



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CA 95683
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD
3rd Wednesday of Each Month

REGULAR BOARD MEETING Wednesday, October 17, 2012

Open Session 5:00 p.m.
RMCS D Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Roberta Belton	President
Richard Taylor	Vice President
Betty Ferraro	Director
Steven Mobley	Director
Gerald Pasek	Director

STAFF

Edward R. Crouse	General Manager
Darlene Gillum	Director of Administration
Greg Remson	Security Chief
Paul Siebensohn	Director of Field Operations
Suzanne Lindenfeld	District Secretary

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
October 17, 2012

Open Session: 5:00 p.m.







AGENDA

	RUNNING TIME
1. CALL TO ORDER - Determination of Quorum - President Belton (Roll Call)	5:00
2. ADOPT AGENDA (Motion)	5:05
3. SPECIAL ANNOUNCEMENTS AND ACTIVITIES	5:10
a. Appreciation for Jacque Villa	
b. Appreciation for Steven Lentz	
4. COMMENTS FROM THE PUBLIC	5:15
<i>The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker.</i>	
<i>If you wish to address the Board at this time, as a courtesy, please state your name and address, and reserve your comments to no more than 3 minutes so that others may be allowed to speak. No action will be taken.</i>	
5. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.)	5:20
<i>All the following items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.</i>	
a. Approval of Board Meeting Minutes	
1. September 19, 2012 Board Meeting	
b. Committee Meeting Minutes (Receive and File)	
1. September 17, 2012 Safety Committee Meeting	
2. October 2, 2012 Finance Committee Meeting	
3. October 2, 2012 Improvements Committee Meeting	
4. October 2, 2012 Security Committee Meeting	
c. Approval of Bills Paid Listing	
6. STAFF REPORTS (Receive and File) (5 min.)	5:25
a. General Manager's Report	
b. Administration/Financial Report	
c. Security Report	
d. Water/Wastewater/Drainage Report	

- 7. **CORRESPONDENCE** (5 min.) 5:30
 - a. Letter from Helen-Merle Hansen, dated September 26, 2012
- 8. **RECEIVE UPDATE ON DUI ENFORCEMENT POLICY** (Discussion/Action) (10 min.) 5:35
- 9. **APPROVE 6B GENERATOR REPLACEMENT PROPOSAL** 5:45
 - (Discussion/Action) (Motion) (5 min.)
- 10. **AMEND WATER AUGMENTATION WELL HYDROGEOLOGICAL SERVICES APPROVAL** (Discussion/Action) (Motion) (5 min.) 5:50
- 11. **REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES** 5:55
 - (Discussion/Action) (Motion) (5 min.)
- 12. **CANCEL REGULAR NOVEMBER 21, 2012 RANCHO MURIETA COMMUNITY SERVICES DISTRICT BOARD MEETING AND SET SPECIAL RANCHO MURIETA COMMUNITY SERVICES DISTRICT BOARD MEETING FOR NOVEMBER 14, 2012** 6:00
 - (Discussion/Action) (Motion) (5 min.)

13. **MEETING DATES/TIMES FOR THE FOLLOWING:** (5 min.) 6:05

Candidates' Night: October 25, 2012 (7:00 p.m.)
Next Regular Board Meeting: November 21, 2012
Committee Meeting Schedule:

-  Joint Security - Tuesday, October 23, 2012 at 9:00 a.m. at RMCS D
-  Communications - Thursday, November 1, 2012 at 8:30 a.m.
-  Personnel - Thursday, November 1, 2012 at 9:00 a.m.
-  Security - Tuesday, November 6, 2012 at 8:30 a.m.
-  Improvements – Tuesday, November 6, 2012 at 9:00 a.m.
-  Finance - Tuesday, November 6, 2012 at 10:00 a.m.

14. **COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF** 6:10
In accordance with Government Code 54954.2(a), Directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

15. **ADJOURNMENT** (Motion) 6:15
 "In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is October 12, 2012. Posting locations are: 1) District Office; 2) Plaza Foods; 3) Rancho Murieta Association; 4) Murieta Village Association.



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Gratefully Acknowledges

Jacque Villa

For her assistance with traffic control and direction during the District's Household Hazardous Waste Event on September 22, 2012.

Roberta Belton, Board President

Richard Taylor, Board Vice-President

Betty Ferraro, Director

Steven Mobley, Director

Gerald Pasek, Director

October 17, 2012



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Gratefully Acknowledges

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For his assistance with traffic control and direction during the District's Household Hazardous Waste Event on September 22, 2012.

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Richard Taylor, Board Vice-President

Betty Ferraro, Director

Steven Mobley, Director

Gerald Pasek, Director

October 17, 2012

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

MINUTES

September 19, 2012

4:00 p.m. Closed Session - 5:00 p.m. Open Session

1. CALL TO ORDER/ROLL CALL

President Roberta Belton called the meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Roberta Belton, Richard Taylor, Betty Ferraro, Steven Mobley, and Gerald Pasek. Also present were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

2. ADOPT AGENDA

Motion/Mobley to adopt the agenda. **Second/Pasek. Ayes: Belton, Taylor, Ferraro, Mobley, and Pasek. Noes: None.**

3. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

None.

4. BOARD ADJOURNED TO CLOSED SESSION AT 4:02 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Under Government Code 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Agency Negotiator: Edward R. Crouse, General Manager. Negotiating Party: Rancho Murieta 670, LLC. Under Negotiation: Price and Terms.

Under Government Code 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9: Two Potential Cases.

Under Government Code 54957: Public Employee Performance Review: General Manager.

Under Government Code section 54957.6: Conference with Labor Negotiator. Agency Designated Representative: Roberta Belton. Unrepresented Employee: District General Manager.

5/6. BOARD RECONVENED TO OPEN SESSION AT 5:01 P.M. AND REPORTED THE FOLLOWING:

Under Government Code 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Agency Negotiator: Edward R. Crouse, General Manager. Negotiating Party: Rancho Murieta 670, LLC. Under Negotiation: Price and Terms. No reportable action.

Under Government Code 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9: Two Potential Cases. No reportable action

Under Government Code 54957: Public Employee Performance Review: General Manager. No reportable action.

Under Government Code section 54957.6: Conference with Labor Negotiator. Agency Designated Representative: Roberta Belton. Unrepresented Employee: District General Manager. No reportable action. See Agenda Item 18.

7. COMMENTS FROM THE PUBLIC

None.

8. CONSENT CALENDAR

Motion/Mobley to adopt the consent calendar with the Agenda Item 8c pulled for discussion. **Second/Pasek. ROLL CALL VOTE: Ayes: Belton, Taylor, Ferraro, Mobley, and Pasek. Noes: None.**

Director Pasek asked for clarification on the claims paid. Darlene Gillum stated one was for damage to a vehicle when the gate arm came down on it. The other was for flooding of a residence caused by a leak the District is responsible for. Director Pasek commented that the District should not be paying on claims in which the claimant is at fault.

Motion/Pasek to adopt Agenda Item 8c. **Second/Belton. ROLL CALL VOTE: Ayes: Belton, Taylor, Ferraro, Mobley, and Pasek. Noes: None.**

9. STAFF REPORTS

Under Agenda Item 9b, President Belton asked about the status of the audit. Darlene Gillum stated that the audit will be presented at the November Finance Committee meeting and then at the November Board meeting.

Under Agenda Item 9c, President Belton asked if there have been any recent DUI arrests in the community. Chief Remson stated yes, a complaint was made regarding activity at Bass Lake past park hours. The Patrol Officer followed the resident home to advise of the HOA violation. The Patrol Officer made contact with the resident in his driveway and noticed the driver smelled of alcohol and his speech was slurring. When the resident attempted to get back into the vehicle, California Highway Patrol was notified and arrested the resident for DUI. Director Pasek commented on his concerns with the District being at risk for a lawsuit if pulling over for DUI. President Belton deferred discussion of this matter to Agenda Item 13.

Under Agenda Item 9d, President Ferraro asked if there has been an increase water usage due to the warm weather. Paul Siebensohn stated no.

10. CORRESPONDENCE

None.

11. APPROVE WATER SHORTAGE CONTINGENCY PLAN

Lisa Maddaus, Maddaus Water Management, gave a PowerPoint presentation giving a recap of the Water Shortage Contingency Plan and review of the drought tracking tool. A question and answer period followed.

Motion/Belton to approve the Water Shortage Contingency Plan (WSCP) prepared by Lisa Maddaus, Maddaus Water Management. **Second/Ferraro. Ayes: Belton, Taylor, Ferraro, Mobley, and Pasek. Noes: None.**

12. APPROVE WATER USE FACTORS PROPOSAL

Ed Crouse gave a brief summary of the recommendation to approve the water use factor's proposal with the task option for data normalization.

Motion/Ferraro to approve the proposal from Maddaus Water Management to assist the District in evaluating the current water usage factors based on historical data, in an amount not to exceed \$23,900 with an additional \$11,400 for data normalization as an optional task. Funding to come from Water Supply Augmentation Reserves. **Second/Mobley. Ayes: Belton, Taylor, Ferraro, Mobley, and Pasek. Noes: None.**

13. RECEIVE UPDATE ON DUI ENFORCEMENT POLICY

Ed Crouse gave a brief summary of the August Rancho Murieta Association (RMA) Board meeting he and Chief Remson attended and Compliance/Safety & Grievance Committee meeting Chief Remson attended and answered additional questions. Some of the questions asked require a response from either legal counsel or the District's Board.

Board President for Rancho Murieta Country Club (RMCC), Bob Wright, sent a letter to staff addressing RMCC's concerns with the DUI Enforcement Policy. There have been no comments from the other homeowner associations in the community. Only a few calls have been received from residents.

Jonathan Hobbs, District's legal counsel, stated that there is no reason for the District to indemnify RMA as state law allows for DUI arrests on private property.

After a discussion, Chief Remson stated the only thing different with this policy than what is currently being done is use of amber lights to initiate voluntary stops inside the gates. Patrol Officers currently can and do make citizen's arrests for suspected DUI's. President Belton commented on RMA making it a non-arch rule to stop for amber lights.

Ed Crouse stated that staff will work with legal counsel to draft the answers to the questions from RMA and submit to the Security Committee for review along with a formal request to RMA on what the District wants.

President Belton requested this matter be brought to the November Board meeting for final decision by the Board.

14. APPROVE DUMP TRUCK PURCHASE PROPOSAL

Paul Siebensohn gave a brief summary of the recommendation to approve the proposal for the purchase of a used dump truck. Director Pasek suggested staff look into the possibility of renting out the vehicle to the various entities in the community.

Motion/Ferraro to approve the proposal from United Rents for the purchase of a used 5-yard dump truck, in an amount not to exceed \$31,337. Funding to come from Water/Sewer Capital Improvement Reserves, CIP 12-01-2. **Second/Mobley. Ayes: Belton, Taylor, Ferraro, Mobley and Pasek. Noes: None.**

15. APPROVE WASTEWATER FACILITY PAVING PROJECT PROPOSAL

Paul Siebensohn gave a brief summary of the recommendation to approve the proposal from Folsom Lake Asphalt for the wastewater facility paving project.

Motion/Belton to approve the proposal from Folsom Lake Asphalt for the wastewater facility paving project, in an amount not to exceed \$24,680. Funding to come from Sewer Replacement Reserves. **Second/Pasek. Ayes: Belton, Taylor, Ferraro, Mobley and Pasek. Noes: None.**

16. APPROVE PROPOSED COOPERATIVE AGREEMENT FOR WATER REUSE EXPANSION FEASIBILITY STUDY

Ed Crouse gave a brief summary of the recommendation to approve the proposed Cooperative Agreement for Water Reuse Feasibility Study.

Motion/Pasek to approve Proposed Cooperative Agreement R12AC20051 for Water Reuse Feasibility Study. **Second/Mobley. Ayes: Belton, Taylor, Ferraro, Mobley and Pasek. Noes: None.**

17. APPROVE REGIONAL WATER AUTHORITY PROJECT AGREEMENTS

Ed Crouse gave a brief summary of the recommendation to approve the Regional Water Authority Well Project Agreement and the Regional Water Authority Labor Compliance Agreement.

Motion/Ferraro to approve the Regional Water Authority Augmentation Well Project Agreement and approve the Regional Water Authority Labor Compliance Agreement. **Second/Belton. ROLL CALL VOTE: Ayes: Belton, Taylor, Ferraro, Mobley and Pasek. Noes: None.**

18. APPROVE GENERAL MANAGER CONTRACT AMENDMENT

Jonathan Hobbs, District's legal counsel, gave a brief summary of the amendment to the General Manager's Contract. The changes to the contract are: as of November 1, 2012, the District will no longer provide a vehicle for the General Manager and his salary will be raised from \$156,880 annually to \$166,500 annually.

Motion/Pasek to approve the General Manager's contract amendment. **Second/Mobley. ROLL CALL VOTE: Ayes: Belton, Taylor, Mobley, Pasek. Noes: Ferraro.**

19. REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES

President Belton will be attending the CSDA Annual Conference.

