



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING**

May 17, 2017

Call to Order and Closed Session 4:30 p.m. / Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Mark Pecotich called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:30 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Mark Pecotich, Morrison Graf, Les Clark, John Merchant, and Gerald Pasek. Also, present were Darlene J. Thiel, General Manager; Paul Wagner, Security Chief; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

2. ADOPT AGENDA

Motion/Graf to adopt the agenda. Second/Merchant. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

3. BOARD ADJOURNED TO CLOSED SESSION AT 4:31 P.M. TO DISCUSS THE FOLLOWING ITEM:

Under Government Code 54957: Public Employee Appointment/Employment of the General Manager.

4. BOARD RECONVENED TO OPEN SESSION AT 5:03 P.M. AND REPORTED THE FOLLOWING:

Under Government Code 54957: Public Employee Appointment/Employment of the General Manager.

Nothing to report.

5. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

County Supervisor Sue Frost Town Hall Meeting May 22, 2017 at 6:30 p.m. @ Murieta Village Association Building.

6. COMMENTS FROM THE PUBLIC

None.

7. CONSENT CALENDAR

Motion/Clark to adopt the consent calendar. Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

8. STAFF REPORTS

Under Agenda Item 8A, Director Pasek asked what the holdup was on the Security Assessment Report. Darlene J. Thiel stated that after two (2) conference calls, the consultants are re-addressing some areas that they did not have a clear understanding of. The goal is to have the report done by the beginning of June 2017.

Director Merchant asked about the Directors submitting comments regarding the maps being reviewed by the County. Darlene J. Thiel stated that Directors should email their comments to her to include in the District's letter to the County.

President Pecotich commented on the high use of water in April 2017.

Under Agenda Item 8C, President Pecotich asked about the incident map and reporting software, Expediter Technology System. Chief Wagner stated that he is moving forward with getting the program.

Under Agenda Item 8D, Director Clark asked how the new water plant was operating. Paul Siebensohn stated that so far so good.

9. CORRESPONDENCE

No discussion.

10. CONSIDER APPROVAL OF THE ENGINEERING DRAFT CAPITAL IMPROVEMENTS TECHNICAL MEMORANDUM FOR FEE DEVELOPMENT

John Griffin, Coastland Engineering, gave a brief summary of the draft Capital Improvements Technical Memorandum. The Technical Memorandum identifies the proposed projects for Capital Improvement to be used as the basis for the fee calculation. Once approved Coastland Engineering will move forward with developing the Government Code 66000 Compliance Report and update the District Code. The goal is to have the 66000 Compliance Report and updated District Code for the June Finance Committee and then to the June Regular Board Meeting. A question and answer period followed.

Motion/Clark to approve the proposed projects for the Draft Capital Improvements Technical Memorandum to be used as the basis for the respective fee calculations with an additional look at the engineering costs, project by project, to ensure adequate reserve funding. **Second/Pasek. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

11. CONSIDER APPROVAL OF THE ENGINEERING DRAFT WATER SUPPLY AUGMENTATION TECHNICAL MEMORANDUM FOR FEE DEVELOPMENT

John Griffin, Coastland Engineering, gave a brief summary of the draft Water Supply Augmentation Technical Memorandum. The Technical Memorandum identifies the proposed projects for Water Supply Augmentation to be used as the basis for the respective fee calculations. Once approved by the Board, Coastland Engineering will develop the Government Code 66000 Compliance Report and update the District Code. The goal is to have the 66000 Compliance Report and updated District Code for the June Finance Committee and then to the June Regular Board Meeting. A question and answer period followed.

Director Clark stated that the Van Vleck Spray Field project should be a Capital Improvement Project since it relates more to the disposal than recycled water use.

Director Merchant asked what water augmentation means. Darlene J. Thiel stated it is the additional supply, augmenting of, our supply during times of drought.

Motion/Graf to approve the proposed projects for the Draft Water Supply Augmentation Technical Memorandum to be used as the basis for the respective fee calculations. **Second/Pasek. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

12. DISCUSS AND CONSIDER APPOINTMENT OF AN INTERIM GENERAL MANAGER

Motion/Merchant to adopt Resolution R2017-06 a resolution of the Board of Directors of the Rancho Murieta Community Services District appointing Edward R. Crouse as interim general manager. **Second/Clark. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

13. REVIEW OF THE PROPOSED 2017/2018 BUDGET AND CAPITAL PROJECTS AND CONSIDER ADOPTION OF RESOLUTION R2017-04 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2017/2018, INCLUDING CAPITAL PROJECTS

Darlene J. Thiel gave a brief PowerPoint presentation regarding the proposed 2017/2018 budget and Capital Projects. The proposed budget results in a 1.32% increase or \$2.22 per month, on the average monthly bill for a residential metered lot. Adoption of the 2017-2018 budget will occur at the June 21, 2017 Regular Board Meeting.

Motion/Clark to introduce Resolution R2017-04, waive the full reading and continue to the June 21, 2017 Board meeting for adoption. **Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

14. PUBLIC HEARING TO CONSIDER ADOPTION OF THE PROPOSED SERVICE CHARGE INCREASES AND SPECIAL TAX ADJUSTMENTS

Darlene J. Thiel gave a brief overview of the proposed rate changes. Only one (1) letter objecting to the rate increase was received.

President Pecotich opened the public hearing at 7:03 p.m.

There were no comments.

President Pecotich closed the public hearing at 7:04 p.m.

Motion/Graf to introduce Ordinance O2017-01, an Ordinance of the Rancho Murieta Community Services District, amending Chapter 14 of the District Code relating to Water Service Charges; amending Chapter 15 of the District Code relating to Sewer Service Charges; amending Chapter 16 of the District Code relating to Drainage Service Charges; amending Chapter 16A of the District Code relating to Drainage Special Tax; amending Chapter 21 of the District Code relating to Security Special Tax; and amending Chapter 31 of the District Code relating to Solid Waste Collection and Disposal Service Charges, waive the full reading of the Ordinance and continue to the June 21, 2017 Regular Board Meeting for adoption. **Second/Pasek. Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

15. CONSIDER APPROVAL OF FUNDS TRANSFER FOR DRAINAGE 2016-2017 BUDGET

Darlene J. Thiel gave a brief summary of the recommendation to approve transfer of funds for the Drainage 2016-2017 Budget. Field Operations staff spent more time in the maintenance and cleaning of drainage channels and culverts during the winter rain season due to the heavy storms and precipitation received in an effort to mitigate any potential storm and flood damage. This effort caused an over-run in the 2016 – 2017 Drainage Budget.

Motion/Graf approve the use of the Drainage Fund balance to cover budget over-run in 2016 – 2017 due to storm related work, in the amount of \$22,962. **Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

Darlene J. Thiel gave a brief summary of the recommendation to approved transfer of fund for the Drainage 2016-2017 Budget for the purchase of Bactimos for the granular treatment of Midge Flies at Laguna Joaquin. Due to the budget over-run, the 2016 – 2017 budget will not have sufficient under-run at the end of this fiscal year to cover the purchase of additional Bactimos chemical.

Motion/Clark to approve the use of the Drainage Fund balance for the purchase of Bactimos (Granular Midge Fly Treatment) to provide two additional 25% applications to Laguna Joaquin before June 30, 2017, in the

amount of \$7,230. **Second/Graf. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant. Noes: Pasek. Absent: None. Abstain: None.**

16. CONSIDER AND APPROVE PURCHASE OF F-150 TRUCK TO REPLACE VEHICLE #215 FOR OPERATIONS STAFF

Paul Siebensohn gave a brief summary of the recommendation to approve the purchase of a F-150 truck to replace a vehicle. Since the Finance Committee, truck #214's engine blew so this may be replacing truck #214 instead of truck #215.

Motion/Graf to approve the proposal from Harrold Ford for the purchase of a new F-150 Truck to replace vehicle #215/214 for Field Operations, in an amount not to exceed \$23,469.60. Funding to come from Sewer Replacement Reserves, CIP 16-01-2. **Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant. Noes: Pasek. Absent: None. Abstain: None.**

17. DISCUSS RANCHO MURIETA TRAIL TOUR AND RECEIVE PARKS COMMITTEE UPDATE

President Pecotich gave a brief overview of the minutes from the Murieta Trail tour. The Greens Park is waiting for the grading permit. The Parks Committee discussed having a groundbreaking ceremony.

John Sullivan suggested a community meeting for the residents to provide input on Exhibit E of the Trail maps.

18. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

Director Graf stated that he would be attending the CSDA Special District Leadership Academy in July.

Suzanne will be attending the Art of the Message training on August 15, 2017.

19. REVIEW APRIL BOARD/COMMITTEE MEETING DATES/TIMES

Director Merchant stated that he will not be able to attend the June 21, 2017 Board Meeting. Director Clark stated that he may not be able to attend the June 21, 2107 Board Meeting; he is confirming his schedule.

20. DIRECTOR COMMENTS AND SUGGESTIONS

Paul Siebensohn commented on the District doing community outreach regarding flushable and non-flushable items. A notice was also put on the website.

Director Merchant commented on the need to enhance the security at the new water plant.

Director Graf asked if staff has received the most current development drawings. Darlene J. Thiel stated yes, a paper copy and the link for the electronic copy.

Director Clark commented on Rancho Murieta Country Club wanting to transfer ownership of Basin 5. Paul Siebensohn stated that Rancho Murieta Association wants to turn Basin 5 into a park.

President Pecotich commented on the water quality at Basin 5 and use of the fountains that Rancho Murieta Association took out of Laguna Joaquin. Recruitment for a new General Manager has begun. The application cutoff date for this position is June 17, 2017.

21. ADJOURNMENT

Motion/Pasek to adjourn at 7:46 p.m. **Second/Graf. Ayes: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

Respectfully submitted,



Suzanne Lindenfeld
District Secretary