



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES**

February 19, 2020

Call to Order/Closed Session 4:00 p.m. and Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Clark called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Les Clark, Randy Jenco, Linda Butler, Tim Maybee and John Merchant. Also, present were Mark Martin, General Manager; Tom Hennig, Director of Administration; Paul Siebensohn, Director of Field Operations; Jeff Werblun, Security Chief; Richard Shanahan, District General Counsel; and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Jenco to adopt the agenda with a point of discussion posed by Director Clark regarding the idea of setting a specific time for Public Comment to be considered later. **Second/Clark. Ayes: Clark, Jenco, Merchant, Butler, Maybee. Noes: None. Absent: None. Abstain: None.**

3. BOARD ADJOURNED TO CLOSED SESSION AT 4:02 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Conference with legal counsel -- existing adjudicatory proceedings (Government Code section 54956.9(d)(1)), Ansari v. District (administrative appeal hearing and EEOC proceeding).

Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.

4. BOARD RECONVENED TO OPEN SESSION AT 5:00 P.M. AND REPORTED THE FOLLOWING:

Conference with legal counsel -- existing adjudicatory proceedings (Government Code section 54956.9(d)(1)), Ansari v. District (administrative appeal hearing and EEOC proceeding).

No action to report back.

Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.

The Board has established an Ad Hoc Committee for the General Managers evaluation. Director's Clark and Butler will form that Committee.

5. CONSENT CALENDAR

Motion/Clark to adopt the consent calendar with a clarification made by Director Clark of Item # 5A1 Approval of January 15, 2020 Regular Board Meeting Minutes, Under Staff Reports, Item 4b, Director Clark pointed out that both recycled water and potable water will be metered. Director Butler mentioned that she would like to see a little more detail in the Minutes from the Committees. General Manager Martin commented that the audio from the Committee Meetings and the Minutes will be posted online. Director Butler also asked for more follow up on discussions at meetings. **Second/Maybee. Roll Call Vote: Ayes: Clark, Jenco, Merchant, Butler, Maybee. Noes: None. Absent: None. Abstain: None.**

6. STAFF REPORTS

Under Agenda Item 6a, Mark Martin, General Manager, gave a brief summary of activities during the previous month, including the progress on the 670 Financing and Services Agreement. He also updated the Board with the Highlights from his monthly meetings, including his meeting with Sacramento County Planning Department and the District's decision to comply with the County's process for plan submittal, comment and review. The proper process is being followed with the plans for the Rancho Murieta North Project. This conversation continued throughout the meeting, as the Board clarified the movement of plans. This spurred a discussion by the Board, with Directors Clark and Merchant asking that the plans be made public by the County via their website throughout the process, and Mr. Martin's response that he does not control what the County publishes to their website. Director Maybee asked for clarification in writing from the County concerning Mr. Martin's comment in his report concerning RMCS D's role for a road maintenance agreement between private parties. He continued with a synopsis of his meetings, including the rate study discussed at Sacramento Central Groundwater Authority (SCGA), and his submittal of RMCS D's updated Municipal Service Review at the Sacramento Local Agency Formation Commission (LAFCo). He also discussed the meeting with SCGA and Sloughhouse Resource Conservation District (SRCD) Groundwater Sustainability Agency (GSA) Boundary Working Group.

Jay Schneider, representing SRCD, addressed the Board discussing the history of SRCD and their relationship with RMCS D. He explained why he thinks the District would be better served if we chose to join their GSA.

Richard Gehrs asked for an update on Murieta Village and sewer maintenance, which the District is still working on, and more details on the LAFCo meeting.

Under Agenda Item 4b, Tom Hennig, Director of Administration, updated the Board on the status of the District's finances. The discussion from the Board included clarification on construction water usage.

Director Clark made a note that Security and Drainage are special taxes, and they are capped as special fees on how much we can charge. Mr. Hennig chimed in about the general purpose tax revenues that are continually going to support Security and Drainage to subsidize them.

Tom Hennig continued with a discussion of the budget, audit, reaction to the new bill, and the replacement of old meters.

Under Agenda Item 4c, Chief Werblun gave a brief overview of the operations updates and incidents of note, including the banners advertising FastPass that will be displayed as a joint project with RMA. He is working with ABDI to have code written that will keep track of the number of FastPasses being used at the North Gate. He is coordinating Staff training. CPR/First Aid training will be given in March and Customer De-Escalation training will be conducted in April. He reminded the Board that Sacramento County Sheriff's Electronic Eye (S.E.E.) program is a voluntary program where residents register personal home surveillance equipment and if there is a crime in the neighborhood, the Sheriff may ask for participants to share the video. This program resulted in the Sheriff receiving vital data on vandalism that occurred in the Community in January. He continued with an update on the new computerized dispatch system. Then he talked about the events that led to updating the Security Code. The revisions will return to the Security Committee in March. Updates to the Special Event Notification will be discussed at the Joint Security Committee Meeting in March. Security is working on pinpointing evacuation points on our geo-mapping system.

Director Clark asked for Joint Security Committee or RMA to give feedback on the list of violations.