President Belton suggested staff take the CSDA webinars regarding the changes to PERS.

20. MEETING DATES/TIMES

No changes to the September meeting dates/times.

21. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

Chief Remson stated that he has been working with the Rancho Murieta Trail Stewardship and Sacramento Metro Fire Department on mapping the back trails. Mark Pecotich gave a brief overview of the mapping which will identify check points to help with response times. Mr. Pecotich stated that property owners are held harmless in case of any injuries. A mock run was done with the Sacramento Metro Fire Department and was successful.

Mr. Pecotich stated copies of the maps and additional information will be provided at Kids Day on October 6, 2012. They are also collecting donations for a bike pump track to be put in.

Paul Siebensohn stated that culvert work will be occurring October 2 thru October 12, 2012. The draft geophysics recommends two (2) wells.

Director Mobley stated he will not be at the October Board meeting.

President Belton reminded everyone that the household hazardous waste collection event is schedule for this Saturday, September 22, 2012 from 8:00 a.m. to 12:00 p.m. at the FAA Building.

Director Pasek suggested a policy be written regarding pool vehicles.

Ed Crouse stated that the next E-Waste Curbside Collection Event is scheduled for Monday, October 1, 2012. Candidates' Night has been scheduled for 7:00 on October 25, 2012.

22. ADJOURNMENT

Motion/Mobley to adjourn at 6:56 p.m. Second/Taylor. Ayes: Belton, Taylor, Ferraro, Mobley, and Pasek. Noes: None.

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

MEMORANDUM

Date: September 18, 2012
To: Edward R. Crouse, General Manager
From: Greg Remson, Safety Chairman
Subject: Safety Committee Meeting, September 17, 2012

The meeting was called to order at 11:35 a.m. Present were Greg Remson, Safety Chairman; Rob McLeod and Suzanne Lindenfeld.

NEW ACCIDENT REPORTS

None.

FACILITY INSPECTION REPORTS

None missing.

OTHER ITEMS

Third (3nd) quarter awards were purchased.

ADJOURNMENT

The meeting adjourned at 2:18 p.m.

MEMORANDUM

Date: October 2, 2012
To: Board of Directors
From: Finance Committee Staff
Subject: October 2, 2012 Finance Committee Meeting

Director Belton called the meeting to order at 8:30 a.m. Present were Directors Belton and Pasek. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

RECEIVE GRANT UPDATE

DWR Grant for Augmentation Well

Staff is proceeding with project; waiting for the signed agreement to be returned from Regional Water Authority.

New Bureau of Reclamation Grant

Received executed agreement.

Grant Research Tool by eCivis

Darlene gave a brief summary of the recommendation to contract with eCivis. eCivis is a program that helps agencies/companies locate grants available through the state, federal and private sectors. They also provide assistance in writing and reviewing grant applications. The District will have four (4) user accounts at a cost of \$2,500 a year. A short discussion followed. By consensus, the Committee recommended a one (1) year trial period.

ELK GROVE-BILBY PARTNERS, L.P., FORECLOSURE

Darlene stated that she has received the amended judgment but still waiting for notice of sale date. The payment for debt service due on October 1, 2012 has been made utilizing \$149,315 from CFD#1 reserves. NBS will make the required EMMA disclosure for the District.

CREDIT CARD PROCESSING FEE UPDATE

Darlene stated that the contract is still under legal review. The goal is to start the new program January 2013. Notices will be sent out the beginning of November notifying residents of the change. Director Pasek suggested a notice be sent out now and again in November once the contract is final.

DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

John Sullivan asked about the Teeter program. Darlene stated that it is a government code that allows the District to sell the delinquent accounts to the county. The District receives 100% of the debt; the county collects the debt plus fines and penalties that they impose. Payments to the District are applied to the oldest debts owed.

Director Pasek suggested staff participate in next week's webinar regarding pension reform. A discussion followed.

Director Belton commented on the Mountain House community that contracts with their sheriff's department for motor vehicle enforcement and uses private security for HOA enforcement.

ADJOURNMENT

The meeting was adjourned at 9:00 a.m.

DRAFT

MEMORANDUM

Date: October 2, 2012
To: Board of Directors
From: Improvements Committee Staff
Subject: October 2, 2012 Committee Meeting Minutes

Director Pasek called the meeting to order at 9:07 a.m. Present were Directors Ferraro and Pasek. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

CLEMENTIA RESERVOIR – NEXT STEPS FOR DRINKING WATER USE

Paul Siebensohn stated that he received a verbal from the Department of Public Health that water from Clementia Reservoir cannot be directly pumped into the treatment plant; however, it is okay to pump water from Clementia Reservoir into Chesbro Reservoir then to the treatment plant. The Committee requested getting that information in writing. For direct use from Clementia Reservoir, the District would need to seek approval through the California legislation.

APPROVE 6B GENERATOR REPLACEMENT PROPOSAL

Paul Siebensohn gave a summary of the recommendation to approve the proposals for removal of old equipment, purchase and installation of a new liquid propane generator. **This item will be on the October 17, 2012 Board of Directors meeting agenda.**

FINANCING AND SERVICES AGREEMENT

Ed Crouse gave a brief update on the Financing and Services Agreement (FSA). Staff has reached an agreement with the 6 70 group regarding the financing but are still working with Murieta Gardens on the Security fee. The language will be updated to bring the FSA up to where the District is at now. A short discussion followed.

AUGMENTATION WELL PROJECT

Ed Crouse stated that Dunn Environmental has recommended 2 test wells be dug. District staff will meet with the property owners regarding access and location of the wells. Staff would like to proceed with drilling one well at a time.

RECYCLED WATER FEASIBILITY STUDY

Ed Crouse reported that Kevin Kennedy is working with Darlene and Paul on the cost information. Mr. Kennedy will provide a drawing for the District to present to the Regional Board advising the Regional Board of the plan and to get their input.

DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

Paul Siebensohn stated that reclaimed water storage is down to 35 acre feet, with 10 acre feet of dead storage.

Director Ferraro commented on the letter from Helen-Merle Hansen and suggested the District meet with Rancho Murieta Association to inform them of the 2020 requirements and to get a clear understanding of RMA's process for landscaping.

Paul Siebensohn reported that work at hole 15 began today and should be completed in the next week.

ADJOURNMENT

The meeting was adjourned at 9:57 a.m.

DRAFT

MEMORANDUM

Date: October 2, 2012
To: Board of Directors
From: Security Committee Staff
Subject: October 2, 2012 Security Committee Meeting

Director Ferraro called the meeting to order at 10:03 a.m. Present was Director Ferraro. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary. Director Mobley was absent

COMMENTS FROM THE PUBLIC

None.

MONTHLY OPERATIONS REVIEW

Operations

A candidate was selected for the vacant Gate Officer position. She is in the pre-employment process and should begin work on October 6, 2012.

There has been one (1) DUI arrest made so far in September. A 23 year old resident was arrested by California Highway Patrol (CHP) in the North residential area due to a Security Patrol Officer's observations.

PTF will soon be adding barriers around the gates to help eliminate vehicle and golf cart traffic onto PTF property. The barriers will consist of rocks, boulders, and down trees. Walkers and bicyclists are still able to access the area.

Incidents of Note

On September 30, 2012, Security Patrol responded to a call regarding underage drinking at Bass Lake. After the parties disbursed, a 21-year-old male verbally threatened the Patrol Officer and upon leaving, the Patrol Officer felt the male attempted to hit the Patrol Officer with his truck. A report was made with Sacramento Sheriff's Department (SSD).

Over the weekend, there was a shoplifting incident at the Country Store, 15 political yard signs were taken and 2 political yard signs were swapped. A truck and boat were stolen from

RMA Citations/Advisals

Chief Remson reported on the following Rancho Murieta Association (RMA) rule violation citations for the month of September included: 16 stop sign and 10 speeding. RMA rule violation admonishments and/or complaints for the month of September included: 21 loose/off leash dogs, 13 speeding, and 11 barking dogs.

RMA Compliance/Grievance/Safety Committee Meeting

The meeting was held on September 10, 2012. There were two (2) appearances regarding parking and one (1) appearance regarding speeding. Three (3) letters were submitted regarding speeding and property maintenance. Also discussed was the District's proposed DUI Policy. The Committee Chairperson Scott Adams asked me numerous questions about the policy. The questions came from various RMA Board members.

At the October 1, 2012, meeting, the legal responses to some of the DUI Policy questions RMA asked at the last meeting was supplied to the Compliance Committee Chairperson.

Joint Security Committee Meeting

The Joint Security Committee meeting is scheduled for 9:00 am. On Tuesday, October 23, 2012 at the District Office.

James L. Noller Safety Center

The Safety Center has been open on Monday and Wednesday from 10:00 a.m. to 2:00 p.m. It is also available to all law enforcement officers for report writing, meal breaks and any other needs that arise.

New North Gate

Nothing new to report.

DUI ENFORCEMENT UPDATE

During the September Rancho Murieta Association (RMA) Compliance/Safety and Grievance Committee meeting, Chief Remson was provided with questions relating to the DUI Enforcement Policy that required our attorney's response. Jonathan Hobbs, District's legal counsel, gave a brief summary of the questions and responses that were provided to the RMA Compliance/Safety and Grievance Committee at the Monday, October 1, 2012 meeting. A discussion followed.

Chief Remson reported that on average, there are three (3) DUI arrests a year inside the gates. California Highway Patrol averages 1 to 2 DUI arrests a year that originate on Jackson Road and end inside the gates. So far this year, there have been six (6).

Four (4) other homeowner associations (HOA) were contacted and of those four (4), three (3) of them conduct vehicle stops for DUI, stop sign and speeding; one (1) of which is easing up on their enforcement. Three (3) of them use radar for speeding stops. None conducts vehicle pursuits that involve speeding. One option is to take the person home, not to arrest. These HOAs have a rule regarding failure to stop for Security's amber lights, which results in a fine on the first contact. A discussion followed.

Ed Crouse stated that the revised draft policy will be sent to RMA along with a formal written request for RMA to adopt an RMA Non- Arch Rule requiring vehicles within the gates to stop for a Security Officer who is displaying amber lights and if the driver refuses to stop a fine would be imposed on the responsible owner.

REVIEW SECURITY SURVEY

Chief Remson gave a brief summary of the Security Survey results. These results will be forwarded to RMA and will be put on the District's website.

DIRECTOR & STAFF COMMENTS

Darlene Gillum thanked Jacque Villa and Steve Lentz for their help at the household hazardous waste event last Saturday. A formal acknowledgement will be made at the October Board meeting.

ADJOURNMENT

The meeting adjourned at 10:52 a.m.

DRAFT

MEMORANDUM

Date: October 10, 2012
To: Board of Directors
From: Darlene Gillum, Director of Administration
Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **September 2012**. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items (excluding payroll related items) are listed *in order as they appear* on the Bills Paid Listing Report:

Vendor	Project/Purpose	Amount	Funding
Diversified Pond Supplies, LLC	Chesbro Destratification System Replacement	\$5,386.35	Operating Expense
California Waste Recovery Systems	Solid Waste Contract	\$44,508.42	Operating Expense
United Rentals Northwest, Inc.	Ford F-650 Dump Truck	\$30,836.42	Reserve Expenditure
AECOM Technical Services, Inc.	Title XVI Feasibility Study	\$12,160.23	Bureau of Reclamation Title XVI Grant
Carrillo Enterprises	Multiple Street Repairs, Ditch Clearing	\$6,227.95	Operating Expense
CLS Labs	Monthly Lab Tests	\$5,339.04	Operating Expense
Kennedy/Jenks Consultants, Inc.	Yellow Bridge Waste Water and Sewer Force Main Plans	\$8,257.92	Operating Expense
Maddaus Water Management	Water Shortage Contingency Plan	\$11,695.00	Reserve Expenditure
NTU Technologies, Inc.	Chemicals	\$12,028.52	Operating Expense
SMUD	Monthly Electric	\$36,482.71	Operating Expense

