



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

September 21, 2022

Open Session 5:00 p.m./ Closed Session following Open Session
Rancho Murieta, CA 95683

BOARD MEMBERS

Tim Maybee	President
Randy Jenco	Vice President
Linda Butler	Director
John Merchant	Director
Martin Pohll	Director

STAFF

Tom Hennig	General Manager
Paula O’Keefe	Director of Administration
Richard Shanahan	District General Counsel
Amelia Wilder	District Secretary
Kelly Benitez	Security Supervisor
Michael Fritschi	Director of Operations

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

September 21, 2022

REGULAR BOARD MEETING

Call to Order

Open Session 5:00 p.m./ Closed Session following Open Session

Note that this meeting will be held in-person at the address set forth above, and not via videoconference. In order to comply with the State's COVID-related Guidance for the use of face coverings, it is strongly recommended that all persons, regardless of vaccination status, continue to mask while in indoor public settings and businesses.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

Director Butler will attend the meeting via teleconference from 15043 Magno Ct., Rancho Murieta, CA. This location is accessible to the public, and members of the public may listen to the meeting and address the Board of Directors from the teleconference location.

AGENDA

ESTIMATED RUNNING TIME 5:00

1. CALL TO ORDER - Determination of Quorum –President Maybee **(Roll Call)**

2. CONSIDER ADOPTION OF AGENDA **(Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

3. CONSENT CALENDAR **(Motion) (Roll Call Vote)** (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.

A. Approval of Board Meeting and Committee Meeting Minutes

1. August 17, 2022 Regular Board Meeting Minutes
2. September 1, 2022 Communications and Technology Committee Meeting

3. *September 1, 2022 Security Committee Meeting Minutes*
4. *September 6, 2022 Improvements Committee Meeting Minutes*
5. *September 6, 2022 Finance Committee Meeting Minutes*

B. Approval of Bills Paid Listing August, 2022

4. STAFF REPORTS (Receive and File)

- A. General Manager's Report
- B. Administration/Financial Report
- C. Security Report
- D. Utilities Report

5. REVIEW DISTRICT MEETING DATES/TIMES FOR OCTOBER 2022

- A. Personnel – October 4, 2022 at 7:30 a.m.
- B. Improvements – October 4, 2022 at 8:00 a.m.
- C. Finance – October 4, 2022 at 10:00 a.m.
- D. Communications – October 6, 2022 at 8:30 a.m.
- E. Security – October 6, 2022 at 10:00 a.m.
- F. Regular Board Meeting – October 19, 2022 - Open Session at 5:00 p.m.

6. CORRESPONDENCE

- A. Email from Timothy Weir

7. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

8. INTRODUCE ORDINANCE O2022-05 AMENDING CHAPTER 31 SOLID WASTE CODE RELATING TO ORGANIC WASTE DISPOSAL REDUCTION (Discussion/Action) (Motion) (Roll Call Vote)

9. APPROVE CIP #23-23-05 IN THE AMOUNT OF \$482,800 AND APPROPRIATE FUNDS FOR EMERGENCY REPAIRS AND CONSTRUCTION TO LAKE 11 RELATED DRAINAGE IMPROVEMENTS, RATIFY THE PREORDER OF SUPPLIES IN THE AMOUNT OF \$50,150 FOR THIS WORK, AND ADOPT A RESOLUTION FINDING THAT AN EMERGENCY EXISTS IN CONNECTION WITH THE LAKE 11 STORM DRAINAGE SYSTEM AND AUTHORIZE THE GENERAL MANAGER TO APPROVE AN EMERGENCY CONSTRUCTION CONTRACT WITH

**LUND CONSTRUCTION TO PERFORM THE REPAIR WORK (Discussion/Action) (Motion)
(Roll Call Vote)**

10. INTRODUCE ORDINANCE O2022-04 UPDATING DISTRICT CODE CHAPTER 3 CONFLICT OF INTEREST CODE (Discussion/Action) (Motion) (Roll Call Vote)

11. CONSIDER REQUEST FROM RANCHO MURIETA ASSOCIATION COMMUNITY CENTER COMMITTEE FOR POTENTIAL DISTRICT INVOLVEMENT IN A RECREATION FACILITY INSIDE THE GATES

12. APPROVE VARIABLE FREQUENCY DRIVE (VFD) PURCHASE IN THE AMOUNT OF \$53,146 (CIP# 23-06-01) (Discussion/Action) (Motion) (Roll Call Vote)

13. APPROVE AND AUTHORIZE GENERAL MANAGER TO EXECUTE CONTRACT WITH DEWBERRY ENGINEERING TO PERFORM DESIGN OF THE WASTEWATER TREATMENT FACILITY DISINFECTION IMPROVEMENTS IN THE AMOUNT NOT TO EXCEED OF \$214,668 (CIP# 23-14-02) (Discussion/Action) (Motion) (Roll Call Vote)

14. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

15. CLOSED SESSION

- A. *Closed session for performance evaluation of the General Manager.*

16. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

17. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is September 15, 2022. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.