

MEMORANDUM

Date: June 16, 2020
To: Board of Directors
From: Tom Hennig, General Manager
Subject: General Manager's Report

COVID-19 RESPONSE

District offices continue to be closed to the public. The latest Sacramento County Health directive extended the stay-at-home/essential services mandate on June 12, 2020. The order remains in effect until rescinded or amended by County Health Officials. Administration staff continue holding remote tailgate meetings three times a week to ensure contact and coordination along with use of other technology to maximize efficiency while working remotely.

The following are the action items for reopening the District office. This list will grow as we get closer to opening, which will need to be reviewed by the Districts attorney.

Workplace Safety Preparations:

- Staggering work schedules
- Regular employee screening of temperature
- Sneeze guard to be installed shortly
- Office staff are cleaning all public area surfaces three times daily
- Masks and gloves available
- Wall mounted hand sanitizers at all entry throughout District offices

Transitioning Employee's Back:

- Adopting protocols for employees reporting illness, etc., for potential exposure
- Document measures taken to improve workplace safety
- Meet and confer with the OE3 Union representative to review our plans

Employee Concerns:

- Train management staff on policies and procedures related to COVID-19 actions
- Address anxiety about returning to workplace in the midst of the pandemic

COMMUNITY PROGRAMS

Rachio Smart Irrigation Controller Program – Began April 14, 2020 – While Supplies Last!

The Regional Water Authority (RWA) Water Efficiency Program (WEP) is sponsoring a partnership with Rachio Controllers to allow RWA member residents to purchase first-come first-serve smart wi-fi irrigation controllers at a very reduced price. A total of 1,500 controllers will be available across all participating RWA agencies at the reduced price as long as supplies last. Controllers for either 8-zones or 16-zones typically costing up to \$279.99 retail each have been reduced to \$74.99 with free shipping.

As of May 14, 2020

- 75 Controller Rebates already granted to RMCSD residents.
- 670 of 1,500 available claimed region-wide
- While supplies last

Below is the website for the program:

<https://rwa.rachio.com/>

Residents will be required to input their name, email, zip code and select Rancho Murieta CSD as the water provider to access the purchase site.

Background

Smart irrigation controllers are the new wave of the Internet of Things (IOT) allowing homeowners to control their landscaping irrigation controller remotely using their smart devices along with other smart features such as rain delay due to actual weather observations and easy scheduling of intermittent watering programs. RWA went out to bid for vendors to participate and Rachio was the only vendor who responded. The program is only available to residents and not commercial properties.

OUTREACH/ADVOCACY

June 4, 2020 – **CSD/RMCC (Country Club) General Manager’s Meeting** – In-person meeting with RMCC GM to review the tax appeal and to discuss general items. The tax appeal request is complex and will require a significant amount of effort to analyze and respond. A brief discussion is scheduled for this Board meeting.

June 12, 2020 – **CSD/MVA (Murieta Village) General Manager’s Meeting** – Introductory meeting scheduled for June 17, 2020.

June 2020 – **CSD/RMA General Manager’s Meeting** – Communicated with Interim GM on various occasions to discuss activities between both agencies. We are planning to schedule ongoing meetings to address any concerns.

June 2020 - **Sacramento Central Groundwater Authority (SCGA)** – Introduction made by retiring GM Mark Martin. Planning to begin attending meetings as they are scheduled.

June 10, 2020 – **Sloughhouse Resource Conservation District (SRCD) Board Meeting** – Participated in discussion on RMCSD’s preference for GSA within the South American Sub-Basin. I informed the Board that RMCSD was in the process of reviewing the pros and cons for selecting the Sloughhouse RCD or the Sacramento Central GSA options. I confirmed that Jay Schneider had provided documents discussing the pros for including all of the RMCSD lands into the Sloughhouse GSA.

June 2020 – **Regional Water Authority (RWA) Regular Board Meeting** – No activities during this period.

DEVELOPMENT RELATED

Residences East – 670 Financing and Services Agreement (FSA) – Staff and District Legal counsel continue to work diligently to assess FSA obligations of 670 FSA parties related to obligations to fund the water treatment plant expansion and recycled water spray-fields. The most recent meeting was held June 11, with District legal counsel to review the latest iteration of their analysis of the 670 FSA and Rancho Murieta North/Murieta Gardens FSA which interrelate. Staff received the latest revision to the analysis the afternoon of June 16, and plan to have a review completed shortly. Communicated with Residents East landowner regarding various issues.

OTHER DISTRICT BUSINESS

Conference/Education Opportunities:

General Manager Summit – canceled

Special District Leadership Academy – South Lake Tahoe – September 27 – 30, 2020

Board Secretary / Clerks Conference – Anaheim – October 26 – 28, 2020

Opening Up – How Public Employers Should Prepare – District Office staff have attended training that is specific to how Public agencies should prepare for opening our doors to the public. We are getting prepared to open as soon as the County allows.

CODE RED Training - District staff attended training for use and benefit of the CODE RED system. Use of the CODE RED system is funded by the District and available at no charge to all Residents and Businesses in the District. This also allows for relatives and friends to sign up for alerts related to the Rancho Murieta zip code.

BROWN ACT Compliance during a Pandemic - District Secretary, Amelia Wilder attended a webinar specific to following the Brown Act requirements during the current stay-at-home orders.

EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS:

Congrats to Maimie Chyinski for her promotion to Accounting Assistant!