Rancho Murieta Community Services District
Bills Paid Listing for September 2012

Ck Number	Date	Vendor	Amount	Purpose
CM25746	9/4/2012	California Public Employees' Retirement Sys	\$32,039.78	Payroll
CM25747	9/4/2012	Diversified Pond Supplies, LLC	\$5,386.35	Chesbro Destratification System Replacement
CM25748	9/4/2012	Guardian Life Insurance	\$4,695.97	Payroll
CM25749	9/4/2012	Vision Service Plan (CA)	\$503.65	Payroll
EFT	9/4/2012	Internal Revenue Service	\$10,061.24	Bi-weekly Payroll Taxes
CM25750	9/14/2012	Employment Development Department	\$2,610.86	Bi-weekly Payroll Taxes
CM25751	9/14/2012	Nationwide Retirement Solution	\$1,844.00	Payroll
CM25752	9/14/2012	Operating Engineers Local Union No. 3	\$487.44	Payroll
CM25753	9/14/2012	P. E. R. S.	\$12,578.17	Payroll
CM25754	9/14/2012	PERS Long Term Care Program	\$138.76	Payroll
CM25755	9/14/2012	TASC	\$124.61	Payroll
CM25756	9/14/2012	Ace Hardware	\$570.89	Monthly Supplies
CM25757	9/14/2012	Allied Waste Services #922	\$331.85	Container Service
CM25758	9/14/2012	American Express	\$372.28	Monthly Bill
CM25759	9/14/2012	American Water Works Association	\$415.16	Reference Materials
CM25760	9/14/2012	Aramark Uniform Services	\$90.75	Uniform Service - Water
CM25761	9/14/2012	Baldwin Cooke Company	\$197.01	2013 Monthly Planners
CM25762	9/14/2012	Bar-Hein Co.	\$194.64	Maintenance & Repairs Supplies
CM25763	9/14/2012	CALPELRA	\$925.00	Annual Conference
CM25764	9/14/2012	California Waste Recovery Systems	\$44,508.42	Solid Waste Monthly Contract
CM25765	9/14/2012	California Water Environment Association	\$229.00	Conference
CM25766	9/14/2012	CDW Government Inc.	\$595.00	SQL Server License - Security
CM25767	9/14/2012	Brian Chenoweth	\$1,900.00	IT Support
CM25768	9/14/2012	Costco Wholesale	\$995.76	Monthly Supplies
CM25769	9/14/2012	Daily Journal Corporation	\$112.20	Legal Notice Ordinance #2012-02
CM25770	9/14/2012	ECS House Industries, Inc.	\$4,901.82	M-15 Brush Aerator
CM25771	9/14/2012	Eurofins Eaton Analytical, Inc.	\$750.00	MIB & Geosmin Sample Analysis
CM25772	9/14/2012	Express Office Products, Inc.	\$526.74	Office Supplies
CM25773	9/14/2012	Fisher Scientific	\$19.56	Maintenance & Repairs Supplies
CM25774	9/14/2012	Folsom Lake Fleet Services	\$1,072.53	Tires and Service for #517
CM25775	9/14/2012	Gallery & Barton	\$62.66	Legal Consulting
CM25776	9/14/2012	Groeniger & Company	\$86.20	Supplies
CM25777	9/14/2012	Kronick Moskovitz Tiedemann & Girard	\$3,723.35	Legal Consulting
CM25778	9/14/2012	Pitney Bowes	\$1,644.03	Annual Maintenance and Supplies
CM25779	9/14/2012	Prodigy Electric	\$4,352.55	Multiple Electric Services
CM25780	9/14/2012	Professional Lock & Safe, Inc.,	\$86.20	Supplies
CM25781	9/14/2012	Rancho Murieta Country Club	\$1,695.00	Hole 16 & 17 Culvert Replacement
CM25782	9/14/2012	Sacramento Bee	\$443.12	Employment Classified Ad
CM25783	9/14/2012	Sacramento County Sheriff's Dept.	\$1,420.17	Sheriff's Off Duty Program
CM25784	9/14/2012	Siemens Energy, Inc.	\$1,405.58	WWTP DAF Filters Level Sensors
CM25785	9/14/2012	Sierra Chemical Co.	\$593.19	Chemicals

Rancho Murieta Community Services District
Bills Paid Listing for September 2012

Ck Number	Date	Vendor	Amount	Purpose
CM25786	9/14/2012	Sierra Chemical Company	\$231.20	Chemicals
CM25787	9/14/2012	Sierra Office Supplies	\$347.22	Office Supplies
CM25788	9/14/2012	Sparling Instruments, LLC	\$567.69	WTP1 Meter Repair
CM25789	9/14/2012	TelePacific Communications	\$492.29	Monthly Phone Bill
CM25790	9/14/2012	U.S. Bank Corp. Payment System	\$4,001.65	Monthly Gasoline Bill
CM25791	9/14/2012	W.W. Grainger Inc.	\$432.30	Supplies
EFT	9/17/2012	Internal Revenue Service	\$9,932.97	Bi-weekly Payroll Taxes
EFT	9/18/2012	US Postmaster	\$500.00	Postage
EFT	9/26/2012	US Postmaster	\$1,500.00	Postage
EFT	9/26/2012	Internal Revenue Service	\$256.98	Payroll Taxes
CM25792	9/27/2012	United Rentals Northwest. Inc.	\$30,836.42	Ford F-650 Dump Truck
CM25793	9/28/2012	Action Cleaning Systems	\$1,172.00	Monthly Cleaning Service
CM25794	9/28/2012	AECOM Technical Services, Inc.	\$12,160.23	Title XVI Feasibility Study
CM25795	9/28/2012	Alabama Specialty Products, Inc.	\$63.00	Supplies
CM25796	9/28/2012	Applications By Design, Inc.	\$125.00	Security Data Back-up
CM25797	9/28/2012	Aramark Uniform Services	\$181.50	Uniform Service - Water
CM25798	9/28/2012	AT&T	\$1,275.26	Monthly Phone Bill
CM25799	9/28/2012	Roger Brandt	\$100.00	Toilet Rebate
CM25800	9/28/2012	Caltronics Business Systems	\$1,063.53	Monthly Maintenance & Supplies
CM25801	9/28/2012	Carrillo Enterprises	\$6,227.95	Multiple Street Repairs, Ditch Clearing
CM25802	9/28/2012	CLS Labs	\$5,339.04	Monthly Lab Tests
CM25803	9/28/2012	Employment Development Department	\$2,635.96	Bi-weekly Payroll Taxes
CM25804	9/28/2012	Eurofins Eaton Analytical, Inc.	\$750.00	MIB & Geosmin Sample Analysis
CM25805	9/28/2012	Express Office Products, Inc.	\$825.32	Office Supplies
CM25806	9/28/2012	Fisher Scientific	\$936.79	Water Color Analyzer
CM25807	9/28/2012	Folsom Lake Fleet Services	\$1,670.69	Service & Repair #814, #812
CM25808	9/28/2012	Ford Motor Credit Company LLC	\$234.78	Security Vehicle Lease Payment
CM25809	9/28/2012	Mark Giovanetti	\$400.00	Toilet Rebate
CM25810	9/28/2012	Pam Giovanetti	\$100.00	Toilet Rebate
CM25811	9/28/2012	Howe It's Done	\$229.95	Board Meeting Dinner
CM25812	9/28/2012	Irrigation Consultation & Evaluation	\$752.00	Water Wise House Calls
CM25813	9/28/2012	Kennedy/Jenks Consultants, Inc.	\$8,257.92	Yellow Bridge WW & Sewer Plans
CM25814	9/28/2012	Maddaus Water Management	\$11,695.00	Water Shortage Contingency Plan
CM25815	9/28/2012	Nationwide Retirement Solution	\$1,844.00	Payroll
CM25816	9/28/2012	NTU Technologies, Inc.	\$12,028.52	Chemicals
CM25817	9/28/2012	Operating Engineers Local Union No. 3	\$467.13	Payroll
CM25818	9/28/2012	P. E. R. S.	\$12,304.53	Payroll
CM25819	9/28/2012	PERS Long Term Care Program	\$138.76	Payroll
CM25820	9/28/2012	Pesticide Applicators Professional Assoc.,	\$45.00	PAPA Membership
CM25821	9/28/2012	Public Agency Retirement Services	\$400.00	Trust Admin Fees
CM25822	9/28/2012	Ramos Environmental Services	\$55.00	Removal of Waste Oil

Rancho Murieta Community Services District
Bills Paid Listing for September 2012

Ck Number	Date	Vendor	Amount	Purpose
CM25823	9/28/2012	Rancho Murieta Association	\$280.47	Landscaping/Cable/Internet
CM25824	9/28/2012	Rancho Murieta Country Club	\$400.00	Toilet Rebate
CM25825	9/28/2012	Reed & Graham Inc.	\$962.21	Road Maintenance
CM25826	9/28/2012	Regional Water Authority	\$140.77	Activity Booklets
CM25827	9/28/2012	Romo Landscaping	\$385.00	Landscaping
CM25828	9/28/2012	S. M. U. D.	\$36,482.71	Monthly Utilities
CM25829	9/28/2012	Sacramento Uniforms	\$316.32	Security Uniforms
CM25830	9/28/2012	Sierra Chemical Co.	\$1,186.38	Chemicals
CM25831	9/28/2012	Sierra Office Supplies	\$433.16	Office Supplies
CM25832	9/28/2012	Sprint	\$570.42	Monthly Cell Phone
CM25833	9/28/2012	TASC	\$54.50	Admin Fee
CM25834	9/28/2012	TASC	\$124.61	Payroll
CM25835	9/28/2012	U.S. HealthWorks Medical Group, PC	\$58.00	Pre-employment Physical
CM25836	9/28/2012	Univar USA Inc.	\$1,955.00	Chemicals
CM25837	9/28/2012	VOLVO RENTS	\$74.99	Dump Truck Demo Fuel
CM25838	9/28/2012	W.W. Grainger Inc.	\$1,121.97	Maintenance & Repairs Supplies
CM25839	9/28/2012	Western Exterminator Co.	\$441.00	Monthly Pest & Rodent Control
CM25840	9/28/2012	Wilbur-Ellis Company	\$947.12	Chemicals
CM25841	9/28/2012	Jack Wilson	\$200.00	Toilet Rebate
EFT	9/30/2012	El Dorado Savings Bank	\$20.00	Bank Fees
EFT	9/30/2012	Premier West Bank	\$72.00	Bank Fees
EFT	9/30/2012	Global Pay	\$1,241.93	Merchant Services Fees
EFT	9/30/2012	Payment Tech	\$1,000.88	Merchant Services Fees
		TOTAL	\$325,738.51	

**Rancho Murieta Community Services District
Bills Paid Listing for September 2012**

Ck Number	Date	Vendor	Amount	Purpose
		CFD#1 Bank of America Checking		
CM2654	9/14/2012	CoreLogic Solutions, LLC.	\$165.00	CFD#1 Admin Fee
CM2655	9/14/2012	Kronick Moskowitz Tiedemann & Girard	\$2,235.00	CFD#1 Legal Fees
CM2656	9/14/2012	Rancho Murieta CSD	\$9,411.41	CFD#1 Admin Fee
		TOTAL	\$11,811.41	
		EL DORADO PAYROLL		
Payroll (El Dorado)				
Checks: # CM10850 to CM10868 and Direct Deposits: DD05897 to DD5956			\$ 110,729.43	Payroll
EFT	9/30/2012	National Payment Corp	\$158.38	Payroll
		TOTAL	\$110,887.81	

MEMORANDUM

Date: October 11, 2012
To: Board of Directors
From: Edward R. Crouse, General Manager
Subject: General Manager's Report

The following are highlights since our last Board Meeting.

Employee Relations

By now, we have completed our annual flu shot program. We had over 40 people get shots, ranging from District employees, Directors, spouses and Rancho Murieta Association (RMA) and Rancho Murieta Country Club (RMCC) employees.

October is PERS open medical enrollment for changes to the employees' choices to be effective January 1, 2013. Unless there is a life changing event, PERS does not allow medical insurance changes mid-year.

Finance/IT

Darlene is working with Larry Bain on our audit closeout and final management questions. We are on track for approval in November.

As reported last month and continuing into this month, Debby, Greg and our network consultant are continuing with their efforts to get the security network server on line. We have gone back and forth with ABDI software upgrades and upgrades to our laser reader software, to bring the new server on line. We should have it truly debugged soon. Greg is looking into long term hosting options with ABDI to prevent future network administration issues with our security server.

Security

Our newest Gate Officer Denise Bridges, started work this week. She is a Rancho Murieta resident and very much looks forward to working for us.

Now that another Gate Officer is back from medical leave, the Gates are fully staffed, heading into the holiday, which is always good news, given the requests for time off and overtime needs.

PTF has added barriers around the three gates leading into their property. The barriers consist of downed trees, rocks and boulders. The intent is to keep golf carts and vehicles from the area, but allow walkers and bicycles access.

Water

Water production dropped this month to 2.6 mgd from 2.8 mgd last month. We are running both plants, but limiting operation to about 20 hours a day. We continue to treat for taste and odor (T&O) at the plant, as well as lake management practices to keep T&O down.

Wastewater

Flows into the plant continue to be low, especially for this time of year. As reported last month, we normally see flows of .40 mgd in late August or September.

RMCC stopped requesting recycled water two (2) weeks ago as they reduce irrigation heading into fall and winter. Paul has done another great job in getting our carry over storage below our operating requirement of 100-acre feet by October 15. If you can believe it, we are down to about 30 acre-feet. Recall the reservoirs hold 756 acre feet when full.

Drainage

Paul's crews did an exceptional job in repairing the culvert at hole 15N. We were in and out ahead of schedule and it looks like there will be minimal impacts to playability to the golf hole. Thanks to close coordination with Rich Scholes, we were able to work around the many irrigation lines crossing the pipe replacement area.

