

MEMORANDUM

Date: July 14, 2020
To: Board of Directors
From: Tom Hennig, General Manager
Subject: General Manager's Report

COVID-19 RESPONSE

District offices continue to be closed to the public. The latest Sacramento County Health directive has extended the stay-at-home/essential services mandate on June 12, 2020. The order remains in effect until rescinded or amended by County Health Officials. Administration staff continue holding remote tailgate meetings three times a week to ensure contact and coordination along with use of other technology to maximize efficiency while working remotely.

The following are the action items for reopening the District office. This list will grow as we get closer to opening, which will need to be reviewed by the Districts attorney.

Workplace Safety Preparations:

- Staggering work schedules
- Regular employee screening of temperature
- Sneeze guard to be installed shortly
- Office staff are cleaning all public area surfaces three times daily
- Masks and gloves available
- Wall mounted hand sanitizers at all entry throughout District offices

Transitioning Employee's Back:

- Adopt protocols for employees reporting illness, etc., for potential exposure
- Document measures take to improve workplace safety
- Meet and confer with the OE3 Union representative to review our plans

Employee Concerns:

- Train management staff on policies and procedures related to COVID-19 actions
- Address anxiety about returning to the workplace in the midst of the pandemic

COVID-19 CASE UPDATE

One of our Utility employees tested positive for COVID-19. The last day they were at work was Thursday, July 2. The 14-day quarantine period ends Wednesday, July 15. When we were informed of the test result, we offered all staff the option of being tested by Concentra, the District's Occupational Health provider. All staff were reminded of the social distancing protocol and that if they displayed any symptoms, they were to stay away from work until they became symptom free. As of today, there were no additional suspected cases.

COMMUNITY PROGRAMS

Rachio Smart Irrigation Controller Program – Began April 14, 2020 – While Supplies Last!

The Regional Water Authority (RWA) Water Efficiency Program (WEP) is sponsoring a partnership with Rachio Controllers to allow RWA member residents to purchase first-come first-serve smart wi-fi irrigation controllers at a very reduced price. A total of 1,500 controllers will be available across all participating RWA agencies at the reduced price as long as supplies last. Controllers for either 8-zones or 16-zones typically costing up to \$279.99 retail each have been reduced to \$74.99 with free shipping.

As of July 8, 2020

- 76 Controller Rebates already granted to RMCCSD residents. This has a estimated value of \$8,000.
- 700 of 1,500 available claimed region-wide.
- Only Folsom and San Juan Water District have claimed more rebates than Rancho Murieta.

Below is the website for the program:

<https://rwa.rachio.com/>

Residents will be required to input their name, email, zip code and select Rancho Murieta CSD as the water provider to access the purchase site.

Background

Smart irrigation controllers are the new wave of the Internet of Things (IOT) allowing homeowners to control their landscaping irrigation controller remotely using their smart devices along with other smart features such as rain delay due to actual weather observations and easy scheduling of intermittent watering programs. RWA went out to bid for vendors to participate and Rachio was the only vendor who responded. The program is only available to residents and not commercial properties.

OUTREACH/ADVOCACY

CSD/RMCC (Country Club) General Manager's Meeting – Met at RMCC regarding the Riverview project. Working to determine timing of regular meetings.

CSD/MVA (Murieta Village) General Manager's Meeting – Scheduling regular meetings.

CSD/RMA General Manager's Meeting – Met with Interim GM to review Security. Will attend special Compliance Committee meeting next week.

Sacramento Central Groundwater Authority (SCGA) – Planning to begin attending virtual meetings as they are scheduled. Plans to include Paul in future meetings are being reviewed.

Sloughhouse Resource Conservation District (SRCD) Board Meeting – Planning to begin attending virtual meetings as they are scheduled. Plans to include Paul in future meetings are being reviewed.

Regional Water Authority (RWA) Regular Board Meeting – Attended three virtual RWA meetings. Planning to begin attending virtual meetings as they are scheduled. Plans to include Paul in future meetings are being reviewed.

DEVELOPMENT RELATED

Residences East – 670 Financing and Services Agreement (FSA) – Staff and District Legal counsel continue to work diligently to assess FSA obligations of 670 FSA parties related to obligations to fund the water treatment plant expansion and recycled water spray-fields. Communicated with Residents East landowner regarding various issues.

Riverview project – Introductory meeting hosted at RMCC to begin this project. Meeting included comments from Developers, RMA General Manager and myself. This developer has requested the District allow Coastland to perform analysis for the DWR Drainage Review. This request was made to assist with moving the project forward and to avoid delays by the backlog of work for the County.

OTHER DISTRICT BUSINESS

Conference/Education Opportunities:

Special District Leadership Academy	September 27 – 30, 2020	S. Lake Tahoe, CA
Virtual Workshop: HR Bootcamp	August 4, 2020	Webinar
So you want to be a General Manager	August 12 – 13 (2 half days)	Webinar
Resources for Board Secretaries	September 11, 2020	Webinar
Board Secretary/Clerk Conference	October 26, 2020	Webinar

SharePoint Training - District staff will attend formal SharePoint training on Thursday, July 16, at the District Office. The training will be delivered online. Staff will be on site for the training and will take necessary precautions to maintain safety. This training will mark our formal cutover to using SharePoint for most of our electronic communications and collaboration. The District office will be closed from 8:30 AM to 1:00 PM on this date.

EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS:

Congrats to Mark Martin on his retirement.

Congrats to Cindy Chao for having a healthy baby boy. Theodor was born on July 9 at 6:44 AM. He is 20.75 inches tall and weighed 7.1 pounds. Cindy wanted me to share this with the Board and all her friends at the District.