Director of Field Operations; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

### 2. ADOPT AGENDA

**Motion/Pasek to adopt the agenda with Agenda Item #18 removed. Second/Merchant. Ayes: Graf, Clark, Merchant, Pasek. Noes: None. Absent: Pecotich. Abstain: None.**

### 3. CLOSED SESSION

Closed session for public employee discipline/dismissal/release.

### 4. OPEN SESSION – REPORT BACK

No action to report back.

### 5. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS

Mark Martin, General Manager, stated Gate Officer Jamie Baldwin won the State Championship in the Gymkhana Association Championship.

### 6. CONSIDER ADOPTION OF RESOLUTION R2018-07 IN HONOR OF JOYCE CZERWINSKY

**Motion/Clark to adopt Resolution R2018-07 in honor of Joyce Czerwinsky. Second/Merchant. Roll Call Vote: Ayes: Graf, Clark, Merchant, Pasek. Noes: None. Absent: Pecotich. Abstain: None.**

### 7. COMMENTS FROM THE PUBLIC

Betty Ferraro commented on the need for the District and Rancho Murieta Association (RMA) work together to with develop an evacuation plan for Rancho Murieta.

### 8. CONSENT CALENDAR

**Motion/Clark to adopt the consent calendar. Second/Pasek. Roll Call Vote: Ayes: Graf, Clark, Merchant, Pasek. Noes: None. Absent: Pecotich. Abstain: None.**

### 9. STAFF REPORTS

Under Agenda Item 9A, Directors Graf and Clark commented on the Sacramento Central Groundwater Authority and the Sloughhouse Resource Conservation District's dispute in the proposed boundary adjustment for the local groundwater sub-basin. Director Clark commented on the importance of educating the residents on the Bay-Delta Plan.

Director Merchant asked about the joint meeting between the District and Rancho Murieta Association (RMA) regarding security. Mark Martin, General Manager, stated that RMA's General Manager, Greg Vorster notified him that the RMA Board does not wish to hold a joint meeting but preferred to reinstate the Joint Security

Committee. Director Merchant stated that he spoke to two (2) of the RMA Directors and they did not know anything about the request for a joint board meeting. Betty Ferraro stated that the Directors she spoke to also did not know about the request. Director Merchant suggested the District move forward with holding a townhall meeting to discuss Security.

Under Agenda Item 9B, Eric Thompson, Controller, stated that the final property tax distribution received from Sacramento County was for \$648,132.84.

Under Agenda Item 9C, Director Pasek commented on the amount of speeding citations. Jeff Werblun, Security Chief, stated over 100 citations have been issued so far for the month of August. Director Pasek suggested the District look in to receiving some type of monetary compensation for the time Security Patrol Officers spend on speed control. Director Clark suggested a report back from RMA each month regarding the disposition of the citations the District's Security Department issues.

Under Agenda Item 9D, Director Clark asked about tracking the wastewater collection inflow average annually not just monthly.

Director Merchant requested copies of the draft water studies reports.

#### **10. CORRESPONDENCE**

Correspondence from Carolyn Kuhnz, Dated July 16, 2018

No discussion.

E-Mail from Rob Allen, Received July 20, 2018

No discussion.

E-Mail from Bill and Pat Kelly, Received August 7, 2018

Bill Kelly commented on his objection to any responsibility to pay the invoice from the District for work done, as agreed to at the March 21, 2018 Board meeting, and feels the District's findings are inaccurate. Director Graf stated that the Board is well aware of his concerns and stands by the Board's decision that the homeowner is the responsible party for all costs as agreed to.

#### **11. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES**

No discussion.

#### **12. REVIEW JUNE BOARD/COMMITTEE MEETING DATES/TIMES**

No discussion.

#### **13. CONSIDER ADOPTION OF REVISED JOB DESCRIPTIONS**

Mark Martin, General Manager, gave a summary of the recommendation to approve the revised job descriptions for General Manager, Director of Administration, Controller, and Accounting Supervisor due to the reinstatement of the Director of Administration position to reflect the Controller and Accounting Supervisor now report to the Director of Administration and handing some responsibilities from the General Manager back to the Director of Administration. The Director of Administration job description was also modified to reflect an enhanced focus on HR/Personnel and other updated priorities of the District.