Solid Waste

Nothing new to report on operations.

Over 100 cars drove through the collection area at the September 22, 2012 Household Hazardous Waste event. Items collected include fluorescent light bulbs/tubes, propane cylinders, fire extinguishers, flammable liquids, paint and motor oil. Clean Harbors did a great job in estimating the quantity and type of waste collected. Our total cost came in 13% under the estimated contract price.

Engineering

FSA negotiations

The 670 Group and John Sullivan, on behalf of the Murieta Gardens project, are working with Jon Hobbs on new updates and changes to the Financing and Services Agreement (FSA). We had hoped to have a draft available in October, but November looks more likely.

Augmentation Well

A draft assessment report is due shortly but the results look promising so far. The current work validates our test well from 1995. At the November Improvements Committee meeting, we will present the report and recommendations for test well locations.

Conservation

We are continuing to offer the toilet and washing machine rebates.

MEMORANDUM

Date: October 10, 2012
To: Board of Directors
From: Darlene Gillum, Director of Administration
Subject: Administration/Financial Reports

Enclosed is a financial summary report for **September 2012**. Following are highlights from various internal financial reports. Please feel free to call me before the Board meeting regarding any questions you may have relating to these reports.

This information is provided to the Board to assist in answering possible questions regarding under or over-budget items. In addition, other informational items of interest are included.

Water Consumption - Listed below are year-to-date water consumption numbers using weighted averages:

	12 month rolling % increase	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Residences	0.0	2512	2512	2512									
	Weighted average	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cubic Feet	3064	2991	3126	3069									
Gallons per day	764	746	779	765									

Lock-Offs

For the month of September, there were 22 lock-offs.

Aging Report - Delinquent accounts total \$67,318 which is 11.5% of the total accounts receivable balance of \$583,930. Past due receivables, as a percent of total receivables, have remained relatively stable since August.

Summary of Reserve Accounts as of September 30, 2012 – The District’s reserve accounts have increased \$141,968 year to date since July 1, 2012. The increase is due to the reserve amounts collected in the Water and Sewer base rates and interest earned. The District has expended \$87,377 of reserves since the beginning of the fiscal year, which started July 1, 2012. The total amount of reserves held by the District as of September 30, 2012 is \$8,636,339. Please see the Reserve Fund Balances table below for information by specific reserve account.

Reserve Fund Balances

<i>Reserve Descriptions</i>	<i>Fiscal Yr Beg Balance July 1, 2012</i>	<i>YTD Collected & Interest Earned</i>	<i>YTD Spent</i>	<i>Period End Balance July 31, 2012</i>
Water Capital Replacement (200-2505)	2,534,416	51,650	(19,646)	2,566,420
Sewer Capital Replacement (250-2505)	2,710,606	68,877	(1,550)	2,777,933
Drainage Capital Replacement (260-2505)	50,015	0	(0)	50,015
Security Capital Replacement (500-2505)	51,164	0	(0)	51,164
Sewer Capital Improvement Connection (250-2500)	3,996	0	(0)	3,996
Capital Improvement (xxx-2510)	437,939	0	(47,706)	390,233
Water Supply Augmentation (200-2511)	2,548,492	0	(18,475)	2,530,017
Water Debt Service Reserves (200-2512)	80,192	21,441	(0)	101,633
Sewer Debt Service Reserves (250-2512)	162,628	0	(0)	162,628
Rate Stabilization (200/250/500-2515)	2,300	0	(0)	2,300
Total Reserves	8,581,748	141,968	(87,377)	8,636,339

PARS GASB 45 Trust: The PARS GASB 45 Trust, which is the investment trust established to fund Other Post Employment Benefits, had the following returns:

Period ended August 31, 2012		
1-Month	3-Months	1-Year
1.49%	5.25%	9.80%

Financial Summary Report:

Revenues:

- Water Charges**, year-to-date, are **above** budget \$13,703 or 2.3%
- Sewer Charges**, year-to-date, are **above** budget \$528 or 0.2%
- Drainage Charges**, year-to-date, are **below** budget \$122 or (0.3%)
- Security Charges**, year-to-date, are **below** budget \$65 or 0%
- Solid Waste Charges**, year-to-date, are **above** budget \$98 or 0.1%

Total Revenues, which include other income, property taxes and interest income year-to-date, are **above** budget \$26,308 or 1.7%. Revenue areas that exceeded budget are primarily Water Charges, Reconnect Charges and Late Charges. Year to date residential Water usage has exceeded budget projections by 7.5% and year to date commercial Water usage is below budget projections by (9.7)%.

Expenses: Year-to-date total operating expenses are below budget \$152,451 or 11.1%. Year-to-date operational reserve expenditures total \$18,475. Operational reserve expenditures cover projects funded from reserves which are also recorded as operational expenses through the income statement as required by Generally Accepted Accounting Principles (GAAP).

Water Expenses, year-to-date, are **below budget \$84,687 or (21.3%), prior to reserve expenditures.** Areas running over budget are Power, Chemicals, Lab Tests, Hazardous Waste Removal, IT Maintenance and Miscellaneous Costs, which are related to a District Claim for damages. Wages and Employer Costs are under budget primarily due to the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the forecasted budgetary allocation percentages. Taste & Odor Chemicals, Equipment Rental, Maintenance & Repairs, Legal, Conservation and Training/Safety are running below budget. Year-to-date, \$18,475 of expenses have been incurred from reserves expenditures.

Sewer Expenses, year-to-date, are **below budget by \$15,225 or 5.8%, prior to reserve expenditures.** Wages and Employer Costs are over budget primarily due to the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the forecasted budgetary allocation percentages. Areas running below budget are Chemicals, Maintenance & Repair, Equipment Rental and Training/Safety. Areas running over budget are Permits, Lab Tests, Consulting and Hazardous Waste Removal. Year-to-date, there have been no expenses incurred from reserves expenditures.

Drainage Expenses, year-to-date, are **below budget by \$6,166 or (19.2%).** Wages and Employer Costs are over budget primarily due to the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the forecasted budgetary allocation percentages. All other areas, except Equipment Rental, are running below budget.

Security Expenses, year-to-date, are **below budget by \$18,341 or (7.0%).** Wages and Employers Costs are below budget due to turn-over in gate personnel and some short-term Leave Without Pay. Areas running over budget are IT Systems Maintenance and Miscellaneous Costs, which are related to installation of the new Security Server, and Legal Consulting.

Solid Waste Expenses, year-to-date, are **over budget by \$219 or 0.2%.**

General Expenses, year-to-date, are **below budget by \$28,250 or (10.2%).** Wages and Employers Costs are running below budget due primarily to timing differences between actual salary increases and budgeted increases. Travel/meetings, Janitorial/Landscape Maintenance (due to maintenance and repair of the lawn irrigation system) and Director Expenses/Reimbursements are the largest categories running over budget. Insurance, Legal, and IT Systems Maintenance are the largest areas running below budget.

Net Income: Year-to-date unadjusted net income, before depreciation, is \$347,195. Net income/(Loss) adjusted for estimated depreciation expense of \$276,333 is \$70,862.

The YTD expected net operating income before depreciation, per the 2012-2013 budget, is \$168,436. The actual net operating income is \$178,759 higher than the budget expectation due to revenue running \$26,308 over budget and total operating expenses running under budget \$152,451.

Rancho Murieta Community Services District
Summary Budget Performance Report
YTD THROUGH SEPTEMBER 2012

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
REVENUES								
Water Charges	31.4%	\$1,733,950	38.7%	\$597,309	\$611,012	38.9%	\$13,703	2.3%
Sewer Charges	22.5%	1,243,734	20.1%	310,830	311,358	19.8%	528	0.2%
Drainage Charges	3.2%	176,908	2.9%	44,229	44,107	2.8%	(122)	(0.3%)
Security Charges	21.2%	1,167,898	18.9%	291,975	291,910	18.6%	(65)	0.0%
Solid Waste Charges	11.1%	610,981	9.9%	152,745	152,843	9.7%	98	0.1%
Other Income	1.5%	84,375	1.3%	20,645	33,185	2.1%	12,540	60.7%
Interest Earnings	0.0%	1,700	0.0%	425	51	0.0%	(374)	(88.0%)
Property Taxes	9.1%	501,840	8.1%	125,460	125,460	8.0%		0.0%
Total Revenues	100.0%	5,521,386	100.0%	1,543,618	1,569,926	100.0%	26,308	1.7%
OPERATING EXPENSES								
Water/Sewer/Drainage								
Wages	13.8%	759,406	13.6%	186,800	178,723	14.6%	(8,077)	(4.3%)
Employer Costs	6.5%	356,819	6.3%	86,700	82,553	6.8%	(4,147)	(4.8%)
Power	5.9%	323,910	5.9%	81,625	82,393	6.7%	768	0.9%
Chemicals	4.8%	265,010	7.6%	104,000	68,465	5.6%	(35,535)	(34.2%)
Maint & Repair	6.3%	350,570	6.8%	92,955	45,313	3.7%	(47,642)	(51.3%)
Meters/Boxes	1.0%	55,000	0.9%	11,750	9,430	0.8%	(2,320)	(19.7%)
Lab Tests	1.4%	78,250	1.2%	16,700	14,634	1.2%	(2,066)	(12.4%)
Permits	1.1%	62,540	0.9%	11,900	17,369	1.4%	5,469	46.0%
Training/Safety	0.4%	23,340	0.6%	8,830	1,459	0.1%	(7,371)	(83.5%)
Equipment Rental	0.8%	43,000	0.7%	9,500	7,208	0.6%	(2,292)	(24.1%)
Other	7.1%	392,160	6.0%	82,993	80,128	6.6%	(2,865)	(3.5%)
Subtotal Water/Sewer/Drainage	49.1%	2,710,005	50.4%	693,753	587,675	48.1%	(106,078)	(15.3%)
Security								
Wages	11.1%	613,100	10.9%	149,800	138,555	11.3%	(11,245)	(7.5%)
Employer Costs	6.4%	351,300	6.1%	84,200	78,781	6.4%	(5,419)	(6.4%)
Insurance	0.1%	4,500	0.1%	1,125		0.0%	(1,125)	(100.0%)
Off Duty Sheriff Patrol	0.1%	6,000	0.1%	1,500	318	0.0%	(1,182)	(78.8%)
Other	1.9%	102,930	1.9%	26,077	26,706	2.2%	629	2.4%
Subtotal Security	19.5%	1,077,830	19.1%	262,702	244,360	20.0%	(18,342)	(7.0%)
Solid Waste								
CWRS Contract	9.7%	533,520	9.7%	133,380	133,586	10.9%	206	0.2%
Sacramento County Admin Fee	0.6%	33,960	0.6%	8,490	8,503	0.7%	13	0.2%
HHW Event	0.2%	12,000	0.0%			0.0%		0.0%
Subtotal Solid Waste	10.5%	579,480	10.3%	141,870	142,089	11.6%	219	0.2%
General / Admin								
Wages	9.1%	502,500	8.9%	122,700	112,793	9.2%	(9,907)	(8.1%)
Employer Costs	5.0%	275,200	4.8%	66,500	64,360	5.3%	(2,140)	(3.2%)
Insurance	1.0%	54,060	1.0%	13,515	11,228	0.9%	(2,287)	(16.9%)
Legal	0.5%	25,000	0.4%	6,000	3,904	0.3%	(2,096)	(34.9%)
Office Supplies	0.3%	19,200	0.3%	4,800	4,629	0.4%	(171)	(3.6%)
Director Meetings	0.3%	18,000	0.3%	4,500	4,000	0.3%	(500)	(11.1%)
Telephones	0.1%	4,320	0.1%	1,080	1,040	0.1%	(40)	(3.7%)
Information Systems	1.7%	95,400	1.8%	24,323	2,543	0.2%	(21,780)	(89.5%)
Community Communications	0.1%	5,900	0.1%	1,350	915	0.1%	(435)	(32.2%)
Postage	0.4%	21,780	0.4%	5,445	4,750	0.4%	(695)	(12.8%)
Janitorial/Landscape Maint	0.3%	16,800	0.3%	4,200	14,884	1.2%	10,684	254.4%
Other	2.1%	116,790	1.6%	22,444	23,561	1.9%	1,117	5.0%
Subtotal General / Admin	20.9%	1,154,950	20.1%	276,857	248,607	20.3%	(28,250)	(10.2%)
Total Operating Expenses	100.0%	5,522,265	100.0%	1,375,182	1,222,731	100.0%	(152,451)	(11.1%)
Operating Income (Loss)	100.0%	(879)	100.0%	168,436	347,195	100.0%	178,759	106.1%
Non-Operating Expenses								
Water Reserve Expenditure	0.0%		0.0%		18,475	100.0%	18,475	0.0%
Total Non-Operating Expenses	0.0%		0.0%		18,475	100.0%	18,475	0.0%
Net Income (Loss)	100.0%	(879)	100.0%	168,436	328,720	100.0%	160,284	95.2%

