



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 Jackson Road, Rancho Murieta, CA 95683

Office - 916-354-3700 * Fax - 916-354-2082








SECURITY COMMITTEE

Regular Meeting

October 5, 2017 at 4:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

1. **Call to Order**
2. **Comments from the Public**
3. **Monthly Updates**
 -  Operations
 -  Incidents of Note
 -  RMA Citations/Admonishments
 -  RMA Compliance/Grievance/Safety Committee
 -  Contract Security
 -  Security Concerns Meeting
 -  Security Assessment Report
4. **Review Proposal for South Gate Camera Upgrade**
5. **Incident Mapping – Discussion**
6. **Directors & Staff Comments/Suggestions [no action]**
7. **Adjournment**

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is September 29, 2017. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

MEMORANDUM

Date: September 28, 2017
To: Security Committee
From: Steven Mobley, Interim Security Chief
Subject: Security Report for the Month of September 2017

UPDATES

Operations

Currently there is one Security Patrol Officer position open and one (1) Security Chief position open. Recruitment is ongoing. Numerous applications have been received. We hired a new Gate Officer and Patrol Officer this month. The Patrol Officer worked for us briefly as a Patrol Officer back in 2006, before leaving to join the US Army.

The District now has a program, **GATEACCESS.NET**, which allows residents to access/manage their own guest/visitor lists without having to call the Gate Officer. Residents so far have been very pleased with this new convenient and user friendly program.

The District Board approved purchase of new portable radios and Safety Center repairs. The radios were ordered and building repairs have begun with goal of having the repairs completed by Thursday, October 5, 2017.

The District's dog kennel/holding center is in process of being rehabilitated. A newly donated Dogloo replaced broken/destroyed doghouse. New tarp (roof) added to top of kennel to replace rotted tarp.

Incidents of Note

Numerous snake sightings, removal, and relocation took place throughout the month. Security also removed a bat from a residence.

September 1 – Behind Country Store, there was a report of man swinging around a machete. Nobody injured. Sacramento Sheriff's Department (SSD) arrested him for being intoxicated.

September 8, 9 – Summerfest . No incidents. Off-Duty SSD and PDF Security worked the event.

September 13 – Burglary. A resident's son caught burglarizing neighbor's home. SSD handled.

September 16 - Power outage District-wide. Camera system at Murieta Village suffered damage. District Security assisted with directing traffic at the North Gate and Hwy 16 intersection.

September 17 – Vandalism / Niblick Court, 4 of resident's vehicle tires slashed over weekend. No suspects.

September 19 - Burglary / Villas, no forced entry, front / rear doors open, electronics taken, SSD to handle.

Rancho Murieta Association Compliance/Grievance/Safety Committee Meeting

The meeting was September 11, 2017. Several violation appeals were brought to the Committee for review. There was nothing of note to report. Violation reports/citations from District Security Officers are reportedly getting better and more useful to the Committee.

Contract Security

Paladin Security has been unresponsive to our requests to discuss temporary fill-in gate officer positions during vacation and extended absences, to lessen overtime, as well as maintain a consistent back-up source. We are considering a different private security firm, First Security, who has provided us with proposal. The training costs and hourly rate/compensation are still to be negotiated.

Security Concerns Meeting

On September 26, 2017 RMA and District staff met and discussed future HOA/gate access/citation routing and compliance issues related to current and future planned development. This was the second meeting and all topics were conceptual and exploratory only. The RMA is in the process of updating the Gate Access Policy. It was deemed to be a positive meeting and another staff level meeting is planned for next month.

Security Assessment Report

We are still awaiting the revised report. It is in review status and we should be getting the final report back soon.

INCIDENT MAPPING SOFTWARE

This item was left over from previous Board. Discuss whether or not still needed and for what purpose. SSD has crime mapping function for RM on their sacsheriff.com website at no cost to us. What benefit / purpose would mapping our non-criminal "incidents" serve to the District?



**Rancho Murieta Association
Rule Violations/Admonishments/Complaints
September 2017**

Gate Entrance	24 (avg 25)
Parking	0
Unsafe Driving	0
Open Garage Door	18 (avg 17)
Park Hours	0
Speeding	1
Loose/Off Leash Dogs	16 (avg 11)
Barking Dogs	14 (avg 6)
Unlicensed Driver	4
Stop Sign	2
Total	79



RMA Rule Violations Citations September 2017

Driveway Parking	17 (avg 6)
Park Hours	0
Stop Sign	6 (avg 4)
Speeding	0
Unlicensed Driver	0
Overnight Street Parking	21
Total	44

Note: A *complaint* of a violation does NOT necessarily mean a violation occurred. The complaint may have been unfounded, Officers were unable to locate the complaint, or the complaint was not actually a RMA Rule violation.

MEMORANDUM

Date: September 21, 2017
To: Security Committee
From: Steven Mobley, Interim Security Chief
Subject: South Gate Camera Upgrade Purchase

RECOMMENDED ACTION

Approve the quote from WatchDogs Surveillance for the purchase of the new South Gate camera system with license plate recognition cameras, in an amount not to exceed \$23,100 including tax and a 10% contingency. Funding to come from Security Replacement Reserves.

