

**BOARD GOALS 2017**  
06-21-2017 Update

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<b>GOAL</b>	<b>District Goal</b>	<b>Start Date</b>	<b>Due Date</b>	<b>% Comp</b>	<b>Major Accomplishments</b>	<b>Outstanding Issues, Questions, Notes</b>
<b>#1</b>	<b>Ensure District maintains a focus on future vision for successful delivery of services to the Rancho Murieta community</b>					
	a. Update the 2011 Strategic Plan by December 31, 2017.	2015 Carry-over	12/31/17			Develop planning #'s for baseline Set development triggers May possibly utilize facilitator
	b. Define, clarify, confirm District's role in community recreation services. Formalize District role in Recreation Services by developing and completing District Code Chapter 23.		12/31/17			Check with County about expectations of CSD in relation to Parks & Recreation
<b>#2</b>	<b>Successfully manage water supply to meet the Rancho Murieta community needs.</b>					
	a. Complete Augmentation Well Project before grant performance period ends on 12/31/17.	2015 Carry-over	12/31/17	30%	Test wells drilled	Project is redefined as CIP Emergency Supply Well in Coastland CIP Fee Study. RFP reviewed and updated as needed for planned release NLT 6/23/17.
	b. Closely monitor number of connections as we near qualifying as an Urban Water Supplier (3,000 connections) in the next few years to ensure Urban Water Management Plan is prepared and submitted timely.		On-going		Connections as of 5/31/2017:  Commercial            87 CSD                        16 Residential <u>2,539</u> Total <u>2,642</u>	
<b>#3</b>	<b>Successfully manage recycled water supply to comply with Master Reclamation Permit and State regulations regarding use of reclaimed water.</b>					
	a. Develop facility update/expansion schedule and plan accordingly; leveraging existing recycled water system.	2015 Carry-over	On-going	40%	The beginnings of this process are included in the Pre-Design Report. The approach, implementation and schedule will evolve as the system design process continues.	Workshop on January 31 <sup>st</sup> for board update on recycled water program and pre-design report.

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	b. Document final approach for processing and distribution of reclaimed water and implementation schedule; determine a timeframe for additional processing and/or storage.	2017			Pre-design Report tentatively scheduled for Board "receive and file" in July 2017	The approach, implementation and schedule will evolve as the system design process continues.
	c. Develop process/ procedure for recycled water permit issuance; (tie in due date to the anticipated timeline of the recycled water system as determined in the Recycled Water System Pre-Design Report.)	2015 Carry-over		30%	Paul created "User Reclamation Plan" for recycled water users and has coordinated partnership with EID for landscape contractor orientation; Paul and Ron attended training at EID	Recycled Water System Implementation Process (Task 5 in AECOM 8/3/15 proposal); recommend carry-over into 2017/2018 as it is premature to finalize the recycled water permit issue process at this time; however, a good foundation and starting point is in place
<b>#4</b>	<b>Manage aging infrastructure to ensure on-going provision of services to the Rancho Murieta community</b>					
	a. Prepare 5-year rolling Capital Replacement Plan (water, sewer, recycled water, drainage, security, and administration) based on 2015 Reserve Study, and recommended revision to reserve collection rates as needed for the 2017 budget development process.		5/2/17	100%	A 5-year projection of reserve fund balances was provided with the 17/18 budget presentation. Reserve collection rates adjusted effective 7/1/17 to begin alignment with Reserve Study funding level recommendations.	Compiling assets for 5 year plan; will include the 5 year Capital Replacement Plan in the 2017/2018 budget planning cycle.
	b. Develop 5 year rolling Capital Improvement Plan projections with matching revenue availability estimates.		12/31/17	20%	High level plan with matching revenue estimates provided with 17/18 budget presentation.	Utilize results of new Capital Improvement Fee study as baseline Detailed plan in process.
	c. Update long-term plan for infrastructure (water, recycled water, sewer, and drainage) inspection, repair or replacement.		12/31/17			

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<b>#5</b>	<b>Effectively Manage District Finances; identify reserve targets and funding plan to meet reserves to support facility replacements.</b>					
	a. Achieve cost savings through the completion of the solar power arrays at the Wastewater Treatment Plant by December 31, 2016		6/30/17	75%	Interconnection with SMUD scheduled for 7/18/17. Sac County inspector to review bolting connections. Dry run scheduled for 7/10/17.	
	b. Complete recycled water rate study no less than 90 days prior to activation of recycled water system.					Rate study can't be undertaken until costs of recycled water program identified; recommend carry-over to 2017/2018
	c. Address RMA financial obligation for Park water permit fees and related charges (pending finalization of water supply augmentation and capital improvement fee study)		12/31/17			Pending outcome of WSA fee study; recommend carry-over to 2017
	d. Thoroughly review reserve study. Develop overall best practices for approaching reserves and identify key impact items.		12/31/17			
	e. Explore additional efficiencies associated with electronic commerce.		12/31/17			
	f. Plan for data security (protection of personal information).		12/31/17			
	g. Closeout WTP Project and document the future contributions required from FSA non-participants and other adjustments and when these payments are due.		6/30/17	50%	WTP Project over-run and reimbursement analysis presented to Board on 6/21/17.	Full summary of FSA obligations to be completed by 7/7/17.