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH SEPTEMBER 2012

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE Amount %	
WATER								
REVENUES								
Water Charges	98.7%	\$1,733,950	99.1%	\$597,309	\$611,012	98.6%	\$13,703	2.3%
Interest Earnings	0.0%		0.0%		16	0.0%	16	0.0%
Other Income	1.3%	22,055	0.9%	5,514	8,805	1.4%	3,291	59.7%
Total Water Revenues	100.0%	1,756,005	100.0%	602,823	619,833	100.0%	17,010	2.8%
EXPENSES (excluding depreciation)								
Wages	27.3%	410,082	25.4%	100,872	88,070	28.1%	(12,802)	(12.7%)
Employer Costs	12.8%	192,679	11.8%	46,818	40,902	13.1%	(5,916)	(12.6%)
Power	10.9%	164,450	8.7%	34,675	36,209	11.6%	1,534	4.4%
Chemicals	8.7%	130,300	9.5%	37,885	41,922	13.4%	4,037	10.7%
T&O - Chemicals/Treatment	4.1%	61,000	9.8%	38,850	12,114	3.9%	(26,736)	(68.8%)
Maint & Repair	11.0%	166,070	12.7%	50,705	19,971	6.4%	(30,734)	(60.6%)
Meters/Boxes	3.7%	55,000	3.0%	11,750	9,430	3.0%	(2,320)	(19.7%)
Lab Tests	2.7%	40,000	1.9%	7,500	4,014	1.3%	(3,486)	(46.5%)
Permits	2.1%	32,000	1.9%	7,500	7,188	2.3%	(312)	(4.2%)
Training/Safety	0.6%	9,140	0.8%	3,180	968	0.3%	(2,212)	(69.6%)
Equipment Rental	1.4%	21,500	1.3%	5,000	2,635	0.8%	(2,365)	(47.3%)
Other Direct Costs	14.8%	222,550	13.3%	52,982	49,607	15.8%	(3,375)	(6.4%)
Operational Expenses	100.0%	1,504,771	100.0%	397,717	313,030	100.0%	(84,687)	(21.3%)
Water Income (Loss)	16.7%	251,234	51.6%	205,106	306,803	98.0%	101,697	49.6%
38.9% Net Admin Alloc	16.7%	250,948	14.7%	58,291	46,758	14.9%	(11,533)	(19.8%)
Reserve Expenditures	0.0%		0.0%		18,475	5.9%	18,475	0.0%
Total Net Income (Loss)	0.0%	286	36.9%	146,815	241,570	77.2%	94,755	64.5%
SEWER								
REVENUES								
Sewer Charges	98.8%	1,243,734	98.8%	310,830	311,358	98.2%	528	0.2%
Interest Earnings	0.0%	180	0.0%	45	26	0.0%	(19)	(42.2%)
Other Income	1.2%	14,550	1.2%	3,636	5,615	1.8%	1,979	54.4%
Total Sewer Revenues	100.0%	1,258,464	100.0%	314,511	316,999	100.0%	2,488	0.8%
EXPENSES (excluding depreciation)								
Wages	27.7%	296,166	27.6%	72,852	76,518	30.8%	3,666	5.0%
Employer Costs	13.0%	139,160	12.8%	33,813	34,896	14.0%	1,083	3.2%
Power	13.5%	143,960	16.4%	43,160	43,361	17.4%	201	0.5%
Chemicals	7.4%	79,310	11.9%	31,415	19,810	8.0%	(11,605)	(36.9%)
Maint & Repair	16.2%	172,500	14.9%	39,250	24,560	9.9%	(14,690)	(37.4%)
Lab Tests	3.6%	38,250	3.5%	9,200	10,620	4.3%	1,420	15.4%
Permits	2.5%	26,540	1.7%	4,400	10,181	4.1%	5,781	131.4%
Training/Safety	1.3%	14,200	2.1%	5,650	491	0.2%	(5,159)	(91.3%)
Equipment Rental	1.5%	16,000	1.5%	4,000	3,515	1.4%	(485)	(12.1%)
Other Direct Costs	13.3%	141,510	7.6%	20,136	24,699	9.9%	4,563	22.7%
Operational Expenses	100.0%	1,067,596	100.0%	263,876	248,651	100.0%	(15,225)	(5.8%)
Sewer Income (Loss)	17.9%	190,868	19.2%	50,635	68,348	27.5%	17,713	35.0%
29.7% Net Admin Alloc	17.9%	191,598	16.9%	44,505	35,699	14.4%	(8,806)	(19.8%)
Total Net Income (Loss)	-0.1%	(730)	2.3%	6,130	32,649	13.1%	26,519	432.6%
DRAINAGE								
REVENUES								
Drainage Charges	99.8%	176,908	99.8%	44,229	44,107	100.0%	(122)	(0.3%)
Interest Earnings	0.2%	280	0.2%	70	4	0.0%	(66)	(94.3%)
Total Drainage Revenues	100.0%	177,188	100.0%	44,299	44,111	100.0%	(188)	(0.4%)
EXPENSES (excluding depreciation)								
Wages	38.6%	53,158	40.7%	13,076	14,135	54.4%	1,059	8.1%
Employer Costs	18.1%	24,980	18.9%	6,069	6,755	26.0%	686	11.3%
Power	11.3%	15,500	11.8%	3,790	2,823	10.9%	(967)	(25.5%)
Chemicals	3.9%	5,400	4.2%	1,350	429	1.7%	(921)	(68.2%)
Maint & Repair	8.7%	12,000	9.3%	3,000	782	3.0%	(2,218)	(73.9%)
Permits	2.9%	4,000	0.0%			0.0%		0.0%
Equipment Rental	4.0%	5,500	1.6%	500	1,058	4.1%	558	111.6%
Other Direct Costs	12.4%	17,100	13.6%	4,375	12	0.0%	(4,363)	(99.7%)
Operational Expenses	100.0%	137,638	100.0%	32,160	25,994	100.0%	(6,166)	(19.2%)
Drainage Income (Loss)	28.7%	39,550	37.7%	12,139	18,117	69.7%	5,978	49.2%
6.1% Net Admin Alloc	28.6%	39,352	28.4%	9,141	7,332	28.2%	(1,809)	(19.8%)
Total Net Income (Loss)	0.1%	198	9.3%	2,998	10,785	41.5%	7,787	259.7%
SECURITY								
REVENUES								
Security Charges	96.6%	1,167,898	96.6%	291,975	291,910	94.9%	(65)	0.0%
Interest Earnings	0.1%	640	0.1%	160	5	0.0%	(155)	(96.9%)
Other Income	3.3%	39,970	3.3%	9,993	15,817	5.1%	5,824	58.3%
Total Security Revenues	100.0%	1,208,508	100.0%	302,128	307,732	100.0%	5,604	1.9%

Rancho Murieta Community Services District

Budget Performance Report by FUND YTD THROUGH SEPTEMBER 2012

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
EXPENSES (excluding depreciation)								
Wages	56.9%	\$613,100	57.0%	\$149,800	\$138,555	56.7%	(\$11,245)	(7.5%)
Employer Costs	32.6%	351,300	32.1%	84,200	78,781	32.2%	(5,419)	(6.4%)
Insurance	0.4%	4,500	0.4%	1,125		0.0%	(1,125)	(100.0%)
Equipment Repairs	0.4%	4,400	0.4%	1,101	78	0.0%	(1,023)	(92.9%)
Vehicle Maintenance	0.6%	6,700	0.6%	1,675	1,509	0.6%	(166)	(9.9%)
Vehicle Fuel	1.9%	20,460	2.0%	5,365	3,372	1.4%	(1,993)	(37.1%)
Off Duty Sheriff Patrol	0.6%	6,000	0.6%	1,500	318	0.1%	(1,182)	(78.8%)
Other	6.6%	71,370	6.8%	17,936	21,748	8.9%	3,812	21.3%
Operational Expenses	100.0%	1,077,830	100.0%	262,702	244,361	100.0%	(18,341)	(7.0%)
Security Income (Loss)	12.1%	130,678	15.0%	39,426	63,371	25.9%	23,945	60.7%
20.3% Net Admin Alloc	12.2%	130,957	11.6%	30,419	24,401	10.0%	(6,018)	(19.8%)
Total Net Income (Loss)	0.0%	(279)	3.4%	9,007	38,970	15.9%	29,963	332.7%
SOLID WASTE REVENUES								
Solid Waste Charges	99.9%	610,981	99.9%	152,745	152,843	100.0%	98	0.1%
Interest Earnings	0.1%	600	0.1%	150		0.0%	(150)	(100.0%)
Total Solid Waste Revenues	100.0%	611,581	100.0%	152,895	152,843	100.0%	(52)	0.0%
EXPENSES (excluding depreciation)								
CWRS Contract	92.1%	533,520	94.0%	133,380	133,586	94.0%	206	0.2%
Sacramento County Admin Fee	5.9%	33,960	6.0%	8,490	8,503	6.0%	13	0.2%
HHW Event	2.1%	12,000	0.0%			0.0%		0.0%
Operational Expenses	100.0%	579,480	100.0%	141,870	142,089	100.0%	219	0.2%
Solid Waste Income (Loss)	5.5%	32,101	7.8%	11,025	10,754	7.6%	(271)	(2.5%)
5.0% Net Admin Alloc	5.6%	32,256	5.3%	7,492	6,010	4.2%	(1,482)	(19.8%)
Total Net Income (Loss)	0.0%	(155)	2.5%	3,533	4,744	3.3%	1,211	34.3%
OVERALL NET INCOME(LOSS)	100.0%	(680)	100.0%	168,483	328,718	100.0%	160,235	95.1%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

INVESTMENT REPORT

CASH BALANCE AS OF SEPTEMBER 30, 2012

INSTITUTION	YIELD	BALANCE
CSD FUNDS		
EL DORADO SAVINGS BANK		
SAVINGS	0.06%	\$ 209,095.18
CHECKING	0.04%	\$ 19,557.57
PAYROLL	0.04%	\$ 4,567.26
PREMIER WEST BANK		
EFT	N/A	\$ 140,496.50
LOCAL AGENCY INVESTMENT FUND (LAIF)		
UNRESTRICTED		\$ -
RESTRICTED RESERVES	0.38%	\$ 5,266,498.71
CALIFORNIA ASSET MGMT (CAMP)		
OPERATION ACCOUNT	0.24%	\$ 3,590,640.38
UNION BANK		
PARS GASB45 TRUST (balance as of 8/31/12)		\$ 312,793.47
TOTAL		\$ 9,543,649.07

BOND FUNDS

COMMUNITY FACILITIES DISTRICT NO. 1 (CFD)

BANK OF AMERICA		
CHECKING	N/A	\$ 52,456.54
CALIFORNIA ASSET MGMT (CAMP)		
SPECIAL TAX	0.24%	\$ 8,288.50
US BANK		
SPECIAL TAX REFUND	0.00%	\$ 700,000.00
BOND RESERVE FUND/ SPECIAL TAX FUND	0.00%	\$ 876,000.00
TOTAL		\$ 1,636,745.04
TOTAL ALL FUNDS		\$ 11,180,394.11

The investments comply with the CSD adopted investment policy.

PREPARED BY: *Darlene Gillum*
Director of Administration

MEMORANDUM

Date: October 8, 2012
To: Board of Directors
From: Greg Remson, Security Chief
Subject: Security Report for the Month of September 2012

OPERATIONS

The new gate Officer has begun training at both the North and South Gates.

One (1) DUI arrest was made in September. A 23 year old resident was arrested by California Highway Patrol (CHP) in the North residential area due to a Security Patrol Officer's observations.

A PTF contractor added barriers around the three (3) gates to help keep vehicles and golf carts from driving onto PTF property. The barriers consist of rocks, boulders, and downed trees. Walkers and bicyclists are still able to access the area. Since the barriers were installed last week, people have driven around the barriers and the solar powered gate was damaged. The PTF representative was notified of the circumstances.

INCIDENTS OF NOTE

September 1, Saturday, 7:46 p.m. Riverview Park. Vandalism. Several teens removing roof tiles from bus stop cover. Contacted and parents notified.

September 2, Sunday, 4:50 a.m. Country Store. Attempted theft of ATM machine. North Gate Officer Bennett saw lights go out and then heard glass breaking. Security Patrol Officer Tompkins responded and saw a pickup truck backed up to the building and the glass door shattered. The license number of the pickup was obtained and forwarded to Sacramento Sheriff's Department (SSD). The pickup drove onto Van Vleck property east of Rancho Murieta. SSD units searched the area without success. The pickup was located the next day and determined to have been stolen from Stockton.

September 3, Monday, 7:25 p.m. North back area. Bicycle accident. A 16 year old resident was bicycling with his father when he crashed. Sacramento Metro Fire Department (SMFD) and Security Sergeant Bieg responded to the call and located the riders north of the water treatment plant. The victim and his father were transported to the hospital via CHP helicopter.

