



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

July 17, 2019

Call to Order/ Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Clark called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Les Clark, Randy Jenco, Linda Butler, and Tim Maybee. Also, present were Mark Martin, General Manager; Tom Hennig, Director of Administration; Jeff Werblun, Security Chief; Paul Siebensohn, Director of Field Operations; Richard Shanahan, District General Counsel; and Suzanne Lindenfeld, District Secretary. Director John Merchant was absent.

2. CONSIDER ADOPTION OF AGENDA

Motion/Butler to adopt the agenda. Second/Jenco. Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

3. CONSENT CALENDAR

Motion/Jenco to adopt the consent calendar. Second/Clark. Roll Call Vote: Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

4. STAFF REPORTS

Under Agenda Item 4a, Mark Martin, General Manager, gave a brief summary of the District and Murieta Village Association (MVA), and Rancho Murieta Country Club (RMCC) general managers meetings, Water Issues Q&A Forum, Regional Water Authority (RWA) monthly board meeting, and District staff participating in the upcoming Rancho Murieta Country Club (RMCC) Community Day.

Under Agenda Item 4b, Tom Hennig, Director of Administration, commented on the updated financial report. On August 1, 2019, Cindy Chao will be starting with the District as the new Controller.

Under Agenda 4c, Chief Werblun gave a brief overview of the operations updates and incidents of note, stating that the body cameras are in use, and have better night vision recording, the FastPass program was a success for the 4th of July and would be used on an ongoing basis. Director Maybee stated that the backup of vehicles on Highway 16 was non-existent this year. Mark Martin noted that the Rancho Murieta Association (RMA) speed trailers started July 2, 2019.

Under Agenda Item 4d, Paul Siebensohn, Director of Field Operations, gave a brief recap of the information contained in the Manganese Water Quality Q&A. Staff is researching ways to insure this is not a problem in the future. A contractor CCTV'd 1,077 feet of sewer lines and indicated a possible issue on Labranza. Mark Martin stated that the payment of the between \$600-\$650K for the Prop 84 Grant would be due soon, and that the District would be reimbursed \$300-\$325K from the Grant.

5. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

Tom Hennig will be attending the Financial Management Class in El Dorado Hills, and the Golden State Risk Management Training.

6. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS

Mark Martin said thank you to all staff for their efforts, Chief Werblun for his efforts on 4th of July FastPass and Paul for his work at the water forum. President Clark thanked the staff for their work getting the packet out for tonight's meeting.

7. REVIEW APRIL 2019 BOARD/COMMITTEE MEETING DATES/TIMES

No discussion.

8. CORRESPONDENCE

None

9. COMMENTS FROM THE PUBLIC

None.

10. DISCUSS WATER QUALITY ISSUES AND CONSIDER CUSTOMER REBATE OF WATER SERVICE CHARGES

Paul Siebensohn, Director of Field Operations, gave brief update on the water quality issues. Mark Martin, General Manager, gave a brief summary of the recommendation to have a one-time rebate to all customers due to the June water issues. The rebate would be approximately \$7.00 per residence, costing the District roughly \$18-\$20K.

Motion/Clark to approve a one-time rebate to all customer of \$7.00 to customers due to the water quality issue in June 2019. Second/ Maybee. Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

11. RECEIVE PUN GROUP FINANCIAL REPORT PRESENTATION

Vanessa Burke, Pun Group, gave a PowerPoint presentation on their findings of the financials analysis. Areas covered include Human Resources and Payroll, Financial Processes and Policies, Financial System Integration, and Financial and Other Reporting. A question and answer period followed. Ms. Burke thanked District staff for all their assistance.

12. DISCUSS PUN FINANCIAL GROUP RESPORT RECOMMENDATIONS AND POTENTIAL PROPOSAL FOR IMPLEMENTATION OF RECOMMENDATIONS

Tom Hennig, Director of Administration, asked the Board to provide direction on next steps. Mr. Hennig stated that staff has already started to implement some of the recommendations. After a discussion, the Board, by consensus, agreed to have staff research the costs involved in for each recommendation and bring it to the Finance Committee for discussion.

Director Butler commented on the need for policy and process to be in place.

