

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Category:	Financial	Policy # 2010-02
Title:	Submittal and Review of Board Goals	

PURPOSE

Rancho Murieta Community Services District conducts a Board Goal Workshop annually for the Board of Directors to review previous goals and to submit, discuss and agree upon new goals. The purpose of this policy is to establish the procedures for the submittal of and review of the goals set by the Board of Directors, which are high level, direction setting goals for the District.

BASIC POLICY AND OBJECTIVES

Definition of a Goal

A goal is defined as an object or an end that one strives to attain.

Submittal of Board Goal Suggestions

1. The Rancho Murieta Community Services District's Board of Directors holds a Board Goal Workshop every year on the Friday after the regular January Board meeting. Department Managers attend the meeting also.
2. Each Director is given an updated copy of the Board Goals from previous years, an updated copy of the Strategic Plan Action Items, Rules and Roles for Workshops and a blank dialogue sheet to complete.
3. The Dialogue Sheet is for the Directors to write down their suggestions for goals for the District. The areas covered on the Dialogue Sheet include: Water/Wastewater/Drainage, Security, Solid Waste, Community Relations, RMA/RMCC Relations, Employee Relations, Development, and District/Board.
4. After each Director completes and submits his/her Dialogue Sheet, the District Secretary will combine them onto one sheet, color coding them by Director. The Dialogue Sheet is used to consolidate items for discussion.
5. At the Board Goal Workshop, each Director will explain his/her suggested goal. Directors, along with Department Managers, will discuss each suggestion. The Directors will then agree, by consensus, on whether or not the suggestion is a Board goal.
6. Once a goal is agreed upon, the Directors, with input from Department Managers, will agree upon a start date and a due date for the goal.

7. The General Manager will provide the Board of Directors a quarterly status report on the progress of the Board goals. These status reports will be given at the March, June, September and December regular Board meetings or as needed.

Approved by Rancho Murieta Community Services District's Board of Directors	February 17, 2010
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