September 4, Tuesday, 4:36 p.m. Camino Del Lago/back area access area. Stolen golf carts. Two (2) golf carts were taken from the area. Both were later recovered.

September 4, Tuesday, 8:54 p.m. Murieta Parkway at Alameda Drive. A 16 year old driver ran into a street light pole, knocking it down. The driver said he was on his cell phone. CHP responded and determined alcohol was not a factor. There were no injuries.

September 5, Wednesday, 2:40 a.m. Murieta Villas pool. Drowning. A 24 year old resident drowned in the pool. SMFD and SSD responded and determined that the drowning was an accident.

September 9, Sunday, 3:49 a.m. Jackson Road/bridge. SSD assist-warrant arrest. A report of a vehicle that was parked in the bushes in the no-parking zone. No one was located and a parking citation was issued. As Security Officer Tompkins checked the area, he located a female adult on the golf course side of the fence. A male also appeared from under the bridge. They were identified and checked through SSD. The male was found to have a felony warrant. SSD requested that we hold the male. SSD responded and transported him to jail.

September 10, Monday, 12:01 a.m. Gazebo. DUI investigation. A Fish and Game Warden followed a suspected DUI driver in through the North Gate from Jackson Road and contacted the driver at the gazebo. The driver was not DUI, but was cited for a registration violation.

September 10, Monday, 2:50 p.m. Rancho Murieta Country Club (RMCC) maintenance area. A small pile of bark caught on fire but was quickly extinguished by SMFD. There was no damage.

September 11, Tuesday, 10:34 a.m. Equine Center. Theft. Sometime overnight, batteries were taken from vehicles. SSD responded for a report.

September 11, Tuesday, 9:55 p.m. Bass Lake. DUI arrest. A 23 year old resident was followed from the back area to his home regarding back area hours violations and unsafe driving. CHP was called due to signs of intoxication. CHP performed FST's (Field Sobriety Tests) and booked the driver for DUI.

September 14, Friday, 10:47 a.m. Plano Court. Theft. Two (2) bottles of muriatic acid were taken from a service truck.

September 16, Sunday, 11:50 a.m. Bass Lake. Threats, assault w/deadly weapon. A Security Patrol Officer was contacted by a 21 year old resident who made verbal threats towards the Officer. When the subject drove away he allegedly tried to hit the Officer with his vehicle. A SSD report and Rancho Murieta Association (RMA) rule violation report was filed. Parents were notified. Follow up by SSD and RMA.

September 19, Wednesday, 7:10 p.m. Playa Del Rey. Drug use. Complaint of possible drug use. Three (3) subjects contacted and admitted to smoking marijuana. Parents notified.

September 22, Saturday, 12:01 a.m. North residential. Vandalism. Multiple reports of fireworks thrown at a house, egging houses and vehicles, and shining a laser pointer in the eyes of drivers.

Security Patrol Officer Tompkins eventually located and identified the four (4) subjects involved. One (1) of the subjects' parents (the subject does not live here anymore) lives in Rancho Murieta and took possession of all four (4). Follow up by SSD for damage to the vehicle and throwing fireworks at a house.

September 23, Sunday, 10:41 a.m. Domingo Drive. Vandalism. A swastika type symbol was burned into grass by unknown means. Referred to SSD for a report.

September 23, Sunday, 1:50 p.m. Guadalupe Drive. Theft. Campaign signs were taken from several houses. They were later located on Colbert Drive and returned.

September 29, Saturday, 8:02 a.m. Guadalupe Drive. Vandalism/theft. Campaign sign removed and replaced with opposing candidate's sign. Damage to lawn.

September 29, Saturday, 6:48 p.m. Country Store. A bottle of liquor was shoplifted.

September 30, Sunday, 7:08 p.m. Equine Center. A truck and boat were taken overnight. Both were recovered.

During the month of September, District Security Patrol Officers responded to complaints of juvenile disturbances, loud people/parties, and toilet paper jobs.

RANCHO MURIETA ASSOCIATION COMPLIANCE/GRIEVANCE/SAFETY COMMITTEE MEETING

The meeting was held on September 10, 2012. There were two (2) appearances regarding parking and one (1) appearance regarding speeding. Three (3) letters were submitted regarding speeding and property maintenance. Also discussed was the District's proposed DUI Policy. The Committee Chairperson Scott Adams asked me numerous questions about the policy. The questions came from various RMA Board members.

JOINT SECURITY COMMITTEE MEETING

The Joint Security Committee Meeting has been scheduled for Tuesday, October 23, 2012 at 9:00 a.m. at the District office.

JAMES L. NOLLER SAFETY CENTER

The Safety Center has been open most Mondays and Wednesdays from 10:00 a.m. to 2:00 p.m. VIPS Jacque Villa and Steve Lentz in patrolling the District as another set of "eyes and ears". Anyone who is interested in joining the VIPS program or would like information on the Neighborhood Watch program can contact the VIPS at the Safety Center office at 354-8509.

The Safety Center is also available to all law enforcement officers for report writing, meal breaks and any other needs that arise.

NEW NORTH GATE

There has been no forward progress on building a new gate.

MEMORANDUM

Date: October 3, 2012
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Water/Wastewater/Drainage Report

The following is District Field Operations information and projects staff has worked on since the last Board meeting.

Water

Water Treatment Plant #1 production flow is set at 1.0 million gallons per day (MGD) & Plant #2 production is at 1.6 MGD for a total of 2.6 MGD, with powdered activated carbon feeding at +/- 2.1 mg/L for Taste & Odor (T&O) control. Total potable water production for September 2012 was approximately 68.7 million gallons (MG) or approximately 210.7 acre-feet.

Water Source of Supply

On September 26, 2012, the combined raw water storage for Calero, Chesbro, and Clementia Reservoirs measured 3,627 acre-feet. Total storage volume for just Calero and Chesbro Reservoirs was 2,743 acre-feet.

For control of taste & odor (T/O) producing algae, staff treated Chesbro on September 11, 2012 and again on September 14, 2012. Aquatic Harvesting, Inc. also came out September 18 and 19, 2012 to harvest aquatic vegetation along the shoreline of Chesbro Reservoir.



Aquatic Vegetation growing in Chesbro Reservoir.



Aquatic harvesting in Chesbro Reservoir.



Aquatic Vegetation removed this past summer out of Chesbro Reservoir.

Wastewater

Influent wastewater flow averaged 0.403 MGD, approximately 37.3 acre-feet for the month. A total of 37.27 acre-feet of secondary wastewater was measured in the secondary storage reservoirs on September 26, 2012. Due to lower Rancho Murieta Country Club (RMCC) demand and low secondary storage volume, only the east tertiary filtration plant is currently in operation, at 0.45 MGD for golf course reclamation. To date, no water has been needed from Clementia Reservoir to supplement RMCC's south golf course. As the reclamation season is coming to an end, RMCC is beginning to draw down their irrigation storage as well to create room for potential upcoming wet weather.



Secondary Storage Reservoir #1 showing influent structure exposed due to low level.

Collections

Staff replaced the air scrubbing media inside the Peacekeeper odor control unit at our Main Lift North sewer pumping station, which is working well to control odors. Staff also replaced a pump at the 6B sewer pumping station that was losing efficiency with a spare pump.

Drainage

Staff has cut vegetation in the drainage throughout the community several times this past summer. From this month forward, staff will no longer be cutting vegetation as we are heading into the winter season. The goal is to leave the drainage in a natural state to catch, filter, and slow the velocity of stormwater runoff as part of Best Management Practices (BMPs) for stormwater control.

The fountain and subsurface aeration installed last winter at Basin 5 (Lost Lake) are not meeting the expectation of removal of 80% of the surface vegetation as noted by the equipment supplier, Innovative Pond Products. However, there are no noticeable odors present.



Photo of Basin 5 on October 1, 2012 with duckweed on surface.

Utility Operations

Meter maintenance completed last month included replacement of twentyfour (24) water meters, six (6) meter registers, and eight (8) MXU radio read units.

Utility staff had twelve (12) calls for water leaks, three (3) of which were on District service lines and were repaired. Two (2) USA (Underground Service Alerts), one (1) sewer call, and twelve (12) Utility Star Work Orders were also completed.



Water service line repair on Rio Circle.

September 26, 2012

Rancho Murieta Community Services District
P. O. Box 1050
Rancho Murieta, CA 95683-1050

RECEIVED

SEP 28 2012

Rancho Murieta
Community Services District

Attn: Ed Crouse
 Bobbi Belton
Subj: Drought-Tolerant Landscape

Dear Mr. Crouse:

I read CSD's article regarding drought-tolerant landscaping and I think it is important that you know my experience with RMA's Compliance Officer, Mike Robinson.

Out of necessity, I had an Oak tree on the side of my front lawn and another tree located in the middle of the lawn removed. I obtained the necessary approvals from Sacramento County and RMA. It not only meant cutting down the trees but grinding the stumps resulting in total destruction of my front lawn.

Since my lawn was ruined after the grinding of the stumps. I thought this would be a good time to put in a drought- tolerant landscape. I called in a contractor regarding landscaping with rock and drought tolerant plants at the beginning of July, immediately after the trees were removed. He said that his crew could do it but not until September or October because he was booked through the summer. The only lawn remaining was around the edges, so the contractor suggested that I stop watering in order to save water. Of course after a short while, the ground was dry and unsightly without watering.

Within a couple of weeks I received a letter from Mike stating that I was in violation of the CC&Rs and was being fined \$100. My contractor went to see Mike and presented our intentions. It evidently fell on deaf ears because he would only extend the period allotted to me to re-landscape until July 27th, 2 weeks. After I talked to my contractor, we decided that I had no choice but to start watering again to avoid the fine. When I told Mike, his question was, "will your lawn be green by the 27th". How does one answer that? He was giving me two weeks to green up the lawn to his satisfaction.

I started watering three to four times a day plus added seed and fertilizer twice to meet Mike's demands. So I have been forced to, not only waste water but give up my plan of a drought

tolerant landscape. There is no incentive now for me to rip up my newly re-established lawn to put in a drought resistant landscape after I have invested in lawn seed, fertilizer and a couple of months of increased water charges from CSD.

Perhaps CSD and RMA should work together on these issues or RMA should be cautioned against making rash decisions before researching the situation. I have lived in Rancho Murieta for 20 years and my front landscape has always been well maintained, but that wasn't taken into consideration when I was fined. Mike did not contact me to ask what my intentions were before fining me. I am very conscious of the need to conserve water and was trying to do my part but no situation is perfect. I guess in the eyes of RMA or Mr. Robinson, conserving water is not as important as issuing a \$100 fine. Had Mike contacted me before sending me the fine letter perhaps we could have worked out something reasonable to both of us, but I wasn't given that opportunity. If RMA's reaction to residents trying to abide by CSD's suggested water tolerant requirements continues, I wish CSD good luck with their efforts to conserve water.

Sincerely,



Helen-Merle Hansen

15208 Medella Circle

Rancho Murieta, CA 95683

cc: Rancho Murieta Board of Directors

MEMORANDUM

Date: October 9, 2012
To: Board of Directors
From: Edward R. Crouse, General Manager
Subject: DUI Enforcement Policy Update

RECOMMENDED ACTION

Receive update and provide direction to staff.

BACKGROUND

During the September Rancho Murieta Association (RMA) Compliance/Safety and Grievance Committee meeting Chief Remson was provided with questions relating to the DUI Enforcement Policy that required our attorney's response. Those questions (attached) have been answered and were provided to the RMA Compliance/Safety and Grievance Committee at the October 1, 2012 meeting.

Rancho Murieta Association (RMA) was provided with an updated draft of the District's Suspected DUI Vehicle Stop Policy for review. The changes are highlighted in red and help to clarify the intent and purpose of the policy. Included in the updated draft is the District's intent not to restrict "responsible use of alcoholic beverages at their homes, community events or at the Rancho Murieta Country Club".

In addition, RMA was asked to adopt a Non- Architectural Rule that would require vehicles driven within the gates to stop for a Security Officer who is displaying flashing amber lights. If the driver refuses to stop a fine may be imposed on the responsible property owner. This rule would provide a joint approach to prevent, deter, reduce and enforce DUI driving within the gates.

DUI statistics are attached relating to Rancho Murieta, along with information from other Homeowner's Associations regarding DUI enforcement and vehicle stops.

Recall, the Policy is being carried over to the November 2012 Board meeting to allow more input on the Policy by RMA, Rancho Murieta Country Club, and the Joint Security Committee. The Joint Security Committee is scheduled to meet on October 23, 2012 at 9 a.m. at the District office.

DUI STATISTICS

- 6 arrests within gates in the first 9 months of 2012

- 2008-present
 - 27 DUI arrests total
 - 5 per year average
 - 16 arrests within gates
 - 3 per year average
 - 5 accidents within gates
 - 1 per year average
 - 5 arrests in commercial area (south of Jackson Road)
 - 1 per year average
 - 6 CHP assists (CHP observed/initiated arrest)
 - 1 per year average

OTHER HOMEOWNER'S ASSOCIATION DUI ENFORCEMENT

Six (6) Homeowner Association (HOA) Security Managers/Chiefs were contacted regarding their vehicle stop and DUI enforcement. Two (2) did not return my calls. These HOAs are in the northern California area. All Security Managers/Chiefs are concerned about DUI drivers in their community and the enforcement methods are overall similar. My discussions were for background information.