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<b>#6</b>	<b>Provide Security Services to the community at a level that meets community needs and expectations</b>					
	a. Develop long term Security Master Plan by end of 2017 to address how to effectively provide security services as the Rancho Murieta community grows in development of residential and commercial properties. Establish a phased security plan (10 yr.) to include technology and personnel based on the finding of the Security study. Determine whether consideration could/should be given to requesting an adjustment of the Security Tax for a mail-in vote or whether operational support can be provided from expanded residences, including commercial.	2015 Carry-over	12/31/17		Chief Wagner released RFP on November 1, 2016; responses due 11/16/16; Contract award to Burns & McDonnell.	Plan to engage new Security Chief in the process of RFP preparation and selecting consulting firm for study; Final report from consultant expected for March 2017 board meeting. <b>Second draft of assessment report currently under review. Discussion with Board tentatively scheduled for 6/27/17 and public presentation tentatively scheduled for 6/28/17 at RMCC.</b>
	a-1 Evaluate strategy to improve/change public perception of Security to a positive experience.		12/31/17			
	b. Complete Security Surveillance Camera Policy by end of 2017		12/31/17			Policy to be developed after consulting engagement completed (target May 2017 for completion)
	c. Response/evacuation map – solidify and communicate.		3/31/17			<b>Ed Crouse has taken on this task and will have an emergency exit map published on the District website by July 31, 2017.</b>

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	d. Engagement with Sacramento County Supervisor and SSD to address uniformed officer need relative to commercial and residential growth. SSD dialogue; plan for shopping center.		12/31/17			
	e. Revitalize barcode improvements and clarification – streamline barcode process for residents, explore gate entrance operations and responsibilities, evaluate potential efficiencies gained by changing oversight roles between District and RMA and address resident and business access for those outside of the north and south gates.		12/31/17		Several meetings and discussions held between District and RMA. Parties agreed that the coordination of CC&R's between RMA and RNA required by the MBA resolves a lot of concern. District and RMA agree that determination of other access issues (such as Murieta Inn guests) is premature at this time.	Improvements for barcode application and pick-up process under consideration – no resolution to date.
<b>#7</b>	<b>Provide solid waste services to the community at a level that meets community needs and expectations</b>					
	a. Ensure that updated Strategic plan includes the “Explore energy recovery from organic wastes combined with bio energy recovery from wastewater processing to supplement process energy demands.”		12/31/17			

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<b>#8</b>	<b>Effectively monitor and manage development impacts to the provision of District services</b>					
	a. Successfully complete and adopt Parks Operating Guidelines in cooperation with Parks Committee.	2015 Carry-over	12/31/17	90%	Draft Operating Guidelines prepared 1/27/16; RMA comments received 4/12/16	Draft presented to Park Committee on November 1; John Sullivan reviewing and to provide comments; target date for developer comments is by end of January 2017 (target set at Parks Committee meeting on 12/28/16) Guidelines tentatively scheduled for adoption at next Parks Committee – date TBD
	b. Monitor and participate in the County planning process for the Rancho Murieta North proposed development projects representing and protecting the District’s interests and responsibilities.		On-going		Stakeholder meetings organized by County Planning; Stakeholder meetings ended in Nov. 2016	
	c. Keep community informed of the planning process as it relates to the Rancho Murieta North proposed development and District involvement. District roles and responsibilities is most critical		On-going		Stakeholder meetings opened to media and observers	
	d. Address Exhibit E trail system as part of Parks Committee in preparation for proposed map delivery to Sacramento County with development plans.		12/31/17		Joint (District and RMA) Trail Site Visit meeting held on April 20, 2017	

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	e. Assure adequate design of infrastructure through thorough development and improvement plan review by independent consultants, including capacity analysis. Include storm a drainage conveyance systems capacity. CAD & GIS files, records retention.		On-going			
<b>#9</b>	<b>Maintain community relationships by effective communication and responding to the needs of the community</b>					
	a. Conduct community outreach events on various District services throughout the year (target quarterly but no less than semi-annual events); water plant tours.		On-going		Town hall meeting held on 1/31/17 for the community to meet Chief Wagner and discuss security issues and concerns	
	b. Develop and complete email communication strategy – provide residents important information regarding water use, wastewater use, solid waste pick-up, helpful conservation tips, and other valuable information to reduce costs and improve District customer service opportunities.		12/31/17	100%	Mailchimp email subscription service implemented in January 2017. Initial enrollment totaled 1,615 subscribers.	
	c. Joint Board planning.		On-going			

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	d. Enhance community relations with more effective District Director attendance at RMA and other meetings.		On-going		District Directors plan to attend RMA Board meetings and other meetings of community interest.  Directors attended a community meeting for Supervisor Frost, which was hosted by the District at the Murieta Village Clubhouse on 5/22/17.	
<b>#10</b>	<b>Foster a working environment that develops employee strengths, encourages employee growth, and makes the district a highly desired place of employment.</b>					
<b>#11</b>	<b>Successfully manage drainage, flood control, Storm Drainage water quality to meet community needs, consistent with drainage code.</b>					