



## **RANCHO MURIETA COMMUNITY SERVICES DISTRICT**

15160 JACKSON ROAD  
RANCHO MURIETA, CALIFORNIA 95683  
916-354-3700  
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### **AGENDA**

*“Your Independent Local Government Agency Providing  
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

#### **REGULAR BOARD MEETING**

**December 19, 2018**

Call to Order/Open Session 5:00 p.m.  
District Administration Building – Board Room  
15160 Jackson Road  
Rancho Murieta, CA 95683

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#### **BOARD MEMBERS**

Linda Butler	Director
Les Clark	Director
Randy Jenco	Director
Tim Maybee	Director
John Merchant	Director

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#### **STAFF**

Mark Martin	General Manager
Suzanne Lindenfeld	District Secretary
Richard Shanahan	District General Counsel
Tom Hennig	Director of Administration
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations

# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

DECEMBER 19, 2018

REGULAR BOARD MEETING

Call to Order/Open Session 5:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

*DISTRICT SECRETARY WILL ADMINISTER THE OATH OF OFFICE TO  
LINDA BUTLER, RANDY JENCO, AND TIM MAYBEE*

## AGENDA

- |   | ESTIMATED RUNNING TIME |
|---|------------------------|
| 1. <b>CALL TO ORDER</b> - Determination of Quorum ( <b>Roll Call</b> )  | 5:00                   |
| 2. <b>CONSIDER ADOPTION OF AGENDA</b> (Motion)<br><i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i><br><br><i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. <b>TIMED ITEMS</b> as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i> |                        |
| 3. <b>CONSIDER ADOPTION OF RESOLUTION R2018-10, RESOLUTION DECLARING THE RESULTS OF THE NOVEMBER 6, 2018 ELECTION</b> (Discussion/Action) ( <b>Motion</b> ) ( <b>Roll Call Vote</b> ) (5 min.)  |                        |
| 4. <b>ELECTION OF BOARD OFFICERS</b> (5 min.)<br>A. President<br>B. Vice-President  |                        |
| 5. <b>COMMITTEE ASSIGNMENTS</b> (5 min.)  |                        |
| 6. <b>EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS</b>  |                        |
| 7. <b>CONSENT CALENDAR</b> (Motion) ( <b>Roll Call Vote</b> ) (5 min.) <i>All items in Agenda Item 7 will be approved as one item if they are not excluded from the motion adopting the consent calendar.</i><br>A. Approval of Board and Committee Meeting Minutes<br>1. <i>November 21, 2018 Regular Board Meeting Minutes</i><br>2. <i>December 4, 2018 Improvements Committee Meeting Minutes</i><br>3. <i>December 4, 2018 Finance Committee Meeting Minutes</i>   |                        |

- B. Approval of Bills Paid Listing
8. **STAFF REPORTS** (Receive and File)
- A. General Manager's Report
  - B. Administration/Financial Report
  - C. Security Report
  - D. Utilities Report
9. **CORRESPONDENCE**
10. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion)
11. **REVIEW DISTRICT MEETING DATES/TIMES FOR JANUARY 2019**
- A. Security – TBD
  - B. Communications – TBD
  - C. Finance – TBD
  - D. Improvements – TBD
  - E. Personnel – TBD
  - F. Special Board Meeting – January 8, 2018 – Brown Act Training
  - G. Regular Board Meeting – January 16, 2019 - Open Session at 5:00 p.m.
  - H. Special Board Meeting – January 21, 2019 – Board Goal Workshop
12. **COMMENTS FROM THE PUBLIC**
- Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.*
- If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.*
13. **CONSIDER ADOPTION OF RESOLUTION R2018-11 IN HONOR OF MORRISON GRAF, DIRECTOR, RANCHO MURIETA COMMUNITY SERVICES DISTRICT AND PRESENTATION OF PLAQUE** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
14. **CONSIDER ADOPTION OF RESOLUTION R2018-12 IN HONOR OF GERALD PASEK, DIRECTOR, RANCHO MURIETA COMMUNITY SERVICES DISTRICT AND PRESENTATION OF PLAQUE** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
15. **CONSIDER ADOPTION OF RESOLUTION R2018-13 IN HONOR OF MARK PECOTICH, DIRECTOR, RANCHO MURIETA COMMUNITY SERVICES DISTRICT AND PRESENTATION OF PLAQUE** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)

## 16. DIRECTOR COMMENTS/SUGGESTIONS

*In accordance with Government Code 54954.2(a), **Directors** and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

## 17. ADJOURNMENT (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is December 14, 2018. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.