



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 Jackson Road, Rancho Murieta, CA 95683

Office - 916-354-3700 * Fax - 916-354-2082

FINANCE COMMITTEE

(Directors John Merchant and Tim Maybee)

Regular Meeting

December 3, 2019 at 10:00 a.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

1. **Call to Order**
2. **Comments from the Public**
3. **FY 2020-21 Budget Schedule**
4. **Audit Update Discussion**
5. **Paychex/Payroll Services Discussion**
6. **Utility Billing Statement Change Discussion**
7. **Cal-Waste Site Visit Discussion**
8. **Directors and Staff Comments/Suggestions**
9. **Adjournment**

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is November 27, 2019. Posting locations are: 1) District Office; 2) Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

MEMORANDUM

Date: November 26, 2019
To: Finance Committee
From: Tom Hennig, Director of Administration
Subject: Fiscal Year 2020-21 Budget Schedule

FY 2020-21 Budget Schedule

January 03, 2020, Budget Kick-off Meeting / Staff

January 21, 2020, Budget Meeting / Staff (revisions/updates provided to Tom Hennig (TH))

January 30, 2020, Board Budget Workshop (proposed)

February 4, 2020, Finance Committee Budget Meeting
(Review revenue projections, rate impact & cost reductions)

February 21, 2020, Budget Meeting / Staff
(Revisions/updates provided to TH)

March 03, 2020, Finance Committee Budget Meeting
(Review & update as needed)

March 18, 2020, Board Meeting
(Present Draft Budget, request approval to mail Prop 218 rate notice, and schedule budget hearings for May and June board meetings)

March 25, 2020, Mail Prop 218 rate increase notice

March 26, 2020, Budget Meeting / Staff
(Review and incorporate Board comments, if any; provide updates to TH)

April 03, 2020, Budget Meeting – Draft CIP documents due
(Review & update as needed)

April 17, 2020, Budget Meeting / Staff
(Input for “final” draft as needed)

May 20, 2020, Board Meeting
(Budget presentation and first reading)

June 17, 2020, Board Meeting
(Budget second reading and approval)