



# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

## REGULAR BOARD MEETING MINUTES

August 19, 2020

Call to Order Open Session 5:00 p.m.

### 1. CALL TO ORDER/ROLL CALL

President Maybee called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. via ZOOM conference per Governor Newsom's Executive Order N-29-20. Directors present were Tim Maybee, Randy Jenco, Linda Butler, and John Merchant. Also, present were Tom Hennig, General Manager; Paul Siebensohn, Director of Field Operations; Michelle Ammond, Interim Controller; Richard Shanahan, District General Counsel; and Amelia Wilder, District Secretary.

### 2. CONSIDER ADOPTION OF AGENDA

**Motion/Merchant to adopt the agenda. Second/Butler. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler. Noes: None. Absent: None. Abstain: None.**

### 3. APPOINTMENT OF NEW DIRECTOR

President Maybee gave a brief review of the vacancy of the Board and the upcoming election. There was a discussion and clarification of the process with audience members. The District will have two seats available for the November 2020 election, Director Merchant and former Director Clark. The period for candidates to file ended on August 7, 2020, and there were two people who filed, making this a "walk over election" and leaving the two seats to be filled with the candidates who filed. The two candidates were Director Merchant and Martin Pohll. These seats will not be listed on the ballot. Since the election date is so close, District staff checked with the County Registrar of Voters and learned that the Directors could choose to appoint Mr. Pohll before December. **Motion/Jenco to appoint Martin Pohll as the new Director. Second/Butler. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler. Noes: None. Absent: None. Abstain: None. The District Secretary administered the Oath of Office to Martin Pohll.**

### 4. CONSENT CALENDAR

**Motion/Jenco to adopt the consent calendar. Second/Merchant. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler. Noes: None. Absent: None. Abstain: Pohll.**

### 5. STAFF REPORTS

Under Agenda Item 5A, Tom Hennig, General Manager, gave a brief summary of activities during the previous month, including an update on the current COVID-19 situation and reported no additional cases of the virus confirmed in Staff. The reopening situation remains the same, Staff is waiting for State and County guidelines to be updated. The District has spent \$31,518 in response to the virus. He continued with an update on the quality of water in Laguna Joaquin, and the current Midge Fly situation. Residents have signed a petition and submitted it to the District about resident concerns. The District is taking this issue very seriously. We have scheduled a meeting with the CIA Ditch to discuss fresh water going into the Basin. We have also scheduled a meeting with Sacramento Yolo Vector Control, plus we are planning to treat the basin for Midge Flies.

Mr. Hennig and Paul Siebensohn, Director of Field Operations, met with Riverview, RMA and RMCC to discuss grading. The District plans to attend all meetings in the future.

He reported that the District is also scheduled for De-Escalation/Customer Service Training, Brandon Arino, Patrol Officer, assisted the Fire Department in extinguishing a fire and Elizabeth Richardson has been hired as Office Assistant I.

Under Agenda Item 5B, Michelle Ammond, Interim Controller, updated the Board on the status of the District's finances. She also reported the District has zero lock offs and we have had zero Pay Agreements requested by residents who may be affected by the Corona Virus. Some of the aging accounts have been paid since the report was published.

Under Agenda Item 5C, Tom Hennig gave a brief overview of the operations updates and incidents of note, in Jeff Werblun's absence, stating we purchased an additional iPad to use at the gate to check in July 4<sup>th</sup> FastPass visitors, although traffic at the gates was light. There were some parties on the holiday, including one large party that required off duty Sherriff's Deputies (hired by the District to assist with the Holiday) to respond to. Mr. Hennig has asked Chief Werblun to look into purchasing defibrillators. There was a vegetation fire under the wooden bridge July 17, 2020. There was also vandalism at Chesbro on the 17<sup>th</sup>. We have since installed surveillance cameras in the area. The worksheet detailing the calls for service will be redone. He clarified the types of calls our Officers respond to. Mr. Hennig received an email on August 10 from a resident reporting that several cars were spotted going into Chesbro on the evening of August 10. The District was not called at the time. We appreciate calls from residents so that we can respond to incidents. Director Butler asked if we could patrol the area more frequently. Mr. Hennig reported that we have increased the frequency of patrols. Director Maybee commented that the number of incidents graph needs work. He continued by mentioning he thought that Security Officers are not trained or properly outfitted for fire-fighting, and he was looking for the specific number of audits that were done per the Body Camera Policy.

Under Agenda Item 5D, Paul Siebensohn, Director of Field Operations, gave a brief summary of the utilities update including our water use has increased due to the heat. He stated we have a 17.7% decrease in our 2013 baseline, which is close to our goal of a 20% decrease by 2020. We will begin tagging residents who are using too much water. The District will be treating Laguna Joaquin for Midge Flies. The District has spent \$102,101.23 so far toward the Chlorine to Sodiumhypo Chlorite conversion project. There was a leak below the Granlees Dam area in the CIA ditch that was repaired. We have received a packet on the Water Rights Renewal. He continued with his development report, stating the Retreats East and North is working on a tentative map extension. We have not received the signed Encroachment Agreement from Murieta Marketplace concerning the Bel Air sign. There is a detailed update on development on the website at <https://www.ranchomurieta.com/development-projects>.

## **6. REVIEW AUGUST 2020 BOARD/COMMITTEE MEETING DATES/TIMES**

No Update.

