

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
BOARD GOAL WORKSHOP
January 31, 2013 – 9:00 a.m.

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the Board Goal Workshop meeting of the Board of Directors of Rancho Murieta Community Services District to order at 9:05 a.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Roberta Belton, Betty Ferraro, Paul Gumbinger, and Michael Martel. Also present were Edward R. Crouse, General Manager/District Engineer; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District/Recording Secretary.

2. ADOPT AGENDA

Motion/Gumbinger to adopt the agenda. **Second/Ferraro. Ayes: Pasek, Belton, Ferraro, Gumbinger, and Martel. Noes: None.**

3. COMMENTS FROM THE PUBLIC

John Sullivan stated that he and Mike Hamilton would like to make a comment before the Board goes to closed session.

4. REVIEW/DISCUSSION OF DISTRICT POLICY 2010-02

President Pasek gave a brief summary of what a goal is. A short discussion followed.

5. DEPARTMENT YEAR END UPDATES AND 2013 PROJECTIONS

Security Department

Accomplishments for 2012: replaced cameras and DVRs at both North and South Gates, installed license plate reader camera at North Gate, reviewed and updated patrol and gate operations procedures, replaced barcode reader transformer on the South Gate resident lane, hired two (2) full time and one (1) temporary Gate Officer, Patrol Officers attended State required training, Patrol Officers attended and assisted with community events, increased speeding and stop sign enforcement with RMA, cooperation with RMA Compliance, use of Sacramento County Sherriff Department (SSD) off-duty Deputies continued.

Goals for 2013: maximize technology, improve customer service and invest in employees.

Administration

Accomplishments for 2012: presented 3 year budget projection, evaluated water rates ratio between flat fee and volumetric usage rate, implemented process improvements for accounts payable, continued cross-training between Joyce, Susan, Debby and Darlene, issued request for proposal for It support services, upgraded/replaced aging and/or broken workstations, brought new Security server on-line, identified on-line payment service, continued customer service focus with administration staff.

Goals for 2013: increase Administration Department efficiency and effectiveness, achieve excellence in customer service, and expand and improve IT environment.

Water/Wastewater/Drainage Department

Accomplishments for 2012: contracted engineering services to consolidate District drawings, wastewater PLC upgrade, wastewater facility fencing, wastewater facility paving, purchased dump truck, purchase new fleet truck, purchased new AWD utility cart, and ARC flash analysis at wastewater reclamation plant.

Goals for 2013: maintain and upgrade infrastructure, increase use of technology, maintain regulatory compliance, consolidate District drawings, dedicate computer for AutoCAD for management of District engineering and drawings, scan and network District easements, purchase sewer jetting equipment, purchase asset management software.

6. GOAL PLANNING

Review of 2012 Board Goals

Ed Crouse gave a brief review and status report on the 2012 Board Goals. During the review of the goals, a short Board dialogue ensued.

Review Strategic Plan Action Items

No review.

The Board took a break at 10:16 a.m. and resumed at 10:31 a.m.

Review of 2012 Dialogue Sheet

Each Director gave a brief summary of their item on the 2013 dialogue sheet, their intent, and desired outcome. These categories included Water/Wastewater, Security, Community Relations, RMA/RMCC Relations, Employee Relations, Development and District Board. During presentation of each goal suggestion, a short Board dialogue ensued.

After much dialogue, the following new goals were agreed to:

NEW GOAL
<i>Water/Wastewater/Drainage</i>
Evaluate methods of reducing SMUD charges, including use of solar
Establish water plant upgrade baseline, including capacity analysis
Update IWMP as appropriate with augmentation well supply
<i>Security</i>
Develop plan for security camera coverage of within the community
Evaluate alternative vehicles
Develop a long range plan to diminish the vandalism and burglary

Community Relations
<i>Consider expansion of committees to include public with special expertise</i>
EMPLOYEE RELATIONS
<i>Conduct employee evaluation of managers and supervisors (360° confidential review)</i>

John Sullivan commented on his draft of a Services and Fee Agreement as well as introduction of Mike Hamilton who distributed his FSA proposal deal points for the undeveloped property. He hopes to complete negotiation of the deal points within 30 to 45 days then turn it over to legal counsels to prepare the formal FSA.

7. BOARD ADJOURNED TO CLOSED SESSION AT 11:58 A.M. TO DISCUSS THE FOLLOWING ITEMS:

Under Government Code section 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9(a): One Potential Case.

Under Government Code section 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Agency Negotiator: Edward R. Crouse, General Manager. Negotiating Party: Rancho Murieta 670, LLC. Under Negotiation: Price and Terms.

Under Government Code 54957: Public Employee Performance Review: General Manager.

8. BOARD RECONVENED TO OPEN SESSION AT 2:07 P.M. AND REPORTED THE FOLLOWING:

Under Government Code section 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9(a): One Potential Case. No reportable action.

Under Government Code section 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Agency Negotiator: Edward R. Crouse, General Manager. Negotiating Party: Rancho Murieta 670, LLC. Under Negotiation: Price and Terms. No reportable action.

Under Government Code 54957: Public Employee Performance Review: General Manager. No reportable action.

9. COMMENTS AND SUGGESTIONS FROM BOARD MEMBERS AND STAFF


Director Martel commented on his conversation with PTF regarding river access. This item will be added to the February Security Committee meeting agenda.

Director Belton commented on the Parks Committee meeting. Rancho Murieta Association (RMA) purchased the Escuela property in November 2012. RMA has no plans to pursue a community center.

10. ADJOURNMENT

Motion/Gumbinger to adjourn at 2:24 p.m. **Second/Ferraro. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel.**

Respectfully submitted,


Suzanne Lindenfeld
District Secretary