



## RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 Jackson Road, Rancho Murieta, CA 95683

Office - 916-354-3700 \* Fax - 916-354-2082







### SECURITY COMMITTEE

Regular Meeting

September 7, 2017 at 4:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

### AGENDA

1. **Call to Order**
2. **Comments from the Public**
3. **Monthly Updates**
  -  Operations
  -  Incidents of Note
  -  RMA Citations/Admonishments
  -  RMA Compliance/Grievance/Safety Committee
  -  Chief Recruitment
  -  Security Concerns Meeting
4. **Security Portable Radio Purchase**
5. **Directors & Staff Comments/Suggestions [no action]**
6. **Adjournment**

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.*

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is September 1, 2017. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

## MEMORANDUM

Date: August 31, 2017  
To: Security Committee  
From: Steven Mobley, Interim Security Chief  
Subject: Security Report for the Month of August 2017

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### OPERATIONS

Currently there is one (1) Security Gate Officer position open, one Security Patrol Officer position open, and one (1) Security Chief position open. Sergeant Scarzella retired August 31 and Patrol Officer Werblun will be promoted to Sergeant on September 2, 2017 to fill that vacancy. We started a more visible recruitment effort by placing recruitment banners at both North and South Gates and in front of the District Administration Building. Numerous applications have been received.

Security Officer uniform patches, along with District vehicle markings, were changed to better define the mission of our Security Department, and to avoid any misconceptions and ambiguity. The shoulder patches will now read "Security Officer" instead of "Public Officer", and the vehicles will state "Security Patrol", rather than "District Patrol".

### INCIDENTS OF NOTE

Numerous incidents of snake sightings and removal/relocations took place throughout the month.

August 6 – Pera Drive, deceased person / coroner handled.

August 7 – Carreta Ln, intoxicated person passed out on grass / fire transported to hospital.

August 12 – Laguna Joaquin, fish kill. Minimal security involvement.

August 14 – Puerto Drive, Dog bite/ Animal control handled.

August 14 – Wooden Pedestrian Bridge. Vandalism in form of "tagging".

August 18 – Country Store / Plaza, carjacking and vehicle break in occurred. Car recovered and reports / investigation handled by CHP.

August 25 – Celebrar, vehicle vandalism. 2 tires slashed on vehicle.

August 27 – Plaza Market, vandalism, lewd graffiti and trash left on premises.

### RANCHO MURIETA ASSOCIATION COMPLIANCE/GRIEVANCE/SAFETY COMMITTEE MEETING

Meeting was August 7, 2017. Several cases were brought to the committee for review.

**INCIDENT MAPPING AND REPORTING SOFTWARE**

The purchase of the recommended software for the incident mapping, Expediter Technology, is on hold to allow the new Security Chief to evaluate the product's fit for his purpose/need.

**RECRUITMENT**

Recruitment and advertisement for Security Chief closed August 31, 2017. We have advertised in Jobs Available, Sacramento Bee, Adamen HOA, CSDA, Community Association North Chapter, Davis Sterling.com, rm.com, and on our website. Selection of permanent Security Chief will be made by future General Manager.

**CONTRACT SECURITY**

Ed Crouse met with Paladin Security to discuss fill-in gate officer positions during vacation and extended absences to lessen overtime as well as maintain a consistent back-up source. A proposal is forthcoming. Other private security firms are also being considered.

**SECURITY CONCERNS MEETING**

RMA and RMCSO Board members, and selected staff, met and discussed future HOAs/gate access/park use issues related to current and future planned development. This was a closed meeting and all topics were conceptual and exploratory only. No action was taken. It was deemed to be a positive meeting and more are anticipated in the near future.



**Rancho Murieta Association  
Rule Violations/Admonishments/Complaints  
August 2017**

Gate Entrance	2
Parking	2
Unsafe Driving	2
Open Garage Door	32
Park Hours	5
Speeding	2
Loose/Off Leash Dogs	14
Barking Dogs	5
Unlicensed Driver	2
Stop Sign	3
<b>Total</b>	<b>69</b>



**RMA Rule Violations  
Citations  
August 2017**

Driveway Parking	7
Park Hours	1
Stop Sign	7
Speeding	4
Total	<b>19</b>

Note: A *complaint* of a violation does NOT necessarily mean a violation occurred. The complaint may have been unfounded, officers were unable to locate the complaint, or the complaint was not actually a RMA Rule violation.

## MEMORANDUM

Date: August 30, 2017  
To: Security Committee  
From: Steven Mobley, Interim Security Chief  
Subject: Security Portable Radio Purchase

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### RECOMMENDATION ACTION

Approve the purchase of five (5) new *Motorola APX-1000* portable radios and their desktop charging stations from Motorola Solutions, in an amount not to exceed \$12,376.27, including tax. Funding to come from the Security Replacement Reserves.

Also approve the quote from Delta Wireless, Inc., to program and tune the radios on location in an amount not to exceed \$394.69. Funding to come from the Security Replacement Reserves.

