



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT**

15160 JACKSON ROAD  
RANCHO MURIETA, CA 95683  
Phone: 916-354-3700  
Web: rmcsd.com

**Board of Directors**

John Merchant, President  
Linda Butler, Vice President  
Bill Gere, Director  
Randy Jenco, Director  
Tim Maybee, Director

**Staff**

Amelia Wilder, Interim General Manager  
Cecilia Min, Director of Finance and Administration  
Travis Bohannon, Interim Director of Operations  
Patrick Enright, District General Counsel  
Branden Arino, Admin Security Sergeant  
Dyanne Fleet, Interim District Secretary/Clerk of the Board

**REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
Wednesday, November 19, 2025**

Open Session 5:00 p.m./ Closed Session Following Open Session

**AGENDA**

**1. CALL TO ORDER** - Determination of Quorum – President Merchant (**Roll Call**)

**2. PUBLIC COMMENTS**

*The Public Comments section is for the Board of Directors to receive comments; except for brief questions for clarification, no discussion or action may be taken on any item that is not listed on the agenda.*

*If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, you must complete a public comment card and submit it to the Board Secretary prior to Public Comments or the item you wish to comment on. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group. Each individual will be limited to one (1) comment per item.*

**3. Action Item REVIEW AND ACCEPT THE 2025 DEVELOPMENT IMPACT FEE STUDY REPORT PREPARED BY LUMOS & ASSOCIATES; INTRODUCTION AND WAIVE READING OF ORDINANCE NO. O2025-05; AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT, REPEALING SECTION 3.0 FEES OF CHAPTER 8 (COMMUNITY FACILITIES FEES CODE) OF THE DISTRICT’S CODE AND REPLACING IN ITS ENTIRETY WITH RESTATED SECTION 3.0 FEES OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT CODE. SCHEDULE A PUBLIC HEARING ON DECEMBER 17, 2025, TO REVIEW AND ADOPT THE REVISED DEVELOPMENT FEE STUDY AND FEE SCHEDULE**

**4. CONSENT CALENDAR** *All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.*

- A.** Approval of Board Meeting and Committee Meeting Minutes
  - 1. *October 15, 2025, Regular Board Meeting Minutes*
  - 2. *November 4, 2025, Improvements Committee Meeting Minutes*
  - 3. *November 6, 2025, Communications and Technology Committee Meeting Minutes*
  - 4. *November 6, 2025, Security Committee Meeting Minutes*
  - 5. *November 13, 2025, Personnel Committee Meeting Minutes*
  - 6. *November 13, 2025, Finance Committee Meeting Minutes*
- B.** Bills Paid Listing

- C. Approve Resolution R2025-11 authorizing Amendment to the Agreement with Lumos & Associates to Prepare a Comprehensive Development Impact Fee Study and Develop a Comprehensive Master Development Impact Fee Program for a Not-To-Exceed Amount of \$15,250
- D. Approve Domenichelli & Associates Task Orders RM058, RM059 and RM060
- E. Approve Partial Payment of Shortfall Agreement Fees as noted in the 670 FSA from Residences to Rancho Murieta 205, LLC (RM205)

## 5. REVIEW DISTRICT MEETING DATES/TIMES NOVEMBER 2025

- A. Improvements Committee –December 2, 2025, at 8:00 a.m.
- B. Security Committee – December 4, 2025, at 9:00 a.m.
- C. Communications & Technologies Committee – December 4, 2025, at 10:00 a.m.
- D. Personnel Committee – December 11, 2025, at 9:00 a.m.
- E. Finance Committee Meeting – December 11, 2025, at 10:00 a.m.
- F. Regular Board Meeting –December 17, 2025 - Open Session at 5:00 p.m.

## 6. CORRESPONDENCE

- A. Email from Janis Eckard

## 7. STAFF AND COMMITTEE REPORTS (Receive and File)

- A. General Manager Report
- B. Finance and Administration Report
- C. Operations Report
- D. IT Report
- E. Security Report
- F. Security, Communication, and Personnel Board Update

### Discussion Items

## 8. Discussion Item AD HOC COMMITTEE REPORTS

- A. ADMINISTRATIVE OVERSITE/GM HIRING AND JOB DESCRIPTION UPDATE

## 9. Discussion Item CURRENT LIFT STATION STATUS

### Action Items

## 10. Action Item APPROVE EMERGENCY REPAIR TO LIFT STATION 6B

## 11. APPROVE RESOLUTION R2025-12 ACCEPTING RIVERVIEW PHASE 2 INFRASTRUCTURE AND APPROVING ONE YEAR WARRANTY BOND

## 12. Action Item APPROVE RESOLUTION R2025-13 TO PURCHASE SURVEILLANCE HARDWARE AND SYSTEM UPDATES

## 13. Action Item APPROVE WATER VISION WORKING GROUP MEMBERS

## 14. Action Item CREATION OF SECURITY WORKING GROUP

## 15. Action Item DISTRICT'S FUTURE WATER NEEDS

## 16. Action Item DIRECTOR COMMENTS/SUGGESTIONS

*In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

## 17. CLOSED SESSION

### A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

1. Significant Exposure to Litigation pursuant to paragraph (2) and (3) of subdivision (d) of Government Code section 54956.9 (One case)

## 2. CONFERENCE WITH LABOR NEGOTIATOR

*Closed Session will be held pursuant to Government Code section 56975.6 to Conduct Labor Negotiations Among:*

*Agency Negotiator: Board of Directors*

*Employee Organization: OE3 Union*

## **18. OPEN SESSION/REPORT BACK FROM CLOSED SESSION**

### **19. ADJOURNMENT (Motion)**

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or [dfleet@rmcsd.com](mailto:dfleet@rmcsd.com). Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. Posting location is the District Office. The date and time of this posting is November 14, 2025, at 4:00 p.m.