



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 Jackson Road, Rancho Murieta, CA 95683

Office - 916-354-3700 * Fax - 916-354-2082

FINANCE COMMITTEE

(Directors John Merchant and Martin Pohll)

Regular Meeting

February 1, 2022 at 10:00 a.m.

This meeting will be held via ZOOM video conference only. You can join the conference by (1) logging on to <https://us02web.zoom.us/j/87078961308>, entering Meeting ID no. 870 7896 1308, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 870 7896 1308. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing *67 from their phone. Please refer to your telephone service provider for specific instructions. ***PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.***

AGENDA

1. Call to Order
2. Consider Finding That as a Result of the COVID-19 Emergency: (i) Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees; and (ii) the Meeting is Authorized to be Held by Teleconference Pursuant to Gov. Code, § 54953, subd. (e)(1)(C).
3. Comments from the Public
4. Finance Monthly Updates
 - Recruitment
 - General Update on Current Finance
5. Discuss Updates to Pay Arrangements and Policy P2020-03 Disconnection of Residential Water Service for Nonpayment
6. Discuss Board Strategic Planning and Budget Workshop
7. Discuss Franchise Agreement with Cal-Waste
8. Directors and Staff Comments/Suggestions

9. Adjournment

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this teleconference meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is January 27, 2022. Posting locations are: 1) District Office; 2) Rancho Murieta Association; 4) Murieta Village Association.

MEMORANDUM

Date: January 27, 2022
To: Finance Committee
From: Paula O'Keefe, Director of Administration
Subject: Monthly Finance Updates

Finance Updates

Current Finance Reporting

District Accounting staff is currently working with Richardson & Company CPAs to complete the FY 2020-21 audit. Staff recently completed training of Great Plains and found that many financial processes had not been completed within the financial system since 2019. Staff are working to update all these entries in order to provide Richardson & Company CPAs with an accurate financial record to complete their analysis.

Contract for Enterprise Resource Planning – ERP, 2022

Tyler Technologies has received the executed contract and will reach out within the next couple of weeks to determine project kick-off dates and implementation plan. Staff had initially advertised for a retired annuitant Project Manager, however no candidates have applied. Because of the specific skills required for this type of project, the District issued an RFP on January 27, 2022, requesting proposals for Project Management experience in the hopes of having a consultant on board in time for project kick-off.

Recruitment

The District is still recruiting for Accounting Technician positions for Utility Billing and A/P.

Reserve Study Report

Staff are working with Operations staff to complete the financial analysis of the Associated Reserves. Once the financial analysis is completed, both the analysis and the updated reserve policy will be presented at a Special Board Meeting.

5 Pay Arrangements - Pending



January 10, 2022

Tom Hennig
General Manager
Rancho Murieta Community Services District
P.O. Box 1050
15160 Jackson Road
Rancho Murieta, CA 95683

Dear Tom:

As we have been discussing in recent months, California Department of Resources Recycling and Recovery (CalRecycle) has greatly expanded the regulations that govern solid waste and recyclables collection. State-wide reductions to organics disposal (AB1826), climate pollutants reduction (SB 1383) and tougher commercial recycling requirements (AB 341) each increase the efforts that municipalities, including Rancho Murieta CSD, must accomplish to achieve the Waste, Recycling and Organic Waste diversion mandates, goals and objectives required by the State.

CalRecycle has also established both mandates and recommendations for revisions to current solid waste franchise agreements. While we understand your interest in delaying implementation of weekly curbside organics collection until later in 2022, we believe that now is the time to begin discussing amending our franchise agreement. Because of supply chain issues that we are experiencing with trucks and carts, we need clarification now for programs that won't begin until the second half of 2022, or later.

With this letter, Cal-Waste is requesting that we begin discussions in February with the appropriate Board committee. We will be prepared to supply an amended draft of our existing franchise agreement that addresses the State mandated requirements, as well as the specific programs needed for Rancho Murieta CSD. We would like to be prepared to take an amended franchise agreement to the Board for approval in the spring, to be effective July 1, 2022.

Thank you for considering this request.

Sincerely,

A handwritten signature in blue ink that reads "Jack Fiori".

Jack Fiori
Chief Administrative Officer

CC: Joe Sloan, Sloan Vazquez McAfee
Dave Vaccarezza, Rudy Vaccarezza, Cal-Waste