**Motion/Clark** to approve the revised job descriptions for Director of Administration, General Manager, Controller, and Accounting Supervisor and the Director of Administration salary range adjustment related to

*reinstatement of the District's Director of Administration position. Second/Pasek. Roll Call Vote: Ayes: Graf, Clark, Merchant, Pasek. Noes: None. Absent: Pecotich. Abstain: None.*

#### **14. CONSIDER APPROVAL OF PROPOSED SALARY RANGE FOR DIRECTOR OF ADMINISTRATION**

This item is included in the motion for Agenda Item 13.

#### **15. PUBLIC HEARING TO CONSIDER PLACING DELINQUENT ACCOUNTS ON TAX ROLLS OF SACRAMENTO COUNTY FOR COLLECTION**

Eric Thompson gave a brief summary of the recommendation to place delinquent accounts on the Sacramento County tax rolls. The County purchases these delinquencies, using the Teeter Plan, and the District receives payment from the County dollar for dollar. This is done annually in August.

Director Graf opened the public hearing at 6:14 p.m. and asked for public comments. There were no comments.

Director Graf closed the public hearing at 6:15 p.m.

**Motion/Merchant to adopt Resolution R2018-05 placing delinquent water, sewer, solid waste, security and/or drainage charges/taxes on the Sacramento County tax rolls to be purchased by Sacramento County under the Teeter Plan. Second/Clark. Roll Call Vote; Ayes: Graf, Clark, Merchant, Pasek. Noes: None. Absent: Pecotich. Abstain: None.**

#### **16. CONSIDER ADOPTION OF DISTRICT RESOLUTION R2018-06, COMMUNITY FACILITIES DISTRICT 2014-1 ANNUAL SPECIAL TAX LEVIES**

Eric Thompson gave a brief summary of the recommendation to adopt Resolution R2018-06 placing CFD #2014-1 annual bond levies on the Sacramento County Tax Rolls. This is done annually in August.

**Motion/Clark to adopt Resolution R2018-05 for Community Facilities District No. 2014-1 placing the annual bond levies on the Sacramento County Tax Rolls for the 2018-2019 fiscal year with the list to be included prior to submission to the County. Second/Merchant. Roll Call Vote; Ayes: Graf, Clark, Merchant, Pasek. Noes: None. Absent: Pecotich,. Abstain: None.**

#### **17. CONSIDER APPROVAL OF PROPOSAL FOR LAGUNA JOAQUIN WATER LEVEL MEASUREMENT STATION INSTALLATION**

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to approve the proposal from Telstar Inc., for the Laguna Joaquin level monitoring station installation. Mr. Siebensohn is waiting for clarification from the State Water Board on the requirement for this type of reporting. If not required, the project will not necessarily move forward. Director Clark stated that he feels this type of information would be beneficial to the District even if not required by the State Water Board.

**Motion/Clark approve the proposal from Telstar Inc. for Laguna Joaquin level monitoring station installation in an amount not to exceed \$24,607, which includes a 5% contingency. Funding to come from Capital Improvement Reserves, CIP 18-05-2. Second/Pasek. Roll Call Vote; Ayes: Graf, Clark, Merchant, Pasek. Noes: None. Absent: Pecotich,. Abstain: None.**

#### **18. CONSIDER APPROVAL OF PROPOSAL FOR MAIN LIFT SOUTH STORMWATER PUMPS 4 AND 5 REPAIRS**

This item was pulled from the agenda.

**19. CONSIDER ADOPTION OF RESOLUTION R2018-08 DECIDING GAMAL ANSARI GRIEVANCE**

**Motion/Clark to adopt Resolution R2018-08 deciding Gamal Ansari grievance. Second/Pasek. Roll Call Vote; Ayes: Graf, Clark, Merchant, Pasek. Noes: None. Absent: Pecotich,. Abstain: None.**

**20. DIRECTOR COMMENTS/SUGGESTIONS**

Director Pasek commented on Security being a hot issue.

Director Clark asked for copies of the previous Joint Security Committee meeting minutes, requested the District move forward with scheduling the meeting, and restated his feeling of importance for the community to be educated on the Bay-Delta issue.

Mark Martin, General Manager, commented on the results of the speed survey conducted on Highway 16. There is no reduction in the speed limit, but Caltrans will be installing no passing zone signs.

**21. ADJOURNMENT**

**Motion/Pasek to adjourn at 6:46 p.m. Second/Clark. Ayes: Graf, Clark, Merchant, Pasek. Noes: None. Absent: Pecotich. Abstain: None.**

Respectfully submitted,



Suzanne Lindenfeld  
District Secretary