



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

FEBRUARY 20, 2019

Call to Order/Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

| | |
|---------------|----------------|
| Les Clark | President |
| Randy Jenco | Vice President |
| Linda Butler | Director |
| Tim Maybee | Director |
| John Merchant | Director |

STAFF

| | |
|--------------------|------------------------------|
| Mark Martin | General Manager |
| Richard Shanahan | District General Counsel |
| Tom Hennig | Director of Administration |
| Jeff Werblun | Security Chief |
| Paul Siebensohn | Director of Field Operations |
| Suzanne Lindenfeld | District Secretary |

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All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME

1. **CALL TO ORDER** - Determination of Quorum – President Clark (**Roll Call**) 5:00
2. **CONSIDER ADOPTION OF AGENDA** (*Motion*)
The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*
3. **CONSENT CALENDAR** (*Motion*) (**Roll Call Vote**) (5 min.) *All items in Agenda Item 3 will be approved as one item if they are not excluded from the motion adopting the consent calendar.*
 - A. Approval of Board and Committee Meeting Minutes
 1. *January 16, 2019 Regular Board Meeting Minutes*
 2. *January 21, 2019 Special Board Meeting Minutes – Board Goals*
 3. *February 5, 2019 Personnel Committee Meeting Minutes*
 4. *February 5, 2019 Improvements Committee Meeting Minutes*
 5. *February 5, 2019 Security Committee Meeting Minutes*
 6. *February 7, 2019 Finance Committee Meeting Minutes*
 7. *February 7, 2019 Communications & Technology Committee Meeting Minutes*
 - B. Approval of Bills Paid Listing
4. **STAFF REPORTS** (Receive and File)
 - A. General Manager's Report
 - B. Administration/Financial Report
 - C. Security Report
 - D. Utilities Report

5. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion)
6. **EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS**
7. **REVIEW DISTRICT MEETING DATES/TIMES FOR MARCH 2019**
 - A. Budget Workshop – February 27, 2019 at 4:00 p.m.
 - B. Joint Security – February 28, 2019 at 6:00 p.m. @ District Office
 - C. Personnel – March 5, 2019 at 7:30 a.m.
 - D. Improvements – March 5, 2019 at 8:30 a.m.
 - E. Security – March 5, 2019 at 9:30 a.m.
 - F. Finance – March 7, 2019 at 8:30 a.m.
 - G. Communications & Technology March 7, 2019 at 9:30 a.m.
 - H. Regular Board Meeting – March 20, 2019 - Open Session at 5:00 p.m.
8. **CORRESPONDENCE**
9. **COMMENTS FROM THE PUBLIC**

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.
10. **RECEIVE SECURITY DEPARTMENT ANNUAL REPORT – PRESENTATION BY JEFF WERBLUN, SECURITY CHIEF** (Receive and File) (10 min.)
11. **RECEIVE UTILITIES DEPARTMENT ANNUAL REPORT – PRESENTATION BY PAUL SIEBENSOHN, DIRECTOR OF FIELD OPERATIONS** (Receive and File) (10 min.)
12. **CONSIDER APPROVAL OF UTILITIES DEPARTMENT TRUCK REPLACEMENT PURCHASE** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
13. **CONSIDER ADOPTION OF DISTRICT RESOLUTION R2019-02, AUTHORIZING SALE OF DISTRICT SURPLUS PROPERTY** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
14. **CONSIDER APPROVAL OF ESTIMATE # 1 FOR WASTEWATER RECLAMATION PLANT FILTER PLC REPLACEMENT** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
15. **CONSIDER APPROVAL OF PROP 84 PROJECT REASSIGNMENT CONCERNING BORE AND CASING INSTALLATION HIGHWAY 16, INSTALLATION OF AUTOMATED VALVE AND ISOLATION**

VALVE, DISTRICT OFFICE AREA IRRIGATION CONVERSION, AND CANTOVA COMMERCIAL LOOP RECYCLED WATER PROJECTS (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)

16. **CONSIDER APPROVAL OF AMENDING HIGHWAY 16 BORE PROJECT DEVELOPER REIMBURSEMENT AGREEMENT TO ADD NORTH COURSE RECYCLED WATER MAIN CONNECTION TO MURIETA GARDENS** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
17. **DISCUSSION CONCERNING RECYCLED WATER PROJECTS DESCRIBED IN THE DISTRICT WATER SUPPLY AUGMENTATION FEE REPORT AND PROJECT FUNDING** (Discussion/Action) (5 min.)
18. **CONSIDER ADOPTION OF DISTRICT POLICY P2019-01 VIOLENCE IN THE WORKPLACE** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
19. **CONSIDER APPROVAL OF 2019 BOARD GOALS AND RANKING** (Discussion/Action) (Motion) **(Roll Call Vote)** (15 min.)
20. **CONSIDER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS CALL FOR NOMINATIONS** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
21. **DIRECTOR COMMENTS/SUGGESTIONS**
*In accordance with Government Code 54954.2(a), **Directors** and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*
22. **ADJOURNMENT** (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is February 15, 2019. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.