- 3 of the 4 communities have enacted California Vehicle Code 21107.7, which allows CHP Officers and County Sheriff's Deputies to enforce the entire California Vehicle Code within their gated communities.
 - 1 community hires off-duty CHP Officers to enforce the vehicle code.
- 3 of the 4 allow their Security Officers to do vehicle stops.
 - 2 of 3 focus on speeding/stop sign/DUI enforcement.
 - 1 enforces any safety violation of the Vehicle Code.
- 3 DUI arrests average per year initiated by the HOA Security Officers.
- 1 will not physically detain suspected DUI driver who refuses to wait for CHP.
- All may attempt to provide a ride home, depending on circumstances.
- All rarely have physical resistance or have to use force on the suspected DUI driver.
- 2 use in-car video.
- 1 use body worn video.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Category:	Security	Policy # 2012-14
Title:	<u>Suspected</u> DUI Vehicle Stop Policy	

PURPOSE

The District discourages the operation of any motor vehicle ~~(including golf carts)~~ while under the influence of alcohol or drugs. The purpose of this policy is to set forth guidelines for driving under the influence ("DUI") preventions, stops, and arrests by the District's Security Patrol Officers.

It is not the intent of this policy to restrict the residents' or their guests' responsible use of alcoholic beverages at their homes, community events or at the Country Club. Although Security Patrol Officers may be present at community events or at the Country Club as part of their routine patrol rounds, this policy is not intended to authorize DUI check-points, stake outs, or poaching (i.e. lie and wait) at the community events or at the Country Club.

POLICY AND GUIDELINES

Security Patrol Officers are responsible for protecting lives and property within the District by seeking to prevent offenses from occurring within the District. A Security Patrol Officer's primary responsibility is to observe and report incidents to law enforcement authorities. Security Patrol Officers are not responsible for law enforcement activities. The District discourages the operation of any motor vehicle while under the influence of alcohol or drugs.

If a Security Patrol Officer observes a person dangerously operating a motor vehicle that the Security Patrol Officer reasonably believes to be under the influence of alcohol or drugs, and the Security Patrol Officer reasonably believes that the operation of the motor vehicle presents an imminent threat to public safety or property, the California Highway Patrol will immediately be notified to respond for assistance. The Security Patrol Officer may attempt to encourage the driver of the vehicle to voluntarily stop the vehicle by flashing the security patrol vehicle's hazard lights when it is reasonably safe to do so. The Security Patrol Officer cannot compel the vehicle to stop and is not authorized to engage in any vehicular pursuit of the vehicle or attempt other action to force the vehicle to stop. If the driver of the vehicle does not voluntarily stop the Security Patrol Officer may continue to follow the vehicle when reasonably safe to do so. There will be no hot pursuits.

Should the driver of a vehicle suspected of DUI voluntarily stop upon a request of a Security Patrol Officer, the Security Patrol Officer should attempt to determine whether the driver is intoxicated or under the influence of drugs based on objective manifestations of the driver including, without limitation, slurred speech, unsteady on feet, bloodshot watery eyes, smell of alcohol, incoherent, and/or the presence of open alcoholic beverage

containers in vehicle. If the Security Patrol Officer feels that the driver is intoxicated or under the influence of drugs, the Security Patrol Officer, already having notified the California Highway Patrol and sought assistance, may make a citizen's arrest of the driver, using the reasonable force necessary to make the arrest if the Security Patrol Officer reasonably believes that allowing the driver to continue to operate the vehicle would present an imminent threat to public safety or property ~~and the arrest can be made without the likelihood of serious bodily injury to the Security Patrol Officer, the driver or other persons.~~

This policy shall apply only to areas of the District within the security gates.

Approved by Rancho Murieta Community Services District's Board of Directors	
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DRAFT



Rancho Murieta Community Services District

15160 Jackson Road • P.O. Box 1050 Rancho Murieta, CA 95683 • 916-354-3700 • Fax 916-354-2082

Visit our website www.rmcsd.com

October 9, 2012

Board of Directors
Rancho Murieta Association
7191 Murieta Parkway
Rancho Murieta, CA 95683

RE: Proposed Suspected DUI Vehicle Stop Policy

Dear Directors,

Enclosed is the updated draft of the Rancho Murieta Community Services District's (District) Suspected DUI Vehicle Stop Policy for your review. The changes, highlighted in red, help to clarify the purpose and intent of the policy.

As stated in the Policy, it is not the District's intent to restrict "responsible use of alcoholic beverages at their homes, community events or at Rancho Murieta Country Club (RMCC)". The goal is to prevent, deter, reduce and enforce DUI driving in the community. The use of voluntary vehicle stops is an additional tool for the Security Officers to use for this purpose.

In addition, the District requests that Rancho Murieta Association (RMA) adopt a Non-Architectural Rule requiring vehicles within the gates to stop for a Security Officer who is displaying flashing amber lights. If the driver refuses to stop a fine may be imposed on the responsible property owner. This rule would provide a joint approach to prevent, deter, reduce and enforce DUI driving within the gates.

Also enclosed is a copy of the responses to the questions from RMA which were provided to the Compliance Committee on October 1, 2012.

The Policy is being carried over to the November 21, 2012 District Board meeting to allow input on the Policy from RMA, RMCC, and the Joint Security Committee.

Sincerely,


Edward R. Crouse
General Manager

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RANCHO MURIETA COMMUNITY SERVICES DISTRICT

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containers in vehicle. If the Security Patrol Officer feels that the driver is intoxicated or under the influence of drugs, the Security Patrol Officer, already having notified the California Highway Patrol and sought assistance, may make a citizen's arrest of the driver, using the reasonable force necessary to make the arrest if the Security Patrol Officer reasonably believes that allowing the driver to continue to operate the vehicle would present an imminent threat to public safety or property ~~and the arrest can be made without the likelihood of serious bodily injury to the Security Patrol Officer, the driver or other persons.~~

This policy shall apply only to areas of the District within the security gates.

Approved by Rancho Murieta Community Services District's Board of Directors	
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MEMORANDUM

TO: Ed Crouse, RMCS D General Manager
FROM: Jonathan P. Hobbs, RMCS D General Counsel
DATE: September 28, 2012 FILE NO.: 3130-023
RE: DUI Vehicle Stop Policy – RMA Questions

Set forth below are responses to various questions posed by the Rancho Murieta Association (“RMA”) concerning the Rancho Murieta Community Services District’s (“CSD”) proposed DUI Vehicle Stop Policy. I understand that these responses will be provided to the RMA Board. Please note that the providing of these responses to the RMA Board does not constitute legal advice to the RMA, and it does not create an attorney-client relationship with the RMA or any of its Board members, staff, or agents. The RMA is encouraged to seek its own independent legal advice on topics addressed in this memo.

The response set forth below are general in nature. The presentation of specific facts or circumstances and/or further evaluation and analysis may result in different responses. Finally, these responses reflect the opinions of CSD’s legal counsel, and they have been prepared in good faith, but they have not been reviewed or approved by the CSD Board. Therefore, these responses do not necessarily reflect the official policy of the CSD Board.

What did CSD’s counsel tell them regarding liability issues?

Any person may make a citizen’s arrest of another person for a public offense committed in his or her presence, including misdemeanors. (Cal. Pen. Code § 837). Security officers and the CSD will not be civilly liable so long as they act reasonably under the circumstance in making a citizen’s arrest. (See e.g. *Padila v. Meese*, 184 Cal.App.3d 1022 (1986) (food and agricultural inspector properly effectuated citizen’s arrest of intoxicated driver by instructing driver to keep car parked the car, stay where he was, and wait for California Highway Patrol, who arrived and arrested the driver)).

Does the law give CSD the authority to activate “amber” lights as opposed to the red lights of a police vehicle to attempt a vehicle stop when a suspected crime or vehicle code violation has been committed? If so, what is the authority?

The CSD is authorized under state law to provide security services to protect the lives and property of its residents. (Cal. Gov’t Code § 61100(j); see CSD Code, Chapter 21, § 3.01 (District provides security services necessary to protect the lives and property within the District boundaries by seeking to prevent an incident or offense from occurring in the District.)). The use of amber caution lights on the vehicles to gain the attention of those posing a threat to public safety is a proper component of providing security services. CSD security vehicles cannot use

red lights, as those are reserved for law enforcement and other authorized emergency vehicles, such as ambulances and fire vehicles.

What steps will CSD officers take to ensure that the constitutional rights of any members they detain/arrest are protected?

CSD security officers must have and maintain private security licenses (sometimes referred to as “guard cards”) issued pursuant to the Private Security Services Act, Bus. & Prof. Code § 7580 et. seq. The course of training leading to a license includes training in the exercise of the power to arrest, including responsibilities and ethics in citizen arrest, relationship between a security guard and a peace officer in making an arrest, limitations on security guard power to arrest, restrictions on searches and seizures, criminal and civil liabilities, trespass law, ethics and communications, emergency situation response, and security officer safety. (*See* Cal. Bus. & Prof. Code § 7583.7). Additionally, prior to implementation of this policy, security officers will receive updated training on internal procedures concerning vehicle stops and dealing with a possible DUI driver. CSD staff will also meet with representatives of the Sacramento County Sheriff’s Department, California Highway Patrol, and District Attorney’s Office regarding the implementation of the proposed policy.

Is CSD willing to hold RMA harmless and agree to indemnify and defend RMA in any action arising under the policy?

I recommend against agreeing to defend and indemnify the RMA. If, however, the RMA agrees to adopt a rule requiring its residents to stop at the request of a security officer, I would recommend that the CSD reconsider whether to defend and indemnify the RMA for incidents arising out of compliance or violation of such a rule. This decision would need to be made in consultation with the CSD’s risk pool/insurer. Ultimately, this is a policy decision for the CSD Board.

Is CSD willing to name RMA as an additional insured under any policy, etc. that they have?

I recommend against agreeing to add RMA as an additional insured. If, however, the RMA agrees to adopt a rule requiring its residents to stop at the request of a security officer, I would recommend that the CSD reconsider whether to add the RMA as an additional insured for incidents arising out of compliance or violation of such a rule. This decision would need to be made in consultation with the CSD’s risk pool/insurer. Ultimately, this is a policy decision for the CSD Board.

Would CSD seek to hold RMA liable under any theory (indemnity, etc.) if any suit was brought against CSD arising out of the policy?

Generally the CSD would not seek to hold the RMA liable, but it would depend on the circumstances. Not every scenario can be imagined, and if the RMA takes some action that would present a basis for liability, the CSD would reserve the right to pursue such action.

MEMORANDUM

Date: October 2, 2012
To: Board of Directors
From: Improvements Committee Staff
Subject: Approve 6B Generator Replacement Proposals

RECOMMENDED ACTION

Approve the proposal from Cummins West for the purchase of an LP Generator in an amount not to exceed \$22,043.

Approve the proposal from Prodigy Electric for removal of old equipment and installation of new generator pad, in an amount not to exceed \$4,855.

Approve the proposal from Kamps Propane for the purchase and installation of a 120 gallon propane tank, in an amount not to exceed \$911. Funding to come from Sewer Reserves, CIP 12-07-2.

BACKGROUND

The District's 6B Sewer Pumping Station, adjacent to Hole 2N, pumps approximately 16,000 gallons a day of sewage directly to the wastewater treatment plant. Since the pump station is located adjacent to the River, next to the pedestrian bridge, having emergency back-up power is critical to prevent a sewage overflow.

Due to Sacramento Metropolitan Air Quality Management District (AQMD) restrictions classifying the existing diesel generator located at the site as a Tier 0, it is only allowed to run a total of 4.25 hours a day. If there is an emergency power outage, especially if it is after work hours, that length of time is not adequate. AQMD is also requiring that all Tier 0 engines be replaced by 2017.

Below is a table of the current allowable run hours.

Name	Permit #	See Index	Max Hrs/Day	Emerg Hr/Day	Quarterly Maintenance Hours	Yearly Maintenance Hours	Quarterly Mt. & Emerg Hours	Yearly Mt. & Emerg Hours
6B	16723	1,2	4.25	4.25	30	30	200	200

Staff has investigated continuing with diesel or using propane. Staff believes in the long run, with the stringent air quality regulatory environment and the cost of diesel increasing, use of propane allows us to stay out of the more stringent diesel air quality regulations and we see propane costs staying relatively flat. Given that, we feel the additional installation cost for propane tank is a worthwhile investment.

Attached are bids, for the propane generator, new propane tank and electrical connections.

Total generator cost includes start up and testing under a loading condition. Warranty on the generator is two (2) years or 400 hours of operation.

