



**RANCHO MURIETA  
COMMUNITY SERVICES DISTRICT**

15160 JACKSON ROAD  
RANCHO MURIETA, CA 95683  
Phone: 916-354-3700  
Web: rmcsd.com

**Board of Directors**

Stephen Booth, President  
John Merchant, Vice President  
Linda Butler, Director  
Randy Jenco, Director  
Tim Maybee, Director

**Staff**

Mimi Morris, General Manager  
Mark Matulich, Director of Finance & Admin.  
Eric Houston, Director of Operations  
Patrick Enright, District General Counsel  
Amelia Wilder, District Secretary

**REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
Wednesday, April 16, 2025  
Closed Session 3:30 p.m./Open Session 5:00 p.m.**

**AGENDA**

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**1. CALL TO ORDER** - Determination of Quorum – President Booth **(Roll Call)**

**2. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION**

*Significant exposure to litigation pursuant to paragraphs (2) and (3) of subdivision (d) of Government Code section 54956.9: (One Case)*

*Melinda (Mimi) Morris v. Rancho Murieta Community Services District*

*Public employee performance evaluation of District Secretary (Gov. Code 54957)*

**B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

*(Paragraph (1) of subdivision (d) of Government Code section 54956.9)*

*Brandon Owen v. Rancho Murieta Community Services District et al. Sacramento Superior County Court Case No. 25CV008247*

**3. OPEN SESSION/REPORT BACK FROM CLOSED SESSION**

**4. Action Item APPROVE RESOLUTION R2025-01 HONORING RON GREENFIELD**

**5. PUBLIC COMMENTS**

The Public Comments section is for the Board of Directors to receive comments; except for brief questions for clarification, no discussion or action may be taken on any item that is not listed on the agenda.

**6. CONSENT CALENDAR** *All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.*

**A. Approval of Board Meeting and Committee Meeting Minutes**

1. *March 13, 2025, Finance Committee Meeting Minutes*
2. *March 13, 2025, Personnel Committee Meeting Minutes*
3. *March 14, 2025, Special Board Meeting Minutes*
4. *March 19, 2025, Regular Board Meeting Minutes*
5. *March 19, 2025, Special Board Meeting Minutes*
6. *April 3, 2025, Communications and Technology Committee Meeting Minutes*
7. *April 8, 2025, Improvements Committee Meeting Minutes*
8. *April 10, 2025, Personnel Committee Meeting Minutes*

9. April 10, 2025, Finance Committee Meeting Minutes

B. Bills Paid Listing

C. Approval of Expenses for Director of Operations attendance at the California Rural Water Association 2025 Expo for a projected cost of \$1,250

## 7. REVIEW DISTRICT MEETING DATES/TIMES FOR MAY 2025

A. Communications & Technologies Committee – May 1, 2025 at 9:00 a.m.

B. Security Committee – May 1, 2025 at 10:00 a.m.

C. Improvements Committee – May 6, 2025 at 8:00 a.m.

D. Personnel Committee – May 8, 2025 at 9:30 a.m.

E. Finance Committee Meeting – May 8, 2025 – 10:00 a.m.

F. Regular Board Meeting – May 21, 2025 - Open Session at 5:00 p.m.

## 8. CORRESPONDENCE

A. Handout from Janis Eckard 4/08/2025

## 9. STAFF REPORTS (Receive and File)

A. General Manager's Report

B. Finance and Administration Report/Security Report

C. Operations Report

D. Information Technology Report

### Discussion/Information Items

10. *Discussion Item* REVIEW FY25-26 OPERATING BUDGET, RESERVE DEVELOPMENT AND CIP

11. *Information Item* CHANGES TO INSURANCE (DAM AND TOTAL INSURED VALUE FOR SPECIFIED ITEMS)

12. *Information Item* REPAIR TO THE CIA DITCH

13. *Discussion Item* UPDATE ON SB1383 ORGANIC WASTE DIVERSION WAIVER

### Action Items

14. *Action Item* APPROVE NON-REPRESENTED EMPLOYEE SALARY SURVEY

15. *Action Item* BOARD INTRODUCTION AND WAIVING OF FIRST READING OF ORDINANCE O2025-01 ADDING SECTION 10 TO CHAPTER 21 OF THE DISTRICT CODE TO IMPOSE A FEE FOR BARCODE STICKERS FOR THE SECURITY GATES AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA

16. *Action Item* APPROVE UPDATED COST FOR WATER TREATMENT PLANT 2 REHAB PROJECT

17. *Action Item* APPROVE UPDATED UTILITIES SUPERVISOR JOB DESCRIPTION

## 18. DIRECTOR COMMENTS/SUGGESTIONS

*In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

## 19. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. Posting location is the District Office. The date and time of this posting is April 10, 2025 at 4:30 p.m.