

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
BOARD GOAL WORKSHOP
February 9, 2021 – 3:00 p.m.



1. CALL TO ORDER/ROLL CALL

President Maybee called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 3:02 p.m. via ZOOM conference per Governor Newsom's Executive Order N-29-20. Directors present were Tim Maybee, Randy Jenco, Linda Butler, John Merchant, and Martin Pohll. Also present was Tom Hennig, General Manager; Paul Siebensohn, Director of Field Operations; Cindy Chao, Controller; Tina Talamantes, Interim Security Chief; Michelle Ammond, Interim Controller; and Amelia Wilder, District Secretary.

2. ADOPT AGENDA

Motion/Maybee to adopt the agenda. Second/Jenco. Ayes: Maybee, Jenco, Butler, Merchant Pohll. Noes: None. Absent: None. Abstain: None.

3. COMMENTS FROM THE PUBLIC

None.

4. GOAL PLANNING

Review Goal Setting/Strategic Planning Approach

Tom Hennig, General Manager, gave a brief overview of what a goal is, what objectives are, and the Mission Statement. He reviewed FY 2020-21 Goals, and progress toward reaching those Goals which were.

1. Comprehensive Infrastructure Management Reserves Study – *The District has entered into an agreement with Association Reserves (the same company who performed the Reserve Study in 2015) to perform a current Reserve Study.*
2. Effectively Manage District Finances
 - a. Assess the Long-Term Financial Position of the District – *This goes hand in hand with the Reserve Study.*
 - b. Enhance Rate Setting Analysis & Procedures – *Security and Drainage are increased 2% a year, and the rates are set according to how much it costs to run the District. This included how much we were charging for Security, which has morphed into the Security Opinion Poll, which will inform us how much people are willing to pay for Security Services.*
 - c. Enhance Financial Reporting & Review – *Cindy Chao, Controller, has worked to update the current Financial Accounting System.*
3. Security Services - *Last year's budget totaled above \$2,000,000, which required use of general tax money. We scaled Security down to what is funded in Measure J. We will be conducting the Security Opinion Poll to let the Community tell us what they want.*
4. Water Services
 - a. Permit Extension – *This was filed on time, and we are waiting for the State to review it.*
 - b. 20/20 Water Conservation Plan Update – *Paul Siebensohn, Director of Field Operations, stated that we track this in the Field Operations report monthly. We are doing fairly well, and it is very weather dependent.*
 - c. Water Capacity Options – *Mr. Hennig continued with a discussion about filling the Reservoirs and our capacity to afford to run the 500 HP pumps to fill the Reservoirs quickly.*
5. Enhanced Community Education and Outreach - *There has been work done on Laguna Joaquin, upgrades to the Pipeline, Webpage, and we have partnered with Sacramento County to post on their NextDoor account.*

Identify New Goals

Mr. Hennig stated that he had met with the Board Members individually to discuss their goals, and compiled a list of the Major Goals which were:

1. Budgeting for Reserves based on Reserve Study Outcome
2. Security Service levels and Community objectives
3. Financial Systems Upgrade
4. Laguna Joaquin requirements
5. CIA Ditch, Forebay, Granlees Dam

These items were discussed at length, and so were the goals below:

Finance

- Reserve rates over multiple years – 5-year...30-year / Board's targeted % contribution for each reserve fund
- Finance System replacement with optimized integrations
- District Financial Reporting

Development

- Review Integrated Water Master Plan – Impact from 2013 Climate study
- Resolving Developer finance issues
- Impact from the Accessory Dwelling law change

Security

- Opinion Poll
- Live Within the Means
- Finish the Discussion on Increased Demand at the Retail Site

Improvements / Infrastructure WTP & WWTP

- Reserves
- Review Village infrastructure / Engineering Study
- Develop priority lists
- Prepare for Development – Sewer
- Prepare for Development – Water
- Fining authority for protection of District resources – Water Code revision?

Personnel

- Review Administration Structure – Organization study
- Review impact of potential Security structure adjustments
- Focus on opinion poll

Communications & Technology

- Utility Web Site Upgrade
- Computer infrastructure and Cyber Security
- Billing Software & customer service tracking upgrade

After a lengthy discussion, the Board agreed that while everything listed above was important, and worthy of Staff's time and attention to resolve, the top 5 goals for the 2021-22 Fiscal year are:

1. Budgeting for Reserves based on Reserve Study Outcome
2. Security Service levels and Community objectives
3. Financial Systems Upgrade
4. Laguna Joaquin requirements
5. CIA Ditch, Forebay, Granlees Dam
6. Development Oversight

Director Merchant noted that the Drainage fee might be able to be handled in a way other than a tax. ***This discussion will be added to the March 2021 Finance Committee Meeting Agenda.***

Developer John Sullivan commented during the Developer finance issues portion of the discussion that Coastland Engineering, had been paid by his Company for a review of their sewer, water and drainage, and no reviews have been received.

5. DIRECTOR COMMENTS AND SUGGESTIONS

Director Butler commented that she is excited about the progress that has been made.

Director Maybee commented that when the Ad Hoc Committee was put in place to get the new General Manager they asked for him to access the needs and meet objectives of the District and he has done just that. He thanked Mr. Hennig.

6. ADJOURNMENT

Motion/Maybee to adjourn at 6:00 p.m. Second/Butler. Ayes: Maybee, Jenco, Butler, Merchant, Pohll. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,



Amelia Wilder
District Secretary