

MEMORANDUM

Date: December 15, 2021
To: Board of Directors
From: Tom Hennig, General Manager
Subject: General Manager's Report

COVID-19 RESPONSE

While the latest Sacramento County Health Order issued on July 29 has not changed, the California Department of Public Health has issued new recommendations, which are superseded by those issued by the County. Sacramento County directs that face coverings shall be worn, regardless of vaccination status, over the mouth and nose, in all indoor public settings, venues, gatherings, and workplaces, such as, but not limited to:

- Offices
- Retail stores
- Restaurants and bars
- Theaters
- Family entertainment centers
- Conference centers
- State and local government offices serving the public.

In accordance with that plan, the District offices remain open for business. Board meetings will be held live, and all attendees are required to wear a face covering. Committee Meetings will continue to be conducted via Zoom going forward as we have seen greater public participation on the Committee Meetings via Zoom than before. This has improved our transparency which is something we would like to continue.

RESERVOIR LEVELS

Mr. Fritschi will cover this subject in his report from this point forward.

PRA REQUEST UPDATE

There are no new requests since October. As we complete the training of new employees, we plan to address the remaining items requested by Ms. Matter.

RIVERVIEW TREE MITIGATION

We have received a preliminary design option for planting of 180 trees which would surround the CSD Admin building. We are working with the Tree Foundation on begin this process of formalizing the project. I did receive a question related to the issues of deer grazing on the seedlings. The Tree Foundation takes this into consideration and will likely put screens around the trees to prevent this issue.

RANCHO MURIETA NORTH UPDATE

- There is no update on the project.

RESIDENCES EAST AND NORTH UPDATE

- Michael and I met with Mr. Kiel, Mr. Sullivan, and a home builder to review a few of the details related to the potential for moving these two projects forward. As information becomes available, I will update the Board and our community as needed.

LAGUNA JOAQUIN UPDATE

We are communicating on a regular basis with RMA on this topic. Meetings are currently underway with representatives of the CSD and RMA.

POTENTIAL INFRASTRUCTURE PROJECT FUNDING

We continue to monitor the potential for special project funding from drought and fire related initiatives. Michael and I are developing project plans with funding needs to provide to granting agencies when they begin to solicit funding opportunities. We are currently working with our vendor for upgrading the monitoring of our entire water delivery system, reviewing options for creating additional water and wastewater storage capacity, and reducing the District's impact on air quality. Other projects will be developed from previously produced studies.

OUTREACH/ADVOCACY

CSD/MVA (Murieta Village) – I did not meet with the Village management since the last Board meeting.

CSD/RMA– During the past month, I have met several times with the RMA GM on issues detailed below.

- Expanding our collaboration for Security services.
- Upgrading the ABDI Security gate system. (Kelly Benitez has an update on this subject)
- Fire safety grant and general issues.
- Laguna Joaquin.
- Met with RMA Board members to discuss access times to reservoirs.

Sacramento Central Groundwater Authority (SCGA) – I did not attend this meeting last month.

Sloughhouse Resource Conservation District (SRCD) Board Meeting – I did not attend this meeting last month, which was held at the District office.

OTHER DISTRICT BUSINESS

Change in the District Office Hours

Beginning in January, The District is implementing the 9/80 schedule approved by the Board in October. This will result in the District office being closed every other Friday. We are planning to be closed to the public on the alternate Fridays to allow for training, staff development and general workload. We will be keeping the office open during the lunch hour, and remain open until 5:30, Monday through Thursday. These changes will be implemented at the start of the new year. When the District office closed the public will be directed to contact the South Gate to address any urgent issues.

General Staffing Update

We continue to recruit for Gate Officer, and Accounting Technicians.

Conference/Education Opportunities:

SDRMA Spring Education Day	March 22, 2022	Sacramento, CA
Special District Legislative Days	May 17 & 18, 2022	Sacramento, CA

EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS:

- We are in the process of planning a Holiday Breakfast for Staff. This is scheduled for 6:30 to 8:30 Tuesday, December 21 at the District Office. Michael, Paula, and I will be cooking omelets and breakfast burritos. I want to thank the Country Club for loaning us a few pieces of banquet equipment. I also want to recognize Amelia for putting this together and for preparing food ahead of time.
- District Offices will be closed December 24 and December 31 in observance of the Christmas and New Year's Holidays.
- Introducing Jennifer Yee as our new Accounting Manager and Manoj Pal as the Districts' new Accountant.