13. CONSIDER ADOPTION OF ORDINANCE O2019-02 APPROVING RECYCLED WATER INSTALLATION FEE AND ADOPTING DISTRICT CODE CHAPTER 17, SECTION 7.04 INSTALLATION FEE

Mark Martin, General Manager, gave a brief summary of the recommendation to adopt Ordinance O2019-02 regarding recycled water installation fee and adopting District Code Chapter 17, Section 7.04 Installation Fee.

Motion/Clark to acknowledge the Second reading of Ordinance O2019-02 and adopt Ordinance O2019-02, an Ordinance O2019-02 Approving Recycled Water Installation Fee and Adopting District Code Chapter 17, Section 7.04 Installation Fee. Second/Maybee. Roll Call Vote: Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

14. CONSIDER ADOPTION OF RESOLUTION R2019-06 APPROVING THREE QUITCLAIM DEED TO COSUMNES RIVER LAND, LLC CONCERNING EASEMENTS, ACCEPTING THREE GRANTS OF EASEMENT FROM COSUMNES RIVER LANDS, LLC., AND ACCEPTING GRANT OF EASEMENT FROM MURIETA CLUB PROPERTIES, LLC

Mark Martin, General Manager, gave a brief summary of the recommendation to adopt Resolution R2019-06 Approving Three Quitclaim Deeds to Cosumnes Riverland, LLC Concerning Easements, Accepting Three Grants of Easement from Cosumnes River Land, LLC and Accepting Grant of Easement from Murieta Club Properties, LLC. One of the easements has not been signed yet by the Grantor but can be approved tonight and recorded at a future time.

Motion/Jenco to adopt Resolution R2019-06 approving three quitclaim deeds to Cosumnes Riverland, LLC concerning easements, accepting three grants of easement from Cosumnes River Land, LLC, and accepting grant of easement from Murieta Club Properties, LLC. **Second/Clark. Roll Call Vote: Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.**

15. CONSIDER INTRODUCTION OF ORDINANCE O2019-03 AMENDING DISTRICT CODE CHAPTER 14 RELATING TO INTEREST RATE ON DELINQUENT WATER SERVICE CHARGES; CHAPTER 15 RELATING TO INTEREST RATE ON DELINQUENT SEWER CHARGES; CHAPTER 16A RELATING TO INTEREST RATE ON DELINQUENT DRAINAGE SPECIAL TAXES; CHAPTER 21 RELATING TO INTEREST RATE ON DELINQUENT SECURITY SPECIAL TAXES AND CHAPTER 31 RELATING TO INTEREST RATE ON DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL SERVICE CHARGES AND COLLECTION THROUGH THE COUNTY TAX ROLL

Tom Hennig, Director of Administration, gave a brief summary of the recommendation to increase the current delinquent account interest rate from .5% to a full 1%.

Motion/Clark Introduce Ordinance O2019-03, Amending District Code Chapter 14 Relating to Interest Rate on Delinquent Water Service Charges; Chapter 15 Relating to Interest Rate on Delinquent Sewer Service Charges; Chapter 16A Relating to Interest Rate of Delinquent Drainage Special Taxes; Chapter 21 Relating to Interest Rate on Delinquent Security Special Taxes; and Chapter 31 Relating to Solid Waste Collection and Disposal Service Charges and Collection Through the County Tax Roll, waive the full reading and continue to the August 21, 2019 Regular Board meeting for adoption. **Second/Maybee. Roll Call Vote: Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.**

16. CONSIDER SELECTION FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS

After a short discussion, the Board agreed, by consensus, to abstain from voting.

17. RECEIVE 2019 GOALS STATUS UPDATE

Mark Martin, General Manager, gave a brief update on the 2019 Board Goals. Director Maybee commented on Board Goal updates being given quarterly and a budget review done mid-fiscal year.

18. DIRECTOR COMMENTS/SUGGESTIONS

Director Maybee thanked Paul Siebensohn and his staff for all their work with the water quality issue, thanked Chief Werblun and his staff for the 4th of July going so smoothly, and commented on the CSDA conference and recommends all directors attend, and suggested staff get a banner regarding wipes clog pipes to use at the RMCC community event. Mark Martin stated that staff is already working on the banner.

President Clark commented on the CSDA conference and stated that CSDA has draft policies and procedures for districts to use.

19. ADJOURNMENT

Motion/Butler to adjourn at 7:54 p.m. Second/Clark. Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

Respectfully submitted,

Suzanne Lindendorf
District Secretary