### BACKGROUND:

The *Motorola MTS2000* portable radios our Security Officers presently use are nearing the end of their service life. Many of the radios are no longer functional and the remaining units functioning marginally. Our current radios will no longer have manufacturer support after next year and are not compliant with the FCC's new P25 "standard" for 800Mhz radios. The new portable radios will have the same channels and capabilities as the radios presently in use, but will have the added advantage of being able to communicate with the other public agencies in the region who have already switched over to the P25 version. See attached proposal.

Also attached is the quote from Delta Wireless, Inc., to program the radios to specification, per the standard programming layout for Rancho Murieta.



Quote Number: QU0000413222

Effective: 22 AUG 2017

Effective To: 21 SEP 2017

**Bill-To:**

RANCHO MURIETA CSD  
15160 JACKSON RD  
RANCHO MURIETA, CA 95683  
United States

Attention:

**Name:** Steve Mobley  
**Email:** Smobley@ranchomurieta.csd.com

Sales Contact:

**Name:** Brian Wahl  
**Email:** Brian.Wahl@motorolasolutions.com  
**Phone:** 312-718-4635

**Contract Number:** HGAC  
**Freight terms:** FOB Destination  
**Payment terms:** Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	5	H84UCF9PW6AN	APX 1000 7/800 MHZ MODEL 2 PORTABLE	\$1,597.00	\$1,197.75	\$5,988.75
1a	5	H885BK	ADD: 3 YEAR SERVICE FROM THE START LITE	\$90.00	\$90.00	\$450.00
1b	5	G996AZ	ADD: PROGRAMMING OVER P25 (OTAP)	\$100.00	\$75.00	\$375.00
1c	5	QA04096AA	ENH: P25 TRUNKING	\$1,070.00	\$802.50	\$4,012.50
2	5	PMPN4174A	CHGR DESKTOP SINGLE UNIT IMPRES, US/NA	\$69.25	\$51.94	\$259.70
3	5	PMMN4065A	MICROPHONE,IMPRES RSM, IP57	\$106.70	\$80.03	\$400.15

Estimated Tax Amount

\$890.17

**Total Quote in USD**

**\$12,376.27**

**THIS QUOTE IS BASED ON THE FOLLOWING:**

1 This quotation is provided to you for information purposes only and is not intended to be an offer or a binding proposal.

If you wish to purchase the quoted products, Motorola Solutions, Inc. ("Motorola") will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged.

Thank you for your consideration of Motorola products.

- 2 Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.
- 3 Purchaser will be responsible for shipping costs, which will be added to the invoice.
- 4 Prices quoted are valid for thirty(30) days from the date of this quote.
- 5 Unless otherwise stated, payment will be due within thirty days after invoice. Invoicing will occur concurrently with shipping.

MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

MOTOROLA'S TOTAL LIABILITY ARISING FROM THE ORDERED PRODUCTS WILL BE LIMITED TO THE PURCHASE PRICE OF THE PRODUCTS WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED. IN NO EVENT WILL MOTOROLA BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.



Project Number: 154000348

Delta Wireless Inc  
 1170 National Drive, Ste 60  
 Sacramento, CA 95834  
 Phone: 916-928-1200 Fax: 916-928-6062  
 Contract Lic: 748224 Tax ID: 680371097

**SALES QUOTE**

**Bill To**  
 Rancho Murieta CSD  
 15160 Jackson Rd.  
 Rancho Murieta, CA 95683

**Dates**  
 Quote Issued 08/09/2017  
 Customer P.O.

Product/Service Name	Quantity	Unit Price	Extended
New Radio Programming (Taxable)	5	\$25.00	\$125.00

**SCOPE OF WORK:**  
*Build Codeplug and coordinate for SRRCS, program radios to spec. See standard programming layout under Rancho Murieta MT2000 portable radios.*

<b>Charges:</b>	\$0.00
<b>Taxable Subtotal:</b>	\$0.00
<b>Tax:</b>	\$9.69
<b>Labor:</b>	\$385.00
<b>TOTAL :</b>	\$394.69

Sales/Offered By: John Howard  
 Title: Sr. Communications Consultant  
 Phone Number: 916-928-1200  
 Engineered By (Initials): JDH

**THIS QUOTE REPRESENTS AN ENGINEERED SOLUTION AND IS PROPRIETARY AND CONFIDENTIAL**

*Quote valid for 30 days after receipt*





**TERMS and Conditions**

<b>Customer</b> <b>Name</b> Rancho Murieta CSD <b>Contact</b>		<b>Project</b> 154000348 <b>Phone</b>	<b>Dates</b> <b>Quote Issued</b> 08/09/2017 <b>Customer P.O.</b>
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**TERMS AND CONDITIONS (Initial And Accept or Deny in the places provided)**