The 6B generator could be relocated to the 6A sewer pumping station, as the current 6B generator is trailer mounted and has the same electrical connections as 6A. Once the generator is no longer useable by the District, it may be declared surplus and sold.

Quotation

Cummins West Inc
 875 Riverside Parkway
 West Sacramento CA 95605-1502 United States
 Direct: 916-376-1533

September 6, 2012

Project Name: Lift Station 6B

Quotation: 3120196A

Thank you for your inquiry. We are pleased to quote as follows:

Item	Description
50GGPC A331-2 L156-2 L164-2 L090-2 L155-2 C099-2 F173-2 R002-2 B414-2 H643-2 B184-2 A366-2 H569-2 KM66-2 KS67-2 F179-2 E125-2 H389-2 E089-2 H036-2 D041-2 L028-2 L050-2	<p>Cummins Model 50GGPC Standby Propane Generator Set U.S. EPA, Stationary Emergency Application Genset-Spark Ign, Propane, 60Hz,50-Kilowatt Duty Rating-Standby Power Cert-Seismic, IBC2000,2003,2006,Ss=3.41g.rooftop OSHPD Seismic Cert, Sds=2.28g Listing-UL 2200 EmissionsCert-SI,EPA,Emergency,Stationary,40CFR60 Fuel System-LP Vapor Withdrawal Enclosure-Steel,Sound Att,Level 2,w/Exhaust System Voltage-277/480,3 Phase,Wye,4 Wire Alternator-60 Hz, 12 Lead, Upper Broad Range, 125C SET CONTROL-PCC 2100 Exciter/Regulator-Pmg, 3 Phase Sensor Engine Governor-Electronic, Isochronous Only Warning-Low Fuel Gas Pressure Circuit Breaker Mtg-Single Brkr,Right of Control Circuit Breaker-80A,3P,690/525V,TM,80%UL/IEC Skidbase-Housing Ready Engine Cooling-High Ambient Air Temperature Shutdown-Low Coolant Level Extension-Engine Coolant Drain Coolant Heater-120 Volt Ac, Single Phase Engine Air Cleaner-Normal Duty Genset warranty- Base, Standby 2 years / 400 hours Literature-English</p>

F065-2	Rack-Battery
H268-2	Extension-Oil Drain
0541-0834	Flex Fuel Conn Kit-NG/LPV-1" (27"L) Shipped Loose, Contractor Installation
SENS	SENS Battery Charger (Shipped Loose, Contractor Installation)
CTLYST	3-Way Catalytic Exhaust System
	Sub Total.....\$20,213.00

START & TEST	On-Site Start-Up, Testing, & Training (1-Site Visit)
	Provide & Install 12-Volt Battery Set
	Verify Correct Installation
	2-Hour Load Test Utilizing Available Emergency Loads
	45-Minute Training to Available Facility Personnel at Time of Start-Up
	Sub Total.....\$1,830.00

Total price for all material as described above	\$20,213.00
(does not include sales tax)	
Additional charge for Start and Test (see note below).....	\$1,830.00
Total	\$22,043.00

This quote is based on verbal specifications and may or may not meet actual job requirements. No equipment design specification requirements or project drawings were supplied to or reviewed by Cummins West for this proposal - general exception is therefore taken to any specifications or plans presented subsequent to this document.

Clarifications:

All plumbing/piping between propane fuel tank and generator set is by others and not included with this proposal.

IBC Certification: The products in this quotation identified as meeting the requirements of the 2006 IBC and 2007 CBC have been certified by their respective manufactures via a combination of analytical testing and shaker table testing. Not all products have been shaker table tested.

Startup and Test: The price quoted above for the on-site startup and testing of the generator set consists of 1 day on site and includes travel time and materials. The quote is based on normal business hours (**M-F, 8am-5pm**) and our being able to locate our service truck/load bank trailer within 50 cable feet of the generator set. A detailed checklist will be sent to the contractor and will need to be returned to Cummins West prior to the scheduling of the startup. Additional charges will apply for additional time on site due to an incomplete installation, jobsite delays, after hours testing and/or additional testing requirements not provided at time of quote. **All fuel requirements are the responsibility of others and not included as part of this proposal.**

Permits: No permit or permit costs (AQMD, Fire, Building, Etc.) are included in this quote.

Emissions: The AQMD may perform a Risk Screen Analysis for new generator installations. The RSA will determine the annual test/maintenance hours allowed.

Retention: CWI is a supplier of material, and related services, we are not a contractor. Retention is not acceptable. We will invoice only as delivered, and our invoices are payable in full, within stated terms.

Shipping: F.O.B. the factory, freight allowed to the jobsite, on a truck, curbside. Off loading and placement is the responsibility of others. Full or Partial Shipments will be invoiced as shipped, payable 30 days after shipment. All orders changed or canceled after release for manufacture are subject to cancellation fees.

Credit: Subject to approval of Cummins West, Inc credit department.

Terms: Net 30 Days, in full, without retention, setoff, or deduction. A 1½% per month will be charged on past due accounts.

Submittals: 2 weeks after receipt of purchase order.

Delivery: Subject to manufacturer lead-time. Stated lead times take effect upon receipt of approved submittals with release to order or purchase order with release to order per proposal.

Genset: 7-9 Weeks

Transfer Switch: Not Quoted

Cancellation Policy: Rates for change orders and / or cancellations will be consistent with those of Cummins Power Generation, Inc. at time of order. Please contact Cummins West, Inc. for a copy of the most current rate policies in effect.

Validity: The above quotation will be honored for 30 days

Installation: Permits. CWI is a supplier of material, not a contractor; and will not be responsible for (a) providing installation services or other services, for which a contractor’s license is required, or (b) procuring governmental permits (i.e. AQMD permits), licenses, or other consents necessary to install or operate materials or services, or any permit or license fees.

Lien Rights. CWI may give and record a Preliminary 20-Day Notice with regard to Equipment delivered to Project jobsite. If full payment is not made as provided in these terms and conditions, CWI may, as appropriate, record a mechanic's or material man's lien, file a stop notice, assert a claim against a payment bond, and/or pursue any other creditor rights it may have under applicable law.

Warranty. The Equipment is sold subject to express warranties provided by the manufacturer. CWI warrants that any modifications to the Equipment done by CWI or its subcontractor will be free from defects in material and workmanship for a period of one year from the date of delivery of the Equipment. As the sole and exclusive remedy for breach of CWI's warranty, CWI will repair or replace any defective component of the Equipment. Alternatively, at CWI's election, CWI may accept return of the Equipment and refund to Buyer the purchase price of the Equipment.

LIMITATION OF WARRANTY AND LIABILITY. EXCEPT FOR THE EXPRESS WARRANTY PROVIDED IN THE PRECEDING PARAGRAPH, CWI DISCLAIMS ANY AND ALL EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE EQUIPMENT, INCLUDING THE IMPLIED WARRANTIES OR MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NO ORAL OR WRITTEN STATEMENTS OR REPRESENTATIONS TO THE CONTRARY WILL BE BINDING ON CWI UNLESS IN A WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF CWI.

IN NO EVENT WILL CWI BE LIABLE FOR ANY INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES, EVEN IF CWI HAS BEEN APPRISED OF THE POSSIBILITY OF SUCH DAMAGES. CWI's TOTAL LIABILITY, WHETHER FOR BREACH OF CONTRACT, WARRANTY, LATE DELIVERY, OR NON-DELIVERY, NEGLIGENCE, STRICT LIABILITY IN TORT OR OTHERWISE, IS LIMITED TO THE PRICE OF THE EQUIPMENT SOLD THEREUNDER

Delay in Taking Delivery: Storage Charges. If Buyer cannot accept delivery of the Equipment by the agreed delivery date, or Buyer otherwise requests that delivery be delayed, CWI may invoice Buyer for the purchase price of the Equipment and will store equipment at no charge for up to 30 days following the scheduled date of delivery. Thereafter, storage charges will accrue at a monthly rate of one and on-half percent of the invoiced purchase price for every month or portion thereof during which the Equipment is stored by CWI. Buyer is responsible for any additional freight or special equipment charges as a result of the delay in taking delivery.

Thank you for this opportunity to quote Cummins Power Generation products. Please call if we may answer any questions, or be of further service.

Sincerely,



Bob Robbins - Sales Engineer
Cell: 916-539-7812
Direct: 916-376-1533
Fax: 916-376-1591
Robert.Robbins@Cummins.Com

Please accept my order for the equipment per the above prices, terms, and conditions.

Signed _____

Title: _____



Quote

Please Remit To This Address: Prodigy Electric
PO Box 141
Lincoln, CA 95648-0141

Number:98771
Date: 9/13/2012
Total Quote: \$4,855.00
Terms: Net 30
PO Number:

Bill To: Rancho Murieta CSD
15160 Jackson Rd
Rancho Murieta, CA

Billing and Service
916.997.0798

Contact:
David Herrmann

Job Name:
6b sls new gen.

Job Description:
demo old equipment install new gen pad with trench, conduit wire to mcc. excludes: generator, moving and lifting of gen (we will assist in locating), propane tank and all pertaining to propane lines etc., permits, and fees.

Description	Qty.	Unit Price	Discount	Line Total
Quoted Price	1	\$4,855.00		\$4,855.00
Total:				\$4,855.00

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: (Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return: _____





7459 Reese Road
Sacramento, California 95828

To: Paul Siebensohn
Re: Estimate for Tank Set up and Service

09/27/12

This document serves as an estimate for a 120 Gallon Propane Tank, Labor, and all Parts/Fittings believed to be necessary for the job. That includes:

120 Gallon Tank/Regulator-	\$ 688.50
12 Ft of A/Ground Gas Line-	\$ 12.00 (\$1.00 per foot)
Additional Parts, Fittings-	\$ 50.00
Labor 2 hours-	\$ 160.00 (\$80.00 per hour)

Estimated Total: \$910.50

**This is only an estimate, and is subject to change if other needs arise*

Once this estimate is approved on your end and you are ok to proceed, we will draft up a bill of sale for the tank and you can pay for that prior to us ordering it. The rest of the charges could be potentially be billed to you if you chose to open up an account and have delivery service with us and providing that your company credit check clears our corporate criteria.

If you chose not to open up an account with us, you will be invoiced for the amount of all the above minus the Tank Cost which would have already been paid.

If you have questions, please feel free to call the office. Our number is 916-685-6591.

Sincerely,

Kamps Co.6
7459 Reese Rd
Sacramento, Ca 95828

MEMORANDUM

Date: October 5, 2012
To: Board of Directors
From: Darlene Gillum, Director of Administration
Subject: Amend Water Augmentation Well Hydrogeological Services Approval

RECOMMENDED ACTION

Amend the July 18, 2012 water augmentation well hydrogeological services approval for Dunn Environmental, Inc., for hydro- geological services in support of the new water well, in an amount not to exceed \$170,000, to specify funding to come from Water Supply Augmentation Reserves.

BACKGROUND

The services provided by our contract with Dunn Environmental are related to the DWR Prop 84 project: Element 17 - Lower Cosumnes River Integrated Groundwater Recovery Project. However, the cost of this task, which is task 3 of our Prop 84 grant proposal, is to be funded by local cost share and not Prop 84 grant dollars. The initial request for Board approval identified the source of funding as Prop 84 Grant Funds.

Prop 84 Grant Funds are for construction related activities and tasks, not planning, engineering, permitting, etc., which are local share dollars.

CONFERENCE/EDUCATION SCHEDULE

Date: October 9, 2012
To: Board of Directors
From: Suzanne Lindenfeld, District Secretary
Subject: Review Upcoming Conference/Education Opportunities

This report is prepared in order to notify Directors of upcoming educational opportunities. Directors interested in attending specific events or conferences should contact me to confirm attendance for reservation purposes. The Board will discuss any requests from Board members desiring to attend upcoming conferences and approve those requests as deemed appropriate.

Board members must provide brief reports on meetings that they have attended at the District's expense. (AB 1234).

The upcoming conferences/educational opportunities include the following:

CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)

Staying in Compliance: Understanding Fundamental Law	November 9, 2012	Irvine, CA
Governance Foundation	November 14, 2012	Pleasanton, CA
Setting Direction/Community Leadership	November 15, 2012	Pleasanton, CA

GOLDEN STATE RISK MANAGEMENT ASSOCIATION (GSRMA)

GSRMA Annual Training Day	October 25, 2012	Rolling Hills Resort Corning, CA
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SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE (SDI)

No Information Currently Available on Upcoming Conferences.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

ACWA 2012 Fall Conference & Exhibition	December 4-7, 2012	San Diego
ACWA Region 3 and Mountain Counties Water Resources Association	December 14, 2012	El Dorado Irrigation District

WATEREUSE ASSOCIATION

No Information Currently Available on Upcoming Conferences.

AMERICAN WATER WORKS ASSOCIATION (AWWA)

No Information Currently Available on Upcoming Conferences.

ISC WEST

No Information Currently Available on Upcoming Conferences.