

RESOLUTION R2022-13

A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO AMEND THE FY 2021-22 BUDGET AND AUTHORISE USE OF BUDGETED FUNDS IN THE AMOUNT OF \$184,657, EXECUTE AN AGREEMENT WITH EIDE BAILLY FOR ACCOUNTING AND FINANCIAL REPORTING SERVICES IN THE AMOUNT OF \$167,870 WITH A CONTINGENCY OF \$16,787 FOR UNANTICIPATED EXPENSES

WHEREAS, District Staff has communicated to the Finance Committee its inability to find qualified Accounting professionals with the skillset required to complete the FY 2020-21 audit and maintain day to day operations within the Administration office; and

WHEREAS, Staff have reviewed countless applications, interviewed well over 100 individuals over the course of the past year to locate qualified staffing, and;

WHEREAS, Recently the Accounting department underwent another turnover and is currently staffed with a Retired Annuitant and a temporary Accountant through Robert Half Finance & Accounting staffing, and;

WHEREAS, the Board gave direction to Staff in April, to work with Robert Half Finance & Accounting for direct hire services and have not been successful in acquiring candidates for both the Accountant and Accounting Manager positions, and;

WHEREAS, due to the complexity of the District's finance system, as well as the high turnover the District has experienced since 2019, the Accounting team has been tasked with not only maintaining day to day operations, but clean-up of previous years' entries to finish the FY 2020-21 audit and implement new efficiencies to ensure the financial entries and reporting are accurate moving forward into a new ERP implementation; and

WHEREAS, District Administration currently has three vacant positions: Accounting Technician (A/P), Accountant and Accounting Manager; and,

WHEREAS, District Administration currently has three vacant positions: Accounting Technician (A/P), Accountant and Accounting Manager. The District is planning to withhold hiring a full time Accounting Manager for salary savings to offset the cost of the contract with Eide Bailly, LLP, who provided a quote of from a previous RFQ the District released to provide these services. Staff added a 10% contingency to the proposal amount of \$167,870, for a total project amount not to exceed \$184,657; and,

NOW, THEREFORE, THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Authorize the General Manager or Designee to enter into a contract with Eide Bailly, LLP to provide temporary accounting staff for a contract term of one year not to exceed \$167,870 and include a 10% contingency in the amount of \$16,787 for a total project cost of \$ 184,657;
2. Authorize an amendment to the FY 2021-22 budget and authorize the use of budgeted funds in the amount of \$184,657;

3. The General Manager is authorized to all necessary and appropriate actions to carry out the purpose and intent of this resolution.

PASSED AND ADOPTED this 18th day of May, 2022 by the following roll call vote:

Ayes: Maybee, Jenco, Butler, Pohl

Noes: None

Absent: Merchant

Abstain: None



Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[SEAL]

Attest:



AMELIA WILDER, DISTRICT SECRETARY