Under Agenda Item 4d, Paul Siebensohn, Director of Field Operations, gave a brief summary of the Field Operations updates including a discussion around water usage and supply, plus repairs to a sewer line on Murieta South Parkway. He also conveyed that the buoys and they will be installed at Chesbro and a notification has gone out for it.

Director Clark asked that we consider the Capital Replacement Program for Facilities as part of the Recycled Water and Untreated Water Fee Study. It was noted that the CRP program was not a tasked item with the consultant that is working on this fee study.

7. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

Mark Martin and Amelia Wilder will attend the Brown Act Update March 19,2020.

8. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS

None.

9. REVIEW January 2020 BOARD/COMMITTEE MEETING DATES/TIMES

Director Jenco will not be available to attend the Improvements Committee Meeting on March 3, 2020.

Director Merchant will not be available to attend the Regular Board Meeting on March 18, 2020.

10. CORRESPONDENCE

None.

11. COMMENTS FROM THE PUBLIC

Richard Gehrs pointed out that the time listed on the Agenda for the Communications and Technology Meeting March 6, 2020 is 9:00, and the actual time for that meeting is 8:30, as listed on page 57 of the Packet, Board/Committee Meeting Schedule.

12. REVIEW UTILITIES ANNUAL REPORT

Mr. Siebensohn gave the Board a detailed presentation reviewing Field Operations in 2019. He reviewed the facilities, projects completed, water production, water quality, wastewater, recycled water, drainage and the amount of electricity used by his department, and the drop in usage from SMUD because of the Solar Panels; he also discussed dams and levees, gave an update on the Prop. 84 projects completed to offset potable water use, and other projects completed. He finished his report with a discussion of unfunded mandates. A discussion of the recycled water supplied to the Golf Course followed.

13. APPROVE BID FOR MAIN LIFT SOUTH SEWAGE PUMP REPLACEMENT, CAPITAL REPLACEMENT PROJECT

Mr. Siebensohn informed the Board of the current condition of these pumps and the cost effectiveness of replacing them vs repairing them. This request went to the Improvements Committee and was approved to move forward to the Board. Director Clark commented that this is a learning point for scheduling future Capital Replacements and their life cycles. **Motion/Jenco to Approve bid for two (2) sewer pumps from Muniquip for \$38,143.50 plus a 15% contingency, a total not to exceed \$43,865.03. Funding to come from Sewer Capital Replacement Reserves. Second/Clark. Roll Call Vote: Ayes: Clark, Jenco, Butler, Merchant, Maybee. Noes: None. Absent: None. Abstain: None.**

14. APPROVE BID FOR BOBCAT TRACTOR REPLACEMENT, CRP 18-07-1

Field Operations Director Siebensohn explained that the tractor which the District has had since 1993 is failing and can no longer be repaired due to the lack of replacement parts. The bid includes a new tractor with a loader and flail mower. This request went to the Improvement Committee and was approved to move forward to the Board. This item was improperly labeled CIP 18-07-1, and it is actually a Capital *Replacement* Project 18-07-1. Director Clark clarified that the funds for this replacement will be split equally between Water and Sewer replacement reserves. **Motion/Clark to Approve proposal cost for from Valley Truck & Tractor Inc. in an amount not to exceed \$72,247.02. Capital Replacement Project #08-07-1, funding to come from Water and Sewer replacement reserves. Second/Jenco. Roll Call Vote: Ayes: Clark, Jenco, Butler, Merchant, Maybee. Noes: None. Absent: None. Abstain: None.**

15. CONSIDER APPROVAL OF 2020 BOARD GOALS AND RANKING

General Manager Martin had a brief discussion with the Board about this year's rankings compared with last year's rankings. Director Jenco suggested that we limit the Goals to the top five. The Board agreed, and Mr. Martin will reorder the Goals. This item will be moved for final approval to the Regular Board Meeting March 18, 2020.

16. DIRECTOR COMMENTS/SUGGESTIONS

Director Merchant brought to the attention of the Board that in the Communications and Technology Committee Meeting there was a discussion about the naming of our wastewater storage facilities that are called reservoirs and drinking water storage facilities that are called lakes. These "lakes" should possibly be called "reservoirs". He also asked that the people who are on residents' guest list for entering the gate could have a bar code, to help the flow of people through the gate. A discussion followed. Mr. Martin will take this topic to RMA's Interim General Manager at their next meeting. He concluded by stating, "Now that the North development Drainage Study is a public document, I just want to go on the record that I see that concept which is what bothered me from the beginning as an imminent threat to our water supply. I don't think we put anything in our reservoirs that doesn't come out of the Cosumnes River, and that's my opinion."

Director Maybee thanked Gail Bullen, River Valley Times, for the articles in the last few papers, stating that she did a great job.

Director Clark thanked Staff for the enhanced processes including public services, and District outreach relating to the history of the District, specifically the separation of fee based versus tax based special services.

District Secretary, Amelia Wilder, reminded the Board that the Annual Form 700 Notices has been delivered via email, requesting the Statement of Economic Interest from Staff and Board. These are due to the county by April 1, 2020.

17. ADJOURNMENT

Motion/Jenco to adjourn at 7:44 p.m. Second/Butler. Ayes: Clark, Jenco, Butler, Merchant, Maybee. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,

Amelia Wilder
Recording Secretary