



**RANCHO MURIETA COMMUNITY
SERVICES DISTRICT**

15160 JACKSON ROAD
RANCHO MURIETA, CA 95683
Phone: 916-354-3700
Web: rmcsd.com

Board of Directors

John Merchant, President
Linda Butler, Vice President
Bill Gere, Director
Randy Jenco, Director
Tim Maybee, Director

Staff

Amelia Wilder, Interim General Manager
Cecilia Min, Director of Finance and Administration
Travis Bohannon, Interim Director of Operations
Patrick Enright, District General Counsel
Branden Arino, Admin Security Sergeant
Dyanne Fleet, Interim District Secretary/Clerk of the Board

REGULAR MEETING
of the
BOARD OF DIRECTORS
Wednesday, January 21, 2026
Closed Session 4:00 p.m. Open Session 5:00 p.m.

AGENDA

1. CALL TO ORDER - Determination of Quorum – President Merchant (**Roll Call**)

2. CLOSED SESSION

- A. Significant Exposure to Litigation pursuant to paragraph (2) and (3) of subdivision (d) of Government Code Section 54956.9 (One case)
- B. *PUBLIC EMPLOYEE PERFORMANCE EVALUATION*
 - 1. *Title: Interim General Manager*

3. OPEN SESSION/REPORT BACK FROM CLOSED SESSION

4. PUBLIC COMMENTS

The Public Comments section is for the Board of Directors to receive comments; except for brief questions for clarification, no discussion or action may be taken on any item that is not listed on the agenda.

If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, you must complete a public comment card and submit it to the Board Secretary prior to Public Comments or the item you wish to comment on. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group. Each individual will be limited to one (1) comment per item.

5. CONSENT CALENDAR *All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.*

- A. Approval of Board Meeting and Committee Meeting Minutes
 - 1. *November 19, 2025, Revised Board Meeting Minutes*
 - 2. *December 17, 2025, Regular Board Meeting Minutes*
 - 3. *January 6, 2026, Improvements Committee Meeting Minutes*
 - 4. *January 8, 2026, Communications and Technology Committee Meeting Minutes*
 - 5. *January 8, 2026, Security Committee Meeting Minutes*
 - 6. *January 15, 2026, Personnel Committee Meeting Minutes*
 - 7. *January 15, 2026, Finance Committee Meeting Minutes*
- B. Bills Paid Listing
- C. Discontinuation of Emergency Repair to Lift Station 6B

6. REVIEW DISTRICT MEETING DATES/TIMES JANUARY 2026

- A. Improvements Committee – February 3, 2026, at 8:00 a.m.

- B. Personnel Committee – February 3, 2026, at 11:00 a.m.
- C. Special Board Meeting - Security – February 5, 2026, at 8:00 a.m.
- D. Communications & Technology Committee – February 5, 2026, at 10:00 a.m.
- E. Finance Committee – February 12, 2026, at 10:00 a.m.
- F. Regular Board Meeting – February 18, 2026, at 3:00 p.m.

7. CORRESPONDENCE

None

8. STAFF AND COMMITTEE REPORTS (Receive and File)

- A. General Manager Report
- B. Finance and Administration Report
- C. Operations Report
- D. Personnel and Security Reports

Discussion Items/Information Items

9. *Discussion Item* AD HOC COMMITTEE REPORTS

- A. Administrative Oversight/GM hiring and Job Description Update
- B. Water Vision Report
- C. Security Working Group Report

10. *Discussion Item* STEPS TO CONVERT LAKE CLEMENTIA AS A DRINKING WATER SOURCE

11. *Discussion Item* WATER CONTINGENCY PLAN

Action Items

12. *Action Item* RESOLUTION 2026-01 CHANGE TIME OF REGULAR BOARD MEETINGS TO 3:00 PM

13. *Action Item* APPROVE CULVERT REPAIRS TO RANCHO MURIETA EQUESTRIAN CENTER DRAINAGE

14. *Action Item* DISTRICT'S FUTURE WATER NEEDS

15. *Action Item* APPROVE ONE NEW JOB DESCRIPTION

- A. Administrative Assistant

16. *Action Item* RECEIVE COMMITTEE ASSIGNMENTS

17. *Action Item* APPROVE UPDATED ORGANIZATION CHART

18. *Action Item* APPROVE RESOLUTION R2026-02 GM SALARY INCREASE

19. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or dfleet@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. Posting location is the District Office. The date and time of this posting is January 15, 2026, at 4:45 p.m.