## **7. CORRESPONDENCE**

In response to the petition received from Judith Embree, Jane Hall, Marlene Hensley and Bobbie Fite Regarding Laguna Joaquin water quality, there was a discussion reiterating the meetings that are being scheduled with Vector Control and the CIA Ditch. Director Merchant asked if Vector Control could do a total evaluation. Residents added their concerns and Director Butler reminded the Board that this has been a problem for years. Director Merchant commented that we no longer receive adequate water from the CIA Ditch to flush the lake, and all we get is to provide maintenance to the CIA Ditch. The problem is compounded by all of the water from the lake that is being used for irrigation. This is the smell that is impacting the houses near the lake. He

would like to know before the next Finance Committee meeting how much the CIA Ditch has cost the District in the last five years. Director Pohll and Mr. Siebensohn discussed fresh water rerouting options. President Maybee suggested an Ad Hoc Committee be formed to discuss this matter further. John Sullivan added some history about the basin. Stating that the availability of a higher quality of water does not exist after late July. Richard Gehrs commented that, as a resident of the Village, he does not want to pay for Laguna Joaquin issues.

## 8. COMMENTS FROM THE PUBLIC

Resident Crystal Matters asked about providing air raid sirens to alert residents of emergencies. President Maybee explained that there is a system in Sacramento County, and the Sacramento County Sheriff manages it. Rancho Murieta CSD does not play a role in any of that. There are numerous automated systems (reverse 911) to alert residents of an emergency. Ms. Matters would like us to ask for the authority to activate a system. Mr. Maybee commented that we have had that conversation and there is a system in place.

## 9. CONSIDERATION FOR COMMITTEE ASSIGNMENTS

President Maybee assigned Martin Pohll to the Improvements Committee.

## 10. PUBLIC HEARING TO CONSIDER PLACING DELINQUENT ACCOUNTS ON TAX ROLL OF SACRAMENTO COUNTY FOR COLLECTION

Tom Hennig, Director of Administration, gave a brief description of the recommendation to place delinquent accounts on the Sacramento County tax rolls, the county purchases these delinquencies, using the Teeter Plan, and the District receives payment from the County dollar for dollar. This is done annually in August, and there is only one account that will be placed on the tax roll this year, MRK Developments.

President Maybee opened the public hearing at 6:41

President Maybee closed the public hearing at 6:42

**Motion/Maybee to adopt Resolution R2020-05, a Resolution Authorizing Collection and Requesting Inclusion of Delinquent Rates, Special Taxes, Charges and Penalties for Drainage and Security Service on the Tax Roll for the Forthcoming Fiscal Year in the Same Manner as the General Taxes. Second/ Jenco. Ayes: Maybee, Jenco, Merchant, Pohll. Noes: None. Absent: Butler. Abstain: None.**

## 11. INTRODUCE ADOPTION OF ORDINANCE O2020-03 AMENDING DISTRICT CODE CHAPTER 15 (SEWER CODE) REGARDING UPDATES AND REVISIONS TO VARIOUS PROVISIONS

Paul Siebensohn spoke briefly about the revisions noting that the Code had been approved by the Improvements Committee. **Motion/Maybee introduce adoption of Ordinance O2020-03 amending District Code Chapter 15 (Sewer Code) regarding updates and revisions to various provisions and waive the full reading. Second/ Jenco. Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.**

## 12. DISCUSS SECURITY RATE STUDY OPTIONS AND TIMELINE

Tom Hennig gave a brief history of the Security Tax, which is capped at a 2% annual increase, including that the District has been supplementing the Security Department from general funds for about 10 years. He then discussed going back to the voters to raise the tax. His hope is to have a public discussion to decide what the Board wants to do. Mr. Maybee added that this needs to be looked at from both a fiscal and a level of service standpoint. Mr. Jenco added that there can only be three or four possible outcomes. President Maybee noted that there will be meetings with some of the stakeholder groups, and while this may not happen this year we

have to have a plan to get us out of the current fiscal situation. Mr. Merchant commented that he would like to agree on the services we are going to provide in order to assess how much it will cost. We will put it on a referendum, then let the voters decide. He also thinks it is important to segregate gates from patrol operations and that security inside the gates is different than outside the gates. Mr. Maybee asked callers to put their specific questions or comments in an email to Tom Hennig ([thennig@rmcsd.com](mailto:thennig@rmcsd.com)) or him ([tmaybee@rmcsd.com](mailto:tmaybee@rmcsd.com)).

### 13. DIRECTOR COMMENTS/SUGGESTIONS

- Director Jenco asked about a potential Ad Hoc Committee for Laguna Joaquin, wondering specifically what the Board wanted the Improvements Committee to do. Mr. Maybee instructed the Committee to continue doing what they are doing.
- Director Butler added she liked the idea of an Ad Hoc Committee and thought that who owns the CIA Ditch is important.
- Director Merchant thought that it might be better to have a second Improvements Committee so this stays out in the open.
- Director Pohll thanked the Board for allowing him to join.

### 14. ADJOURNMENT

**Motion/Maybee to adjourn at 7:26 p.m. Second/Jenco. Ayes: Maybee, Jenco, Butler, Merchant, Pohll. Noes: None. Absent: None. Abstain: None.**

Respectfully submitted,

Amelia Wilder  
Recording Secretary