



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

JUNE 21, 2017

Call to Order and Closed Session 4:00 p.m. / Open Session 5:00 p.m.

District Administration Building – Board Room

15160 Jackson Road

Rancho Murieta, CA 95683

Director John Merchant will participate in the closed session by teleconference from Two Jack Lake Campground, Lake Louise Alberta, Canada

Director Lester Clark will participate in the closed session by teleconference from 1627 US Highway 395N, Minden, Nevada, 89423.

BOARD MEMBERS

Mark Pecotich	President
Morrison Graf	Vice President
Les Clark	Director
John Merchant	Director
Gerald Pasek	Director

STAFF

Darlene J. Thiel	General Manager
Vacant	Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary

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All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME

1. **CALL TO ORDER** - Determination of Quorum – President Pecotich (**Roll Call**) 4:00
2. **CONSIDER ADOPTION OF AGENDA** (*Motion*)
The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order.
3. **SPECIAL ANNOUNCEMENTS AND ACTIVITIES**
Mario Moreno promoted to Utility Worker II.
4. **CLOSED SESSION**
Closed session conference with legal counsel regarding anticipated litigation - significant exposure to litigation involving one potential case concerning barcode access through the North Gate (Government Code section 54956.9(d)(2)).
5. **OPEN SESSION/REPORT ACTION FROM CLOSED SESSION** 5:00
6. **COMMENTS FROM THE PUBLIC**
Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.
7. **CONSENT CALENDAR** (*Motion*) (**Roll Call Vote**) (5 min.) All items in Agenda Item 7 will be approved as one item if they are not excluded from the motion adopting the consent calendar.
 - A. Approval of Board and Committee Meeting Minutes
 1. May 17, 2017 Regular Board Meeting Minutes
 2. May 31, 2017 Special Board Meeting Minutes
 3. June 6, 2017 Improvements Committee Meeting Minutes
 4. June 6, 2017 Finance Committee Meeting Minutes

- B. Approval of Bills Paid Listing
8. **STAFF REPORTS** (Receive and File)
- A. General Manager's Report
 - B. Administration/Financial Report
 - C. Security Report
 - D. Water/Wastewater/Drainage Report
9. **CORRESPONDENCE**
10. **CONSIDER ADOPTION OF RESOLUTION R2017-06, IN HONOR OF DARLENE J. THIEL, GENERAL MANAGER** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
11. **CONSIDER ADOPTION OF RESOLUTION R2017-04, FISCAL YEAR 2017-2018 BUDGET INCLUDING CAPITAL IMPROVEMENT PROJECTS** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
12. **CONSIDER ADOPTION OF ORDINANCE O2017-01, AN ORDINANCE AMENDING CHAPTER 14 OF THE DISTRICT CODE, RELATING TO WATER SERVICE CHARGES; AMENDING CHAPTER 15 OF THE DISTRICT CODE RELATING TO SEWER SERVICE CHARGES; AMENDING CHAPTER 16A OF THE DISTRICT CODE RELATING TO DRAINAGE SPECIAL TAX; AMENDING CHAPTER 21 OF THE DISTRICT CODE RELATING TO SECURITY SPECIAL TAX; AND AMENDING CHAPTER 31 OF THE DISTRICT CODE RELATING TO SOLID WASTE COLLECTION AND DISPOSAL SERVICE CHARGES** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
13. **CONSIDER APPROVAL OF CALIFORNIA WASTE RECOVERY SYSTEMS FOURTH AMENDMENT TO THE 2013 CONTRACT** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
14. **CONSIDER APPROVAL OF ANNUAL AUDIT ENGAGEMENT LETTER** (Discussion/Action) (Motion) (5 min.)
15. **CONSIDER APPROVAL OF PROPOSAL FOR ADMINISTRATION PARKING LOT ASPHALT SEALING AND STRIPING** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
16. **CONSIDER APPROVAL OF THE PROPOSAL FOR ELECTRONIC DOCUMENT MANAGEMENT SYSTEM** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
17. **CONSIDER APPROVAL OF PAYMENT OF INVOICE FROM TESCO CONTROLS FOR A SCADA MONITORING SYSTEM** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)

18. **CONSIDER APPROVAL OF THREE PROJECTS BEING ADDED TO THE CAPITAL IMPROVEMENT TECHNICAL MEMORANDUM FOR FEE DEVELOPMENT** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
19. **CONSIDER APPROVAL OF DISTRICT APPOINTMENTS** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
 - a. Edward R. Crouse as Interim District Treasurer
 - b. Edward R. Crouse as Interim Regional Water Authority Board Member Representative
 - c. Edward R. Crouse as Interim Sacramento Central Groundwater Authority Representative
20. **CONSIDER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2017 BOARD ELECTIONS REPRESENTATIVE SEAT C** (Discussion/Action) (Motion)
21. **RECEIVE WATER TREATMENT PLANT EXPANSION PROJECT COST OVER-RUN AND REIMBURSEMENT ANALYSIS** (Discussion/Action (5 min.))
22. **RECEIVE QUARTERLY UPDATE ON 2017 BOARD GOALS** (Discussion/Action (5 min.))
23. **RECEIVE PARKS COMMITTEE UPDATE** (Discussion/Action) (15 min.)
24. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion)
25. **REVIEW DISTRICT MEETING DATES /TIMES FOR JULY 2017**
 - A. Security – July 6, 2017 at 4:00 p.m.
 - B. Communications – July 6, 2017 at 4:30 p.m.
 - C. Improvements – July 11, 2017 at 8:30 a.m.
 - D. Finance – July 11, 2017 at 9:00 a.m.
 - E. Personnel – July 11, 2017 at 9:30 a.m.
 - F. Regular Board Meeting – July 19, 2017 - Open Session at 5:00 p.m.
26. **DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), **Directors and staff** may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*
27. **ADJOURNMENT** (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is June 16, 2017. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.