



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

November 21, 2018

Call to Order and Closed Session 4:00 p.m. and Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Mark Pecotich	President
Morrison Graf	Vice President
Les Clark	Director
John Merchant	Director
Gerald Pasek	Director

STAFF

Mark Martin	General Manager
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary
Richard Shanahan	District General Counsel

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All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

- | | ESTIMATED RUNNING TIME |
|---|------------------------|
| 1. CALL TO ORDER - Determination of Quorum – President Pecotich (Roll Call) | 4:00 |
| 2. CONSIDER ADOPTION OF AGENDA (<i>Motion</i>)
<i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order.</i> | |
| 3. CLOSED SESSION
<i>Under Government Code 54957: Public Employee Performance Evaluation of the General Manager position.</i>

<i>Under Government Code 54957.6: Conference with Directors John Merchant and Les Clark, designated labor negotiators regarding unrepresented employee: General Manager.</i> | |
| 4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION | 5:00 |
| 5. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS | |
| 6. CONSENT CALENDAR (<i>Motion</i>) (Roll Call Vote) (<i>5 min.</i>) <i>All items in Agenda Item 6 will be approved as one item if they are not excluded from the motion adopting the consent calendar.</i> | |
| A. Approval of Board and Committee Meeting Minutes | |
| 1. <i>October 17, 2018 Regular Board Meeting Minutes</i> | |
| 2. <i>October 24, 2018 Special Board Meeting Minutes</i> | |
| 3. <i>November 1, 2018 Special Board Meeting Minutes</i> | |
| 4. <i>November 1, 2018 Security Committee Meeting Minutes</i> | |
| 5. <i>November 6, 2018 Improvements Committee Meeting Minutes</i> | |
| 6. <i>November 6, 2018 Finance Committee Meeting Minutes</i> | |
| 7. <i>November 7, 2018 Special Board Meeting</i> | |
| B. Approval of Bills Paid Listing | |
| 7. STAFF REPORTS (Receive and File) | |
| A. General Manager's Report | |
| B. Administration/Financial Report | |
| C. Security Report | |

D. Utilities Report

8. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion)

9. **REVIEW DISTRICT MEETING DATES/TIMES FOR DECEMBER 2018**

- A. Finance – December 4, 2018 at 8:30 a.m.
- B. Improvements – December 4, 2018 at 9:30 a.m.
- C. Personnel – December 4, 2018 at 10:00 a.m.
- D. Security – December 6, 2018 at 4:00 p.m.
- E. Communications – December 6, 2018 at 4:30 p.m.
- F. Regular Board Meeting – December 19, 2018 - Open Session at 5:00 p.m.

10. **COMMENTS FROM THE PUBLIC**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

11. **CORRESPONDENCE**

- A. Email from Marco Cabodi, Dated October 9, 2018

12. **CONSIDER APPROVAL OF PROPOSAL FROM TELSTAR INSTRUMENTS FOR WASTEWATER RECLAMATION PLANT FILTER PROGRAMABLE LOGIC CONTROL (PLC) REPLACEMENT, CRP 13-02-2** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)

13. **CONSIDER APPROVAL OF PROPOSAL FROM EDCO ENTERPRISES INC. FOR CLEAN OUT OF CANTOVA SEWER LIFT STATION** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)

14. **CONSIDER APPROVAL OF PROPOSED AMENDMENT TO GENERAL MANAGER EMPLOYMENT AGREEMENT** (Discussion/Action) (Motion) (Roll Call Vote) (20 min.)

15. **DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), **Directors** and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

16. **ADJOURNMENT** (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is November 16, 2018. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.