- 1) Installation contract: This quote is based upon detailed information provided to Delta Wireless, Inc. by the quoted customer. Signing this quote formally constitutes a signed contract for products and services between Delta Wireless, Inc. and the customer. \_\_\_\_\_ Initial
- 2) Adds, moves and changes to the scope of work described within this quote must result in a written change order signed by both parties, prior to the re-ordering or reconfiguration of any product or service provided on this quote. \_\_\_\_\_ Initial
- 3) Remobilization charges (depending on distance) will be added to this quote if the vehicle and/or site are not available at the time and place scheduled with the customer, or is not in the condition or configuration described by the customer. \_\_\_\_\_ Initial
- 4) Used equipment will be installed at the customer's own risk. Appearance and performance will not be improved by installation. Customers have the responsibility to inform Delta of equipment deficiencies prior to installation. Delta will be glad to provide a quote for the repair and/or replacement of any equipment. \_\_\_\_\_ Initial
- 5) Work Delay: Installation will begin only after all equipment to be installed is physically on hand and ready for installation. A delay in the work schedule may occur if the customer requests "Adds, moves or changes" to this quotation or if a previously unknown or undisclosed condition is discovered during installation that alters the work required. If a "change order" results, a minimum of one hour may be charged and/or travel time assessed for the remobilization of labor on the project. \_\_\_\_\_ Initial
- 6) Restocking and freight: A 25 % restocking fee will be added to the change order for any product returned by Delta, on the customer's behalf. If the equipment has already been installed and the product cannot be returned to the manufacturer, the customer must pay in full. Additional freight charges, if required, will be added to the change order. \_\_\_\_\_ Initial
- 7) Payment for equipment due upon receipt of equipment. \_\_\_\_\_ Initial
- 8) Labor payment due upon completion of contract.
- 9) Labor warranty 30 days. Does not cover labor required to troubleshoot and repair/replace defective equipment. \_\_\_\_\_ Initial
- 10) Video system extended labor warranty: Delta offers an extended labor warranty to bridge the gap between the video equipment manufacturer's parts warranty and the cost of triage, analyzing, tracking, shipping, interfacing with the manufacturer, re-installing and testing the repaired video equipment. Each system is specific and unique requiring a quote. Please contact Delta Wireless at the number above.  Accept  Decline \_\_\_\_\_ Initial
- 11) Equipment warranty: Manufacturer's warranty applies. All labor to troubleshoot, reprogram, and reinstall equipment will not be included in the warranty. Freight charges to the manufacturer will not be included. \_\_\_\_\_ Initial
- 12) Non-Solicitation: Customer shall not, during the term of this Agreement and for a period of two (2) years immediately following the termination of the contract, or any extension hereof, for any reason, either directly or indirectly: (a) call on, solicit, induce, recruit, or encourage any of Delta Wireless employees to leave their employment or terminate their contracts or take away such employees; (b) attempt to solicit, induce, recruit, encourage or take away employees for the customer or any other person or entity; (c) call on, solicit, induce, recruit or encourage any of the customers to terminate their relationships with Delta Wireless or take away such customers or (d) attempt to solicit, induce, recruit, encourage or take customer of Delta Wireless for the customer or any other person or entity. \_\_\_\_\_ Initial
- 13) Integration: Delta has provided a diligent work effort to identify the complexity, reliability and compatibility of the integration required within the system design of this surveillance video solution. Manufacturers differ on their understanding, interpretation and documentation level of their equipment and software. Therefore, Delta is not liable for the written or verbal information provided to Delta and presented to our clients through manufacturers, vendors and suppliers while integrating existing or future equipment and/or systems. Change orders may occur when these factors result in additional labor hours, or if additional equipment or software is required to provide the level of integration desired or to remedy a situation caused by the integrated product. \_\_\_\_\_ Initial
- 14) Server warranty: Any attempt to alter software configuration or settings after server installation by other than Delta Wireless may void the server warranty and result in additional billing to restore proper system operation. An extended warranty through a Service Level Agreement (SLA) is available Call Delta Wireless for a quote.  Accept  Decline \_\_\_\_\_ Initial
- 15) Environmental limitations of video: Variations in video quality due to changes in sun position, weather, lighting or housing cleanliness are a function of equipment limitations and are not a responsibility of Delta Wireless. Manufacturer's warranty provides for component repair at a Depot only and does not cover troubleshooting labor, shipping costs or restoration labor charges. No maintenance, warranty labor or shipping cost is provided by this installation agreement unless the customer purchases an extended labor warranty from Delta Wireless. \_\_\_\_\_ Initial
- 16) Interference: Interference to licensed or unlicensed frequencies are not the responsibility of Delta Wireless. \_\_\_\_\_ Initial

**CUSTOMER SIGNATURE CONSTITUTES AGREEMENT WITH DELTA WIRELESS AND NETWORK SOLUTIONS TERMS AND CONDITIONS**

<b>QUOTE AND TERMS ACCEPTED BY:</b>	<b>Date:</b>
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