

Landscape Plan Review Checklist

A permit application will not be accepted unless all of the following items are submitted or completed with:

1. Submit completed application form filled out with all pertinent information including the specific type of project and signed by applicant.
2. Plan review fee of \$100 shall be paid at the time application is submitted.
3. Landscape Plan – Five (5) copies are required. Landscape plan shall be drawn to a scale of 1/8" = 1'-0" or 1" = 10'. The following information must be shown or noted on the landscape plan. (See the Architectural Review Committee Rules.)
 - a. Footprint of residence and other existing objects around perimeter.
 - b. Lot lines including adjacent lot lines, streets, utility easements, fire hydrant location, utility covers/manholes, utility pedestals/boxes, and any other existing objects within areas to be landscaped.
 - c. Walks, driveways, patios, decks, gazebos, retaining walls, fence enclosures, air conditioners, heat pump screens.
 - d. Downspout piping in underground conduits to street must be shown on drawing, including any catch basins and surface drainage.
 - e. Existing and proposed contours at one (1) or two (2) foot intervals.
 - f. Irrigation plan including description of proposed sprinkler heads, line sizes, drip system and emitter size, and anti-siphon device. Water conservation measures shall be incorporated in all irrigation designs to reduce water consumption by 20% minimum.
 - g. Proposed mulch (i.e. bark, humus, wood chips, rocks) and depth of application. Mulch shall be installed at a minimum depth of 3" in all planter areas.
 - h. Provide an accurate location of oak trees including their trunk diameter and drip lines.
 - i. Provide a plant legend identifying all plants, trees, or ground cover including description, location and quantities cross referenced to the landscape plan. Plant, tree, ground cover shall incorporate all native and drought tolerant plants and tree species in the design.
 - j. All grass shall be drought tolerant species compatible with heavy clay soil conditions.
 - k. See attached Exhibit of a landscape plan.
4. The landscape design shall incorporate the use of native as well as drought tolerant plant species in the design. The landscape design shall minimize the use of lawn or turf areas and shall be a drought tolerant species if used. The maximum lawn or turf area shall not exceed 25% of the total area to be landscaped. The landscape design shall effectively reduce water consumption by 20% minimum.