BACKGROUND

The camera systems at the South Gate function, but are older and do not have the same capabilities as those at the North Gate. The North Gate camera system has a license plate reader that can capture and decode the license plate information into our database. The South Gate does not have this ability; the Gate Officers have to physically look at the rear license plate of the vehicle and record it manually. This consists of writing the plate number down and later entering it into the database. This is both time consuming and inefficient. These cameras/capture devices are important for accurately recording and documenting vehicles entering and exiting the community. Cameras will be located on visitor and both resident lanes, as well as exit lanes.

In addition, unlike the North Gate, the South Gate lacks broad range/overview surveillance camera coverage of entry and exit lanes. This proposal includes camera coverage for entry and exit lanes, consistent with the camera system at the North Gate.

Staff recommends approval of the quote from WatchDogs Surveillance as they installed the system at the North Gate, allowing similar quality cameras and capabilities at both gates.



Watchdogs Surveillance

1544 Manasco Cir.
 Folsom, CA 95630
 Lic. #890079
 916-296-6523

Estimate

Date	Estimate #
7/2/2017	17070209

WatchdogsSurveillance.com

or e z link
 WhyCCTV.com

Customer

Rancho Murieta Community Services
 P.O. Box 1050
 Rancho Murieta, CA 95683

Please note that the State of California requires a State
 Contractors License to install surveillance equipment.
 Licensed contractors always carry liability insurance.

Qty	U/M	Description	Rate	Total
		Estimate for South Gate New System with License Plate Recognition Cameras (With Decoding):		
		-		
		Breakdown for System and Overview cameras:		
1	ea	NVR (Network Video Recorder) - GeoVision - Cube i7 -Up to 32 Cameras (64 Cameras with license)	1,850.00	1,850.00T
2	ea	Hard Drive, Internal, 4TB - for Footage Storage	185.00	370.00T
		Existing Monitor to be reused.		
1	ea	Switch, PoE,8-Port 802.3 PoE Switch	260.00	260.00T
1	ea	Power Strip Surge Suppressor	16.00	16.00T
1	ea	Camera, IP, GV-Fisheye, 5 Megapixel - GV-FER5700 - (Built in Microphone for drive-up window)	440.00	440.00T
6	ea	Camera, Dome, Low Light, 4MP - GV-EBD4700	150.00	900.00T
4	ea	Mount for GV-EBD4700 (for Island and Pole Cameras)	46.00	184.00T
2	ea	PoC, PoE Over Coax. 4 cams over 1 Coaxial - Kit (One to Pole other to Island)	865.00	1,730.00T
2	ea	Enclosure, Outdoor, For Equipment	75.00	150.00T
1	ea	Pole, Square, Straight, Aluminum,	665.00	665.00T
1	ea	Miscellaneous Hardware, Connectors, etc.	150.00	150.00T
1	ea	Labor - Install and Configure all Equipment - Set Pole etc...	3,000.00	3,000.00
		Subtotal:		9,715.00
		-		
		Breakdown for adding camera on trellis:		
1	ea	Camera, Dome, Low Light, 4MP - GV-EBD4700	150.00	150.00T
80	ft	Cable, Bulk, CAT5E	0.22	17.60T
60	ft	Conduit and Fittings	1.65	99.00T
1	ea	Miscellaneous Hardware, Connectors, etc.	20.00	20.00T
1	ea	Labor - Install and Configure all Equipment	600.00	600.00
		Subtotal:		886.60
		-		
		Breakdown for License Plate Recognition Cameras (With Decoding):		
5	ea	Camera, LPR(License Plate Recognition) GV-LPR1200	1,465.00	7,325.00T
1	ea	Miscellaneous Hardware, Connectors, etc.	150.00	150.00T
1	ea	Labor - Install and Configure all Equipment	1,800.00	1,800.00
		Subtotal:		9,275.00

Please Read: This estimate assumes that no additional requirements other than what is required by the California State License Board are required. If additional memberships, certifications or resulting insurance is needed, it is to be paid for by the requesting party. Payment Terms: Net 45 days from date of invoice. Any late payment and/or held payment due to undisclosed requirements is subject to an interest charge of 1.5% per month.

All Networking configurations to be done in-house and verified by customers IT department or Consultant. Watchdogs Surveillance is not an IT consultant and is not liable for any Networking	Subtotal	\$19,876.60
Any required permits responsibility of owner. Estimate valid for 30 days. All prices are subject to change without notice.	Sales Tax (7.75%)	\$1,121.94
Accepted By:	Accepted Date:	Total \$20,998.54

MEMORANDUM

Date: September 28, 2017
To: Security Committee
From: Steven Mobley, Interim Security Chief
Subject: Incident Mapping Software

RECOMMENDED ACTION

No recommendation – Committee to provide direction to staff.

BACKGROUND

This item was left over from previous Board. Staff requests the Committee discuss whether or not this is needed and what purpose mapping our non-criminal ‘incidents’ would serve to the District. SSD has a crime mapping function for Rancho Murieta their website, www.sacsheriff.